



TRAINING LEADERS *of* CADETS

BASIC COURSE

LESSON PLAN

3.5 Continuing Education

VERSION:	April 2016 <i>please verify this is the latest version by visiting capmembers.com/TLC</i>
DURATION:	15 minutes approximately, and subtopic times shown in margins below are also approximate
INSTRUCTOR:	A master-rated cadet programs officer or highly experienced CC or DCC is suggested
KEY QUESTION:	How can we be sure our squadron is on track?
OBJECTIVES:	<ol style="list-style-type: none">1. Identify several resources available for continuing education as a Cadet Programs Officer.2. Identify where each continuing education resource is located.3. Summarize the potential each resource has for continuing education.
SIMPLE OUTLINE:	<ol style="list-style-type: none">1. Starter: What comes after TLC?2. Top Ten continuing education resources3. Final Thought: Professionalism
CLASS ACTIVITIES:	Group discussion and “show and tell” using National website
EQUIPMENT:	Web access, whiteboard and markers



Welcome & Starter

1 min

What happens after TLC? Briefly, and before we end for the day, let's take a couple minutes to identify some opportunities for continuing education. While we've covered a lot of ground today, there's much, much more to learn if you want your cadets, your squadron's, and your wing's Cadet Program to flourish.





Top Ten Continuing Education Resources

1 min

Mini-Exercise. Use the whiteboard and through group discussion have students replicate the table below. Conduct a quick show-and-tell for each webpage cited below.

Item	Location	Use
1. Read the regulation	Capmembers.com/pubs Capmembers.com/library	Basic rules and procedures for implementing the Cadet Program
2. Attend TLC Intermediate	Ask wing	1-day continuation of TLC
3. Use Specialty Track Guide	Capmembers.com/library	Guided training path through the self-study specialty track program
4. Read the SUI	Capmembers.com (IG page)	Checklist of basic compliance matters affecting a local Cadet Program
5. Talk with a mentor	You choose; consider TLC instructors	Ideas, questions, problems
6. Talk with Group or Wing DCP	Contact info	Ideas, questions, problems, wing-level programs
7. Neighboring squadrons	Contact info	Ideas, questions, problems, joint activities
8. Older cadets	Your squadron, CAC, wing activities	Ideas, questions, problems
9. Browse the Knowledgebase	Capmembers.com	Authoritative information about a variety of topics
10. Browse national webpages	Capmembers.com/cadets	Stay current on Cadet Program enhancements



Final Thought

The main idea behind the TLC program is professionalism, and professionalism is not about what you do or whether you're paid to do it, but *how you do your life's work*. To do work well, keep learning. We hope today's TLC Basic Course has been valuable to you, and that you'll soon return for the Intermediate Course. Remember, survey after survey, cadets tell us that the #1 factor affecting their cadet experience is you, the trained adult mentor.