

*We'll begin soon*

# CAP National Cadet Team

## Monthly DCP Webinar - December 2025

Every 2<sup>nd</sup> Friday

	X	X	X	X	X	
X	X	X	X	X		X
X	X	X	X	X	X	X
X	X	X	X	X	X	X
X	X	X	12:00 CT			



**CIVIL AIR PATROL**  
CADET PROGRAMS

[Quick News](#)

[Calendar](#)

[Discussion](#)

[Open Floor](#)

# Agenda

## Quick News

- General –
- Safety - DCPs and their role in Risk Management via the CAPF 160 and HAA forms
- Aerospace Education - STEM Kits still unavailable for application, all other programs up and running.
- Activities – Summer NCSAs, Lift/Top, Scholarships, Unit/Wing Approval Deadlines
- Aviation – Third Class Medicals, Cadet Wings Enrollment Update
- Cadet Protection – CPP Reminders for Winter Activities
- Encampment/RCLS – Winter CEAP Update, Spring/Summer ENC Info, RCLS Websites
- Services – Parent / Guardian Portal, QCUA Local Action WAA Reminder, New Spaatzen

## Calendar

### Parent / Guardian Portal Demo

#### Lead presenter



**Chris Guarniere**

Interim Director  
Cadet Programs

# Publication Updates

## Pamphlets:

- CAPP 60-11 – Cadet Programs Officer Handbook and Specialty Track Guide – **UPDATED**
- CAPP 60-14 – First Talk Guide – **UPDATED**
- CAPP 60-70 – Cadet Encampment Guide – **MINOR UPDATE**
- CAPP 60-71 – Cadet Encampment Handbook – **UPDATED**
- CAPP 60-73 – RCLS Director’s Guide – **PUBLISHED**
- CAPP 60-74 – Activity Director’s Guide – **UPDATED**

## Forms:

- CAPF 60-80 – Civil Air Patrol Cadet Activity Permission Slip – **UPDATED**
- CAPF 60-81 – Application for CAP Encampment or Special Activity – **UPDATED**
- CAPF 60-90 Series – Cadet Leadership Feedback Phase I-IV – **UPDATED**

### Lead presenter



**Chris Guarniere**

Interim Director  
Cadet Programs

## Aurora Watch-CAP/NASA



- Official CAP Mission
- Potential NASA micro internship
- 2-hours of Aurora Watch training
- Conducted at home



### Lead presenter



**AJ Flateau**

AE - Program Manager  
CAP/NASA Missions

Applications open Mon. Dec 15 by 12pm Central

**NEW for Summer 2026:**

- Geospatial National Academy
- National STEM Academy-OH
- SUPT-OK (3rd campus)
- SUPT-AL-Helicopter
- National Cyber Academy-SD (3rd Campus)
- Space Technology and Career Exploration Academy
- UTWG National Flight Academy

Plus a new course at National Cyber Academy-VA:  
Digital Forensics



**Lead presenter**



**Mary Albright**  
Program Manager  
Career Exploration

# Activities

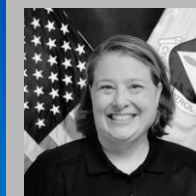


**National Cadet Special Activities**  
Course Catalog

## NEW Resource: 2026 NCSA Course Catalog

**32-page, downloadable, full color PDF**  
**See [NCSAs.com](https://www.ncsas.com)**

### Lead presenter



**Mary Albright**  
Program Manager  
Career Exploration

## Activities

## Lift/Top and Scholarship Applications

Now in Registration Zone!

Applications open Mon. Dec 15 by 12pm Central



- Lift/Top is a separate application
  - Unit and Wing Approvals located in Reg Zone
  - No resume or letters of recommendation required
  - Microsoft Form to indicate priority
- Scholarships are organized under a primary Scholarship Reg Zone event
  - General intake form for all applicants
  - All individual scholarships are sub events under the primary
  - Applicants apply for each scholarship for which they wish to be considered. Most scholarships require uploads

Applicants receive an email confirmation for each application

Applicants can see their applications in Registration Zone

Lead presenter



**Mary Albright**

Program Manager  
Career Exploration

# Activities

## Lead presenter



**Mary Albright**

Program Manager  
Career Exploration

## Important Dates Summer 2026 TIMELINE

**Dec 15 by 12pm Central – Applications open NCSA/Lift Top/Scholarships**

**Jan 15 at 12pm Central – Applications close NCSA/Lift Top/Scholarships**

**Jan 18 – Unit Approval and Parent Approval due in Registration Zone**

**Feb 1 – Wing Approval and Highly Recommended Due**

**February - Application review**

**March 2 - Projected Slotting Notifications Date\***

**Approving one cadet earlier than another cadet DOES NOT affect their slotting score.  
Unit and Wing Approval gives the cadet the opportunity to be considered for a slot.**

# Aviation Updates- NFA

Lead presenter



**Kathrine Schmidt**  
Sr. Program Manager  
Cadet Aviation

## CADETS WANTED For flight training



### Eligibility Requirements

- Completed encampment and recorded in eServices by time of application
- At least 16 years of age by start of activity
- Holds a Student Pilot Certificate
- Holds a valid Third Class Medical Certificate (or higher)
- Hold a government-issued photo ID (learner's permit or driver's licenses are acceptable - school IDs are not)

### Selection

- Applications close on 15 January for most NFAs
- Remember to apply for TOP in the CadetInvest module of eServices, financial assistance for activity fees & travel costs
- Cadets are slotted in early March using the objective scoring matrix

### 2026 NFA Offerings

- MD Wino Robert Avres Solo & Ground Academy, 17 Apr - 12 Jul
- TX Wino Shirley Martin Powered Flight Academy, 30 May - 6 Jun
- Great Lakes Region Powered Flight Academy, 6 - 15 Jun
- Northcentral Region Powered Flight Academy, 11 - 21 Jun
- Southwest Region Powered Flight Academy, 11 - 21 Jun
- IL Wino Lt Col Raymond Johnson Flight Academy, 20 - 27 Jun
- NJ Wino Falcon Flight Powered Academy, 10 - 19 Jul
- MAR Col Roland Butler Powered Flight Academy, 11 - 19 Jul
- SER Summer Powered Flight Academy (BAWG), 20 - 28 Jun
- WA Wino Powered Flight Academy-Desert Eagle, 21 Jul - 4 Aug
- NY Wino Powered Flight Academy, 24 Jul - 1 Aug
- Florida Wino Powered Flight Academy, 27 May - 5 Jun
- UT Wino Powered Flight Academy, 1 - 10 Jul
- HI Powered Flight Academy (Distributed), 1 Feb - 30 Apr
- Richard Auour Flight Academy Powered (Distributed), 23 Feb - 1 Jun
- AK Powered Flight Academy (Distributed), 1 May - 31 Jul

## FAQS AND RESOURCES

December 2025



### Q: How old do I have to be?

A: Per FAA rules, you must be 16 at the time of the activity.

### Q: Do I need my Mitchell to apply?

A: No, it is not a requirement but Milestones are considered in selection.

### Q: Do I need to have graduated from encampment to apply?

A: Yes, it is a requirement to have graduated from encampment.

### Q: Will I solo?

A: Maybe. Not all cadets solo at their NFA. Weather must cooperate and cadets need to meet FAA & CAP training requirements prior to soloing.

### Q: How much does an NFA cost?

A: \$1,400 plus any travel costs.

### Q: What if my family cannot afford the activity fee or travel costs?

A: Apply for the Cadet Take-Off Program, TOP! This needs-based financial assistance helps with the activity fee and travel costs to and from the activity. Apply in CadetInvest by 15 January 2026 at 12 noon Central Time.

### Q: How can I prepare myself to be successful at an NFA?

A: Take as many orientation flights as you can! After your first one, be sure to take advantage of your **FREE** EAA Young Eagles benefits, like the Sporty's Learn to Fly course. Complete Aircraft Ground Handling, apply for a Student Pilot Certificate, 3rd Class Medical, and immerse yourself in aviation!



NCSAs



CadetInvest  
& TOP



FAA Student  
Pilot Certificate



FAA Medical  
Examination



EAA Young  
Eagles Benefits

# NEW UPDATE!

# Aviation Updates- Aviation

**Lead presenter**




**Kathrine Schmidt**  
Sr. Program Manager  
Cadet Aviation

**CIVIL AIR PATROL NATIONAL FLIGHT ACADEMY**

## Student Pilot Certificate: How to Guide

**Step 1: Account Set Up & Application**

Create an IACRA account  
Go to [iacra.faa.gov](http://iacra.faa.gov)  
Click Register  
Choose Applicant  
Fill in your info  
You'll get an FTN number (save this!)  
Log in  
Click Start New Application  
Select Student Pilot Certificate  
Follow the prompts and submit



**Step 2: Meet with an Authorized Person**

Show your ID (most commonly Driver's License or Passport) to any of the following:

- A CFI (most common)
- A DPE
- An FAA Inspector

They will go into IACRA, find you based on FTN number, verify your identity, and approve your application.

**CIVIL AIR PATROL NATIONAL FLIGHT ACADEMY**

## Student Pilot Certificate: How to Guide



**Step 3: Print off your Temporary Certificate**

After logging into IACRA, go to:  
Applicant Console → Temporary Certificate (green box)  
This tab only appears after your application has been:

- Verified by your CFI/DPE, AND
- Approved by the FAA

If You Don't See the Temporary Certificate  
Here are the most common reasons:

- Your CFI hasn't completed the identity verification
- The FAA hasn't finished processing it yet
- The application still shows as "In Process" instead of "Temporary Airman Certificate Issued"



**Don't forget to sign!**

**CIVIL AIR PATROL NATIONAL FLIGHT ACADEMY**

## Student Pilot Certificate: How to Guide

**Step 4: Receive your Certificate**

FAA reviews your application  
FAA prints and mails your plastic Student Pilot Certificate  
It arrives at the address you listed  
You may still train with an instructor while waiting  
Your Temporary Certificate is a fully legal Certificate, until you receive your Permanent Plastic Certificate

**Don't forget to sign!**

**Lead presenter**



**Kathrine Schmidt**  
Sr. Program Manager  
Cadet Aviation



## FAA Third Class Medical Requirement

**Upload to the NFA folder by 1 February 12p Central Time**

Cadets without a valid Class Three Medical or higher on file by February 1 will not be slotted. Only qualified cadets who have met all requirements will be slotted. It is the cadet's responsibility to follow upload instructions. If the instructions are not followed, the cadet application will not be considered for slotting.

**For more information on how to get a Third-Class Medical:**

[http://www.faa.gov/licenses\\_certificates/medical\\_certification](http://www.faa.gov/licenses_certificates/medical_certification)

**To find an Aviation Medical Examiner (AME) in your area:**

Go to this link and follow the prompts: <https://www.faa.gov/pilots/amelocator>

UNITED STATES OF AMERICA  
Department of Transportation  
Federal Aviation Administration

**MEDICAL CERTIFICATE THIRD CLASS**

This certifies that (Full name and address):  
TREVOR James SMITH  
[Redacted]

Date of Birth	Height	Weight	Hair	Eyes	Sex
[Redacted]	72	224	BROWN	BROWN	M

has met the medical standards prescribed in part 67, Federal Aviation Regulations, for this class of Medical Certificate.

Limitations: None

Date of Examination: 12/27/2012  
Examiner's Designation No.: [Redacted]

Examiner Signature: [Redacted]  
Typed Name: [Redacted], MD

AIRMAN'S SIGNATURE: [Redacted]

Applicant ID: 2001556923 Control No: 200005848356

FAA Form 8500-9 (3-80) Supersedes Previous Edition 5010 9052-00-019-7902

CONDITIONS OF ISSUE

The holder of this certificate must:

- Have it in his or her personal possession at all times while exercising privileges of an airman certificate. (14CFR § 61.3)
- Understand that the issuance of a medical certificate by an Aviation Medical Examiner may be reversed by the FAA within 60 days. (14CFR § 67.407)
- Comply with validity standards specified for first-, second-, and third-class medical certificates. (14CFR § 61.23)
- Comply with any statement of functional, operational, and/or time limitation issued as a condition of certification. (14CFR § 67.401)  
(Note: A letter of authorization (or SODA) describing any such limitations must be kept with this certificate at all times while exercising the privileges of an airman certificate.)
- Comply with the standards relating to prohibitions on operation during medical deficiency. (14CFR §§ 61.53, 63.19, and 65.49)

For International Operations Only: Some holders may be affected by certain international medical standards. Consult the U.S. Aeronautical Information Publication for U.S. differences with ICAO Annex 1 medical standards.

Don't forget to sign!

# Aviation Updates- ATA Solo Award

Lead presenter



**Kathrine Schmidt**

Sr. Program Manager  
Cadet Aviation



**\$301k**

Serving  
**43**  
Cadets

**\$7k**  
each

**785**  
Flight Hours Flown  
Total

**15**  
SOLOS!

**18.25**  
average cadet  
flight hours



Pictured: Award recipient C/Maj Raeanna Jones, ILWG, on her first flight!  
We can't wait to celebrate all our deserving cadets as they earn their solos!

# Aviation Updates- Cadet Wings

Lead presenter



**Kathrine Schmidt**

Sr. Program Manager  
Cadet Aviation

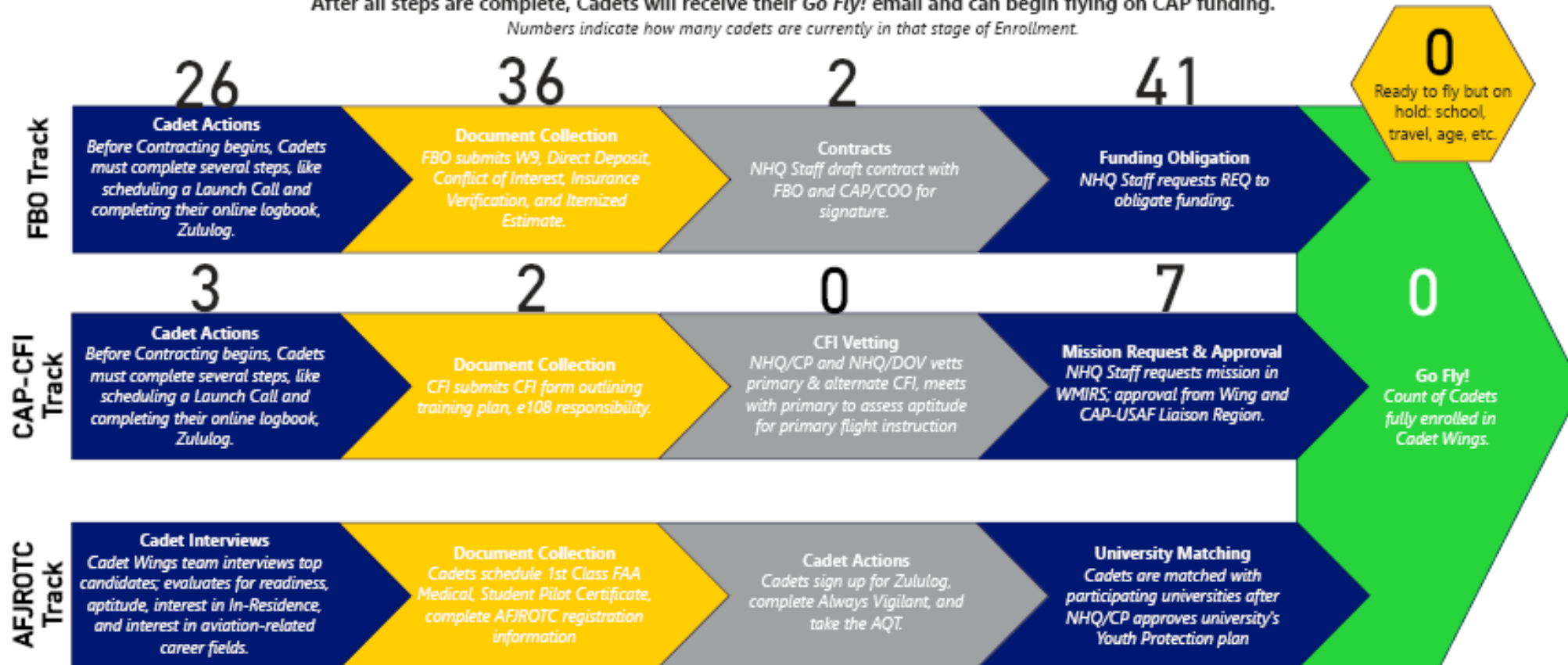


## Cadet Wings, FY26 Enrollment

Before Cadets can fly, NHQ establishes a contract with their Flight School (FBO) or creates a Mission Number for every Cadet.

After all steps are complete, Cadets will receive their *Go Fly!* email and can begin flying on CAP funding.

Numbers indicate how many cadets are currently in that stage of Enrollment.



Note: Cadets participate in the AFJROTC Commercial In-Residence program during Summer 2025. The enrollment process may stop for several weeks or months between steps.

# Cadet Protection

- The Cadet Online Application now requires **both** a cadet and parent email address, and they must be different. It also requires a cadet parent phone number (and leaves the cadet phone number optional).
- Reminders for Unit Approvals for Group / Wing / Region activities
  - Empower and offer support to squadron CCs to assess whether a cadet is ready and willing to behave appropriately at events before approval.
- Accommodations Support – I am pleased to share that Maj. Lee Guidry of TXWG is on board as our Cadet Accommodations Coordinator!
- Winter Encampments & Activities Season is here!
  - For DCPs, Encampment Commanders & ADs – Please review 60-2 and 160-2 (safety reporting) for a refresh on what requires notification to the NOC.
- It is the holiday season but I'm around! Please reach out as needed for any CPP issue questions and I'm happy to help.
  - My work number changed: 334-578-0924

**Coming soon! (Next Week)**

<b>Cadet-Related Incidents</b>
<p><b>Does it involve the following?</b> <i>This is not an exhaustive list. If in doubt call your wing/region commander or the NOC (if wing / region commander is unavailable).</i></p> <ul style="list-style-type: none"><li>• Allegation/suspicion of abuse, neglect, sexual misconduct.</li><li>• Violations of Key Standards of Practice<ul style="list-style-type: none"><li>○ Cadet-to-cadet sexual behavior</li><li>○ Fraternalization (adult leader &amp; cadet)</li><li>○ Sexting (adult leader &amp; cadet)</li><li>○ Lodging in the same quarters or tent with cadets not in the immediate family of the adult leader</li><li>○ Showering, nudity or partial nudity in the presence of cadets (or deliberate observance of cadets in such a state)</li><li>○ Illegal drugs or alcohol usage (given, offered, or adult leader under the influence while around cadets)</li></ul></li><li>• Missing or endangered cadet</li><li>• Law enforcement (or child welfare agency) involvement (including any mandatory reports made in line with state statutes)</li><li>• Media/Congressional inquiry</li></ul> <p><b>Reference:</b> CAPR 60-2, <i>Cadet Protection Program (para. 4.1.1.4-4.1.1.5, 4.1.2.2)</i></p>

# Encampment/RCLS Updates

## Winter CEAP Update

- Applications opened at 9am CT on 1 December
- Applications close at 5pm CT on 15 December
- Decisions on 16 December
- 526 applications as of today

## CEAP Spring/Summer 2026

- Round One: Opens 15 Mar & Closes 15 Apr
  - ILWG Spring short process (dates TBA)
- Round Two: Opens 1 Jun & Closes 15 Jun

## Spring/Summer 2026 ENC Info

- Please fill out ENC info website or email info to [hweaver@capnhq.gov](mailto:hweaver@capnhq.gov) as you have it.
- ENC info due by 1 February
- Make sure to assign the Commander and Commandant in eServices (must have CPP Advanced to assign)

## RCLS Website Updates

- Email RCLS info to [hweaver@capnhq.gov](mailto:hweaver@capnhq.gov)
- All RCLS dates/info is listed here: <https://www.gocivilairpatrol.com/programs/cadets/activities/leadership-schools/upcoming-rcls>
- With launch of CAPP 60-73 RCLS Director Guide, there is a RCLS Resource website: <https://www.gocivilairpatrol.com/programs/cadets/activities/leadership-schools/rcls-resources>

Lead presenter



**Heather Weaver**

Program Manager  
Cadet Leadership Camps

# Services Updates

Thank you! This helps our youngest cadets navigate learning how to register themselves and gives parents access to make sure we are equally informed of plans and that everything is squared away. And no more paper forms. 🙌 I'm a fan of this, thank you!



## Parent / Guardian Portal

- Offers digital parent / guardian approvals (equivalent to CAPF 60-80 & 60-81, CAPF 163)
- Instructional guides & videos: [www.GoCivilAirPatrol.com/ParentPortal](http://www.GoCivilAirPatrol.com/ParentPortal)
- Demo later as discussion topic

## QCUA Local Action Reminder - Wreaths Across America

- Remind your units to enter WAA day as Local Action!
  - **Fundraisers beforehand do not count**
  - [www.GoCivilAirPatrol.com/QCUA](http://www.GoCivilAirPatrol.com/QCUA) for more info

## Cadet Online Application

- Now requires cadet and parent email address to be different from each other, and cadet parent phone #

## New Spaatz Awards: NJ, IL, NH, PR, KS, TX

- 6 since October!



Lead presenter



**Jacob McIntosh**

Program Manager  
Cadet Support Services

# Calendar

Event	Schedule
NCSA/CSA/NFA, Lift/Top, Scholarship Applications Open	15 December by 12pm Central
Winter CEAP Applications Close	15 December @ 1700 Central
NCSA/CSA/NFA, Lift/Top, Scholarship Applications Close	15 January @ 12pm Central
Unit & Wing Lift/Top, Scholarship Approvals Due	15 January
Unit & Parent Approvals for NCSA/CSA/NFAs Due	18 January
Summer Encampment Info Due to NHQ	1 February
Wing Approvals & Highly Recommended Due for NCSA/CSA/NFAs	1 February
Sorenson Award Nomination (Wing)	15 February
Award Nominations Due: Sorenson Award (Region), Squadron of Merit & Distinction	15 March

**Next Time**

**Friday, 9 January**  
**1200-1245 Central**

Agenda publishes via email Thursday prior  
Suggest discussion topics: [cadets@capnhq.gov](mailto:cadets@capnhq.gov)

**THANK YOU**  
**for supporting the cadets with your leadership!**

Demo

# Parent / Guardian Portal

Lead presenter



**Jacob McIntosh**

Program Manager  
Cadet Support Services