

**TRAINING LEADERS** *of* **CADETS**  
BASIC COURSE  
**LESSON PLAN**

**3.5 Continuing Education**

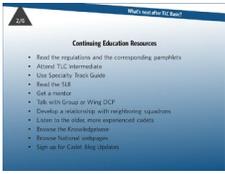
- VERSION:** October 2021 *please verify this is the latest version by visiting [gocivilairpatrol.com/TLC](http://gocivilairpatrol.com/TLC)*
- DURATION:** 15 minutes approximately, and subtopic times shown in margins below are also approximate
- INSTRUCTOR:** A master-rated cadet programs officer or highly experienced CC or CDC is suggested
- KEY QUESTION:** When TLC is over, what are your next steps for improving your skills and knowledge as a cadet programs officer?
- OBJECTIVES:**
1. Identify several resources available for continuing education as a Cadet Programs Officer.
  2. Identify where each continuing education resource is located.
  3. Summarize the potential each resource has for continuing education.
- SIMPLE OUTLINE:**
1. Starter: What comes after TLC?
  2. Exercise: Continuing Education Resources
  3. Website Resources
  4. Final Thought: Professionalism
- CLASS ACTIVITIES:** Group discussion and “show and tell” using National website
- EQUIPMENT:** Web access, whiteboard and markers



**Welcome & Starter**

**1 min**

What happens after TLC? Briefly, and before we end for the day, let’s take a couple minutes to identify some opportunities for continuing education. While we’ve covered a lot of ground today, there’s much, much more to learn if you want your cadets, your squadron’s, and your wing’s Cadet Program to flourish.



**Exercise: Continuing Education Resources**

**10 min**

*Use the whiteboard and through group discussion have students replicate the table below. Conduct a quick show-and-tell for each webpage cited below.*

Item	Location	Purpose
<b>1. Read the regulations and the corresponding pamphlets</b>	gocivlairpatrol.com/publications gocivlairpatrol.com/library	Basic rules and procedures for implementing the Cadet Program
<b>2. Attend TLC Intermediate</b>	Ask wing; check for virtual opportunities	1-day continuation of TLC
<b>3. Use Specialty Track Guide</b>	gocivlairpatrol.com/library CAPP 60-11, Part 6	Guided training path through the self-study specialty track program
<b>4. Read the SUI</b>	gocivlairpatrol.com Search: SUI Information	Checklist of basic compliance matters affecting a local Cadet Program
<b>5. Get a mentor</b>	You choose; consider TLC instructors	Ideas, questions, problems
<b>6. Talk with Group or Wing DCP</b>	Contact info	Ideas, questions, problems, wing-level programs
<b>7. Neighboring squadrons</b>	Contact info	Ideas, questions, problems, joint activities
<b>8. Older cadets</b>	Your squadron, CAC, wing activities	Ideas, questions, problems
<b>9. Browse the Knowledgebase</b>	civilairpatrol.freshdesk.com Accessed by going to the eServices Login page. Before you log in, at the bottom of the right-hand column	A question and answer forum. Search the questions that have been answered already, or ask a new one
<b>10. Browse national webpages</b>	gocivlairpatrol.com/cadets	Stay current on Cadet Program enhancements
<b>11. Sign up for Cadet Blog Updates</b>	gocivlairpatrol.com/cadetblog	Stay current on Cadet Program happenings

## Website Resources

3 min

*Remind the students how to access the resources on the website. If there is time and you haven't done so already, go to the actual website and show them around.*

Most resources can be found on the Cadet Library page.



However, there are many additional resources found under the members sections. This includes all forms, regulations and visual aids.



In your student packet you'll see descriptions of some of the available resources. We encourage you to take a look though these. They can be very helpful guides.



## Final Thought

1 min

The main idea behind the TLC program is professionalism, and professionalism is not about what you do or whether you're paid to do it, but how you do your work. To do work well, you must keep learning. We hope today's TLC Basic Course has been valuable to you, and that you'll soon return for the Intermediate Course. Remember, survey after survey, cadets tell us that the #1 factor affecting their cadet experience is you, the trained adult mentor.