**Post-Activity Safety Summary**

Activity and Encampment Safety Officer are expected to use this form to summarize their safety efforts during the Activity, to include changes they will make to the Activity Safety Plan based on lessons learned. When complete, this form should be included in the Activity Director’s After-Action Report, and also be mailed to safety@capnhq.gov . Please add any comments or suggestions to your completed form. The form may be completed in word, or printed and hand-written … whatever is easiest.

**ACTIVITY: LOCATION:**

**DATES: SAFETY OFFICER:**

**HOW MANY BODILY INJURY MISHAPS DID YOU REPORT DURING THE ACTIVITY?**

**QUICKLY SUMMARIZE THE TYPES OF INJURIES YOU SAW:**

**WHAT WERE THE PRIMARY CAUSES OF THE MISHAPS? ANY TRENDS?**

**DURING THE ACTIVITY, DID YOU MAKE CHANGES TO PLANS BASED ON RISKS YOU SAW?**

 **IF SO, WHAT WERE THEY?**

**BASED ON MISHAPS AND YOUR OBSERVATIONS, WHAT CHANGES WILL YOU MAKE TO THE ACTIVITY SAFETY PLAN OFR NEXT TIME?**