

being reviewed quarterly?

specific and measurable IAW CAPR 60-1, 4.2.1.
(Discrepancy): [xx] (B1 Question 09) Wing goals are not being reviewed quarterly IAW CAPR 60-1, 4.2.2.

10 Does the wing offer at least one cadet-focused weekend activity per quarter?

Visit wing website and review web calendar

(Discrepancy): [xx] (B1 Question 10) The wing is not offering at least one cadet-focused "Saturday" activity per quarter IAW CAPR 60-1 para 4.3.2.2.

11 Does the wing have a written plan for providing orientation flights to all units with cadets?

Obtain copy of plan or calendar from director of cadet programs, director of operations, or commander

(Discrepancy): [xx] (B1 Question 11) The wing does not have a written plan for providing flights to cadets in every unit IAW CAPR 60-1 para 8.3.1.2

12 If the wing conducted an encampment, did it file an Encampment Operations Report?

eServices > Cadet Programs > Event Administration > Encampment Reports
a) Obtain and review continuity files on site or upload to eServices (if file size allows)

(Discrepancy): [xx] (B1 Question 12) The wing did not file an Encampment Operations Report IAW CAPR 60-1, 9.6.3. a) (Discrepancy): [xx] (B1 Question 12) The wing is not maintaining an encampment continuity file IAW CAPR 60-1 para 9.6.3.1.

a) Does the wing keep an encampment continuity file?

14 Is the director of cadet programs master-rated in the specialty track?
If not, has he or she developed a plan to attain the master rating?

eServices > Member Reports > Specialty Track Report

(Discrepancy): [xx] (B1 Question 14) The DCP is not master-rated in the specialty track and has not developed a plan to attain the rating IAW CAPR 60-1, 2.3.2.5.

16 Does the wing maintain a web based calendar of cadet activities?

Visit wing website.

(Discrepancy): [xx] (B1 Question 16).The wing does not maintain a web-based calendar of cadet activities IAW CAPR 60-2, 2.6.2.

17 Did the unit obtain proper authorization for all high adventure activities (HAAs) in the past two years ?

Visit wing website, examine calendar of cadet activities

(Discrepancy): [xx] (B1 Question 17). The unit conducted or authorized a subordinate unit to conduct a high adventure activity (HAA) during the previous two years but did not retain a properly authorized CAPF 60-82 IAW CAPR 60-2, 2.7.3.2 and 2.7.3.3.

18 For each school squadron assigned, does the wing have on file a CAPF 60-88 MOU endorsed by CAP and the school administration?

Wing uploads the completed CAPF 60-88(s) to eServices (IG report upload section) prior to the CI's start. Examine the endorsement date on the signed CAPF 60-88(s).

(Discrepancy): [xx] (B1 Question 18) The wing was unable to show that an assigned school squadron has a current MOU endorsed by CAP and the school administration IAW CAPR 60-3, 6.5. An assigned school squadron's [xx] MOU with the school is outdated. The version on file is dated [xx], which is [xx] months beyond the maximum 36 months' duration IAW CAPR 60-3, 6.3.

Is each MOU current?

Were any endorsed fewer than 36 months ago?

