2026 North Central Region National Flight Academy Welcome Letter

Congratulations on your acceptance to the North Central Region Flight Academy!
Please read this detailed Welcome Letter in its entirety.
All sections are important and there are immediate action items you'll need to complete to retain your slot in this activity.

North Central Region National Flight Academy Details Overview:
About: North Central Region National Flight Academy
Dates: 11 June-25 June 2026
Address: 1777 W. 23rd St. Fremont, NE 68025
Time Zone: Central Standard Time

Action Needed: Accept OR Decline Your Slot in Writing by March 14
To accept your slot:

- Please email Lt Col Richards at rrichards@cap.gov with the subject line: Slot Acceptance North Central Region National Flight Academy.
- In the body of the email, confirm you plan to attend.

To decline your slot:

- Please go to Registration Zone and cancel your application for ACTIVITY TITLE.
- Send a courtesy email to Lt Col Richards at rrichards@cap.gov notifying the staff you have cancelled.

It's ok if you change your mind and decide that this activity is not a good fit for you.
We simply ask your courtesy to take action and decline your slot.
This helps us offer that slot to another cadet on the alternate list.
Thank you for communicating in a timely manner.

If you do not communicate any action by March 14, we will assume you are declining your slot.

Payment Policies

- Important payment dates:
  - Standard Payment $1,400. Due date: April 15. Paying early saves you $100.
  - Late Payment is accepted Apr 16-22, but a $100 late fee is automatically added to your tuition total.
- You must pay online in Registration Zone using PayPal or a credit card.
- If you haven't paid your tuition by April 22, National will unslot you on April 23 and you will be at the bottom of the alternate list.

Due to the complex nature of National Cadet Special Activities, no refunds are available after April 30.

If you were a Lift/Top financial assistance recipient OR Activity Scholarship recipient, you will have already been notified via email and your relevant tuition payment will have been entered in the Registration Zone at the time you were slotted. Please check your activity card in the Registration Zone to see if you have any balance due.

Travel Rules and Expectations
Students may arrive/depart from the following locations for this activity:

If you are flying commercially:
You must fly into and out of

- Omaha Eppley Airport (KOMA)
- Your flight must arrive between 0800 and 1500 on 11 June
- Your flight must depart as early as possible on 25 June.
- These timelines are firm. We only have drivers and vans available within these timelines on Arrival and Departure dates.
- We are not able to accommodate Unaccompanied Minors. We do not have the resources to participate in the Unaccompanied Minors program.

If you are being dropped off/picked by personal car:

- Please arrive at the Midland University Dining Hall, Logan and E.9th St. between 0900 and 1300 on 11 June, check in at the conference room.
- Please depart the Midland University Dining Hall between 0900 and 1000 on 25 June

If you are driving yourself, you will be expected to turn in your keys upon arrival.

Due to the complex nature of our activity, participants are only able to travel to and from the options listed in this Welcome Letter.

Please confirm your travel plans as soon as possible, ensuring your travel dates and times meet the travel rules above.

- Please email your travel itinerary to Dave Zimmerman at zimdave121@gmail.com no later than 28 May 2026.
- In that email, please include your method of travel, arrival date and time and departure date and time.

Lodging

Your lodging is included with your activity tuition.
This activity is housed in a college apartment environment. The apartment has a kitchen, a washer/dryer and two bathrooms. The apartment has four separate rooms, each with a key. The cadet will be assigned to an apartment and a room. Cadets in the apartment will be of the same gender.

Meals
All meals are included with your activity tuition.
If you have prescribed dietary restrictions, allergies or food-related accommodations requests, please ensure all that information is entered and up to date in CAP Health in eServices by May 26.
This helps us generate a list for our food service providers, where applicable.

Activity Expectations

- National Cadet Special Activities are fun, but intentional learning and career exploration experiences.
- You will be busy from early morning through the evening.
- We expect you to be fully engaged in the activity, with your wingmen, senior staff, guest speakers and instructors.
- Expect that you will not be on the internet or with regular access to your phone.
- Set expectations with your friends and family that you will generally not be available by text, email or social media while at this activity.

Updating CAP Health

You were required to update CAP Health to register. You will be required to update CAP Health within 30 days of the activity start date. Please be sure to include any updates to medical history, and proactively communicate with the Activity Director, especially new injuries. Injuries may not prevent you from attending, but we need to prepare for your arrival and prepare for any assistance.

Example: I'm going to ABC activity, and I recently twisted my ankle. I'm currently on crutches. I should tell the AD about my injury because this activity involves a lot of walking.
Example: A cadet takes medication that needs to be refrigerated. This information should be included in CAP Health so the HSO understands this need and can have productive conversations with families.

Grooming Standards

National Cadet Special Activities are premier opportunities for cadets to learn, network and grow as youth leaders. At these activities, you represent the Civil Air Patrol. A professional appearance is required. Please ensure that you meet grooming standards per CAPR 39-1 prior to arriving at your activity. Failure to meet grooming standards will result in your being sent home at your own expense. Activity staff do not have waiver authority.

Spending Money

All lodging and meals during the activity are included with your tuition. Cadets may choose to bring cash or a debit card for purchases at places such as a Walmart or gift shops during tours.

Additional Information

You will need to bring proof of citizenship. A list of approved options is at the end of this document.

Important Timelines

Standard Payment $1,400. Due date: April 15. Paying early saves you $100.
Late Payment is accepted Apr 16-22, but a $100 late fee is automatically added to your tuition total.

Accept OR Decline Your Slot in Writing by March 14 Please email Lt Col Richards at rrichards@cap.gov with the subject line: Slot Acceptance North Central Region National Flight Academy.

Transportation information on arrival and departure due: May 28th to Dave Zimmerman
zimdave121@gmail.com

Any food restrictions must be in CAP Health at least by May 26. An email to rrichards@cap.gov would be appreciated.

Communication
The activity staff will communicate with you via email. Please monitor your email and be responsive to anything related to the activity. If we ask you to take an action, we need you to take care of it right away and no later than the stated deadline. Deadlines are there for a reason; please don't be the person that holds up an entire activity.

I will plan for a Zoom meeting with cadets and parents before June. Watch your email for that information.

If you have a different email address that is your primary, please update your eServices profile and notify Lt Col Richards, rrichards@cap.gov immediately with your updated contact information.

Graduation Requirements
Completion of the following requirements means you graduate this activity and earn the NCSA ribbon

a. All Cadet participants must meet the following requirements to successfully graduate from the NFA:

i. Actively participate in at least 80% of the contact hours
ii. Not be dismissed early for behavior

b. The Activity Director shall be the final authority on determining "active participation" and if the student meets these requirements.

c. Solo flight or a solo endorsement is not a required course objective and is not required for graduation from this activity.

Graduation Ceremony
There will be a graduation ceremony on Wednesday, 24 June at 5:30CT. The meal and presentations will be in the Dining Hall.

The schedule of events:

5:30 - Social

6:00 – 6:15 Opening remarks

6:15 - 7:00 Dinner

7:00 – 7:15 Break

7:15 – 8:00 Graduation and Presentations

The Midland University Dining Hall is located at Logan and East 10th Street in Fremont, Nebraska. A map is attached at the end of this document.

Activity Director Contact Information
If you have questions about this activity, please contact:
Lt Col Richards
rrichards@cap.gov

We look forward to seeing you at North Central Region National Flight Academy

Packing List

- You must be in uniform once at the Flight Academy *DO NOT TRAVEL* IN YOUR UNIFORM unless in POV, an area will be made available for changing once you reach Midland University.

- This list has two sections, required and suggested, you may bring what you feel you need, flight suits are not authorized for this activity. Any items you feel you need and did not bring may be purchased at your expense at the nearest store (Wal-Mart, etc.) Arrangements can be made to provide transportation to and from the store.

- **Required:**

- •CAP ID Card
- •Driver's License or Government or State ID
- Options for Validating U.S. Citizenship – options are below
- •Student Pilot Certificate
- •Medical certificate at least a Class 3
- •Book bag or day/back Pack
- •Pilot logbook
- •USAF Blues w/short sleeve uniform (complete) NO BLUE BERETS, NO TIES!
- •ABU uniform (complete) ABU style cover preferred
- •Shorts (they must extend past your extended fingertips) OR long pants, khaki color and black belt (this will be part of your academy uniform).
- •Athletic shoes
- •Athletic wear
- •Swimsuit –if time permits
- •Undergarments
- •Leisure clothes
- •Personal hygiene articles
- •Towels/wash cloths
- •Note paper and pencil/pen
- •Sun block/sunscreen/lip balm
- •Bedding (blanket, sheets, pillow) Twin size. Sleeping bags are acceptable.
- Medications

- **Suggested:**

- •Flashlight
- •Sunglasses
- •Camera
- •Spending money

- Motion Sickness aids – if you think you may need this, bring it but it will need to be turned in to the Medical Officer

- DO NOT BRING KNIVES ……

- MetaAI GLASSES AND SIMILAR DEVICES

OPTIONS FOR VALIDATING U.S. CITIZENSHIP

A U.S. citizen may provide one of the documents listed under Option 1 in the table below as sufficient to verify their citizenship under the FTSP final rule. If the U.S. citizen does not have one of the seven documents listed under Option 1, the flight training provider must require one document from List A and one document from List B be presented before they may train that individual.

Two Options for Documents Validating U.S. Citizenship		
Option 1: Provide one of the following documents establishing identity and U.S. citizenship	**Option 2: Provide 1 document from List A *and* 1 document from List B**	
	List A—Valid Proof of U.S. Citizenship	**List B—Valid Photo Identification**

• Unexpired U.S. Passport (book or card)
• Unexpired Enhanced Tribal Card (ETC)
• Unexpired Free and Secure Trade (FAST) Card – designates U.S. citizenship if indicated on the document
• Unexpired NEXUS Card – designates U.S. citizenship if indicated on the document
• Unexpired Secure Electronic Network for Travelers Rapid Inspection (SENTRI) Card – designates U.S. citizenship if indicated on the document
• Unexpired Global Entry Card – designates U.S. citizenship if indicated on the document
• Unexpired U.S. Enhanced Driver's License or Unexpired Enhanced Identification Card – designates U.S. citizenship if indicated on the document
	• U.S. Birth Certificate
	• U.S. Certificate of Citizenship (N-560 or N-561)
	• U.S. Certificate of Naturalization (N-550 or N-570)
	• U.S. Citizen Identification Card (I-179 or I-197)
	• Consular Report of Birth Abroad (FS-240)
	• Certification of Report of Birth Abroad (DS-1350 or FS-545)
	• Expired U.S. passport (book or card) within 12 months of expiration if one or more of the documents in List B is also presented
		• Unexpired driver's license issued by a State or outlying possession of the United States
		  ○ Regular driver's license
		  ○ Commercial driver's license
		  ○ Real ID
		• Unexpired temporary driver's license plus expired driver's license (constitutes one document)
		• Unexpired photo ID card issued by the Federal Government or by a State or outlying possession of the United States that includes a federal or state agency seal or logo (such as a State university ID) (permits, such as a gun permit, are not considered valid identity documents)
		• Unexpired U.S. military ID card
		• Unexpired U.S. retired military ID card
		• Unexpired U.S. military dependent's card
		• Native American tribal document with photo
		• Unexpired DHS / TSA TWIC Credential
		• Unexpired Merchant Mariner Credential
		• Expired U.S. passport within 12 months of expiration if one or more of the documents in List A is also presented

- *Source:* 49 CFR part 1552, Table 2

NCR-NFA Graduation Dinner Information and Guest Reservations

The graduation for the National Flight Academy will be held on Wednesday, 24 Jun 2026, 5:30 – 8:00 CT hrs. The meal and presentations will be held at the dining facility at Midland University.

The schedule of events:

5:30 - Social

6:00 – 6:15 Opening remarks

6:15 - 7:00 Dinner

7:00 – 7:15 Break

7:15 – 8:00 Graduation and Presentations

All guest reservations must be turned to Colonel David Plum, NLT Monday 8 June, 2026.

Email reservations to dplum@ cap.gov

Include the following information:

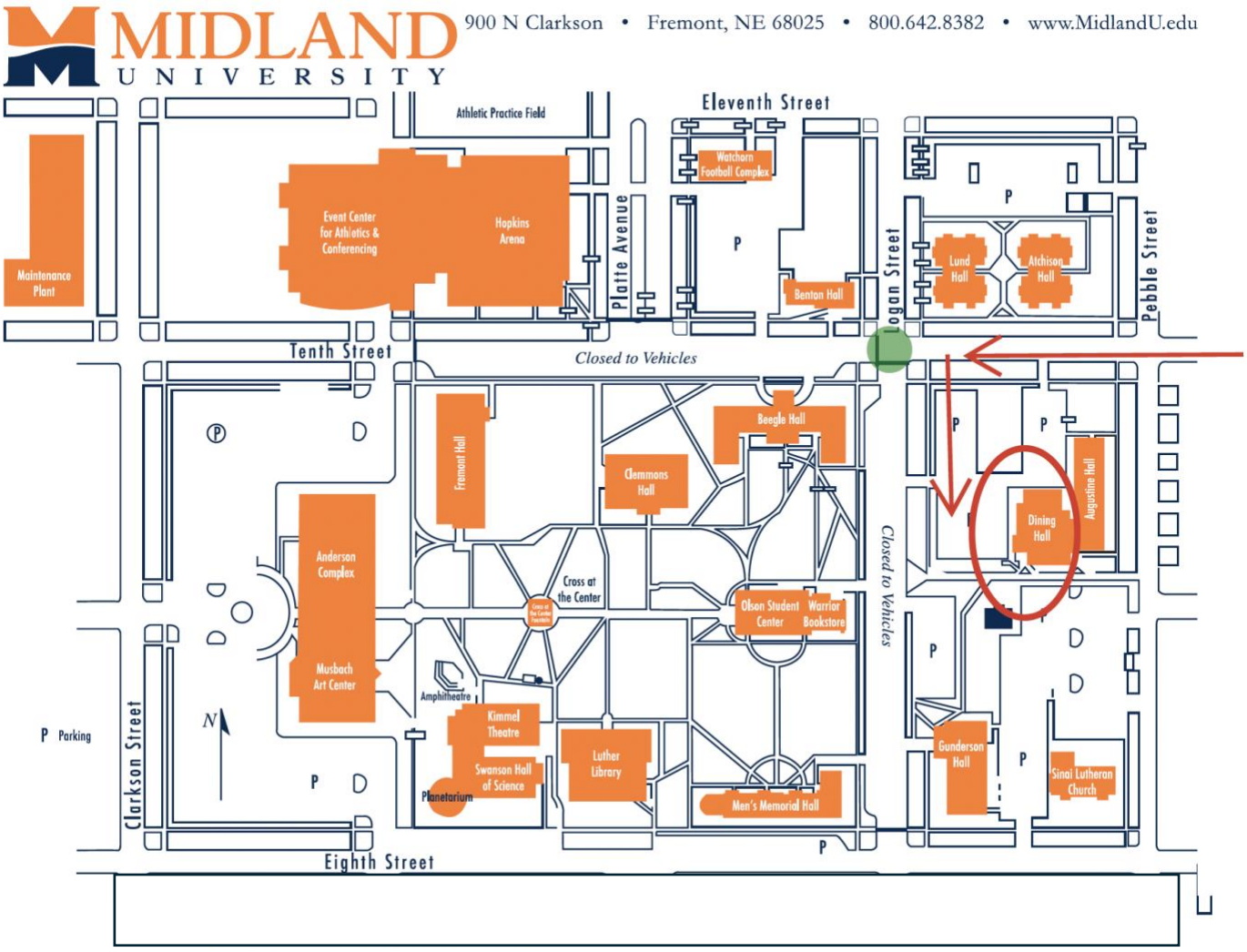
Student Name:

Number of guests:

Cost: $20.00 per guest

Total Cost:

Map to Midland University Dining Hall, the location of Graduation



From 23rd Street, take Bell Street south to 10th Street, turn east and continue to the Logan Street Round-about, turn south into the Dining Hall parking lot.