

D-7 SUPPLY

Summary

Discrepancies Repeats

Staffing

Position - Director of Logistics (LG) held position:
Logistics Specialty Track:

Year(s)

Month(s)

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
	01 Did the wing/region complete an annual inventory between 1 October and 31 December? NOTE: If a Reports of Survey was required document results in E1 Q14.	Verify using onsite and eServices report.	(Discrepancy): [xx] (D7 Question 01) Wing/Region failed to complete its annual inventory between 1 October and 31 December, IAW CAPR 174-1 para 2-16b.	
	02 Are all non-expendable items on hand accurately reflected in ORMS and do they have a property tag?	Compliance is determined through on-site inspection.	(Discrepancy): [xx] (D7 Question 02) Not all wing/region non-expendable property has been properly entered into the ORMS database IAW CAPR 174-1 para 2-16d(4).	

03 Have items that cannot be located been recorded as “missing” in the condition field in ORMS?	Compliance is determined through a review of records.	(Discrepancy): [xx] (D7 Question 03) The missing/damaged item, -----, property number XXXXXXXX, was not properly reported in the ORMS database IAW CAPR 174-1 para 2-16d(5).NOTE: List all occurrences separated by commas.
04 Are issue and return of non- expendable property completed IAW CAP regulations?	Compliance is determined through a review of records.	(Discrepancy): [xx] (D7 Question 04) The transfer [issuance/receipt] of non-expendable property within the wing/region is not being properly documented in the ORMS database IAW CAPR 174-1 para 2-15b.NOTE: List all occurrences separated by commas.
06 Are property storage areas safe secure, and protected from the elements?,	Compliance is determined by a review of the property storage area.	(Discrepancy): [xx] (D7 Question 06) Wing/Region property storage area is not secure [safe/protected from the elements] IAW CAPR 174-1 para 2-18.

07 Are all real property requirements accomplished IAW CAP requirements?

a) Has the Wing/Region/CC approved all acquisition of real property by purchase, donation, lease, or other no-cost agreements?

b) Is all real property documentation maintained in a file?

c) Are all real property documents loaded into ORMS?

Compliance is determined through a review of records. NOTE: In those cases where the documents are too large to scan into ORMS, they must be made available to the inspector.

(Discrepancy): [xx] (D7 Question 7a) Wing/Region failed to ensure Wing or Region Commander approved all acquisitions of real property by purchase, donation, lease, or other no-cost agreements IAW CAPR 174-1 para 6-2a.

(Discrepancy): [xx] (D7 Question 7b) Wing/Region failed to retain all copies of commander's signed memoranda approving acquisition of real property in a secure location IAW CAPR 174-1 para 6-2b.

(Discrepancy): [xx] (D7 Question 7c) All real property documents are not loaded into ORMS IAW CAPR 174-1 para 6-9.

08 Is the real property inventory conducted annually?

Compliance is determined through a review of records.

(Discrepancy): [xx] (D7 Question 8) Wing/Region failed to conduct an annual inventory of real property IAW CAPR 174-1 para 6-10.

