

Approved, effective 8 September 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase I: Resuming Regularly Scheduled Meetings

TXWG

Completed 20 May 2020, Updated 4 Sep 2020

COVID-19 Remobilization of the Membership Plan – Phase I

This plan has been developed for Texas Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase I, Resuming Regularly Scheduled Meetings.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Eli Aaron, LtCol, CAP

Primary Phone: (713) 277 - 4181

Primary Email: eaaron@cap.gov

Narrative Summary of Coordination and Events To-Date in Texas Wing:

Meeting held and information obtained from HS, SE has distributed info to Groups for distribution to subordinate units. Status meeting held with remobilization team.

(Complete below, and on additional pages as-needed.)

COVID-19 Remobilization of the Membership Plan – Phase I

Phase I: Resuming Regularly Scheduled Meetings

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.1.	Verify state government guidance currently allows or will allow gatherings on the date proposed for resuming meetings	Commander	20 May 2020	Completed	20 May 2020	Recheck 3 Sep 2020
1.2.	Hold meeting with between Plan Coordinator and Health Services Officer	TX/HSO Project Officer	22 May 2020	Completed	24 May 20	Recheck 3 Sep 2020
1.2.1.	Wing priorities for training events should be coordinated	TX/DO	24 May 2020	1 Jun 20		Recheck 3 Sep 2020
1.2.1.1.	Check state and local health guidance regarding gatherings	TX/CC	24 May 2020	27 May 2020	27 May 2020	Distributed to Group Commanders – confirmed no additional guidance beyond State. Recheck 3 Sep 2020
1.2.1.2.	Prepare information for subordinate units on temperature screening, health education, and sanitation	TX/HSO	22 May 2020	Completed	24 May 20	Recheck 3 Sep 2020
1.3.	Have subordinate unit commanders verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	Commander	20 May 2020	Completed	20 May 2020	Texas has not allowed local jurisdiction to supersede the State restriction Recheck 3 Sep 2020
1.4.	Send copy of planning documents to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region CC to reinstate meetings.	Project Officer	20 May 2020	29 May 20		Recheck 3 Sep 2020
1.4.1.	Briefly describe/ summarize previous coordination accomplished	N/A	20 May 20	Completed	29 May 20	Meeting held and information obtained from HS, SE has distributed info to Groups for distribution to subordinate units. Status meeting held with remobilization team. Recheck 3 Sep 2020
1.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	TX/CC	20 May 20	Completed	20 May 20	See above Recheck 3 Sep 2020
1.4.3.	Set date to resume meetings; this is also the start of Phase II.	TX/DCC	27 May 20	Completed	27 May 20	Original dates were 8 Jun 2020, alternate: 15 Jun 20 prior to halt. New resume date: 8 Sep 2020

COVID-19 Remobilization of the Membership Plan – Phase I

1.5.	Receive approval from the CAP COVID-19 Planning Team to reinstate meetings. Plan for one-week lead time.	NHQ	20 May 20	1 Jun 20	11 Jun 20	Original Phase 1 halted 25 June 2020
------	--	-----	-----------	----------	-----------	--------------------------------------

Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.6.	Publish the date that meetings may resume to subordinate units	Commander	20 May 20	1 Jun 20		New resume date: 8 Sep 2020
1.7.	Task Wing Director of Safety to communicate the following to subordinate units	Director of Safety TX/SE	26 May 20	Completed	26 May 20	Recheck 3 Sep 2020
1.7.1.	Units will use Post-COVID-19 ORM forms to mitigate local risks (available at https://www.gocivilairpatrol.com/covid-19-information-cena)	TX/SE	26 May 20	1 Jun 20		Recheck 3 Sep 2020
1.7.2.	Units will identify sources for face coverings, gloves, hand sanitizer, and surface disinfectant to use in case of a return to increased risk	TX/SE TX/HSO TX/GCC	20 May 2020	1 Jun 20		Group commander will provide positive response that the units have this information
1.8.	Task Wing Health Service Officer to communicate the following to subordinate units:	TX/HSO	20 May 2020	1 Jun 20		Will Resend 7 Sep 2020
1.8.1.	Units consider screening with no-touch thermometers prior to entry to the meeting or Units will require members to take their temperature at home prior to attending the activity	TX/HSO	20 May 2020	1 Jun 20		Will Resend 7 Sep 2020
1.8.2.	Educate members on their stratified level of risk (i.e., Low-risk vs. High-risk)	TX/HSO	20 May 2020	1 Jun 20		Will Resend 7 Sep 2020
1.8.3.	Units perform all appropriate public health measures (e.g., social distancing, surface cleaning/disinfection, face	TX/HSO	20 May 2020	1 Jun 20		Will Resend 7 Sep 2020

COVID-19 Remobilization of the Membership Plan – Phase I

	coverings, hand sanitizer, at-home temperature check or no-touch temperature check prior to entry and routine symptom checks)					
--	---	--	--	--	--	--

Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.9.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	TX/DCP	26 May 20	Completed	26 May 20	Will Resend 7 Sep 2020
1.9.1.	Units identify ways to meaningfully engage and fully participate in meetings without formations, drill, or other close-distance activities	TX/DCP	26 May 20	1 Jun 20	29 May 20	Will Resend 7 Sep 2020
1.9.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate	TX/HSO TX/DCP	24 May 20	1 Jun 20	26 May 20	Will Resend 7 Sep 2020