AFROTC / AFJROTC / SFJROTC
Flight Orientation Program
1 Oct 26 – 30 Sep 27

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1. General

a. AFROTC/AFJROTC Orientation Rides
This plan provides the general administrative and operational guidelines for Air Force Reserve Officers' Training Corps (AFROTC), Air Force Junior Reserve Officer Training Corps (AFJROTC) and Space Force Junior Reserve Officer Training Corps (SFJROTC) orientation flights assigned by the Air Force to Civil Air Patrol (CAP) during FY27. For the purposes of this plan, all references to AFJROTC include SFJROTC. Support will be provided to AFROTC/AFJROTC on a reimbursable basis pursuant to 10 U.S.C. §9444 under the Air Force - CAP Cooperative Agreement, subject to funding availability. AFROTC and AFJROTC funding will be provided to CAP separately and will be accounted for separately. While this plan provides general guidance on the administration and operation of the orientation flight activities for AFROTC/AFJROTC, the mission is at all times subject to and governed by applicable federal laws, Air Force/DoD regulations and CAP regulations.

b. Incident Command Post
N/A

c. Primary dates & times
As determined by individual AFROTC, AFJROTC and SFJROTC Detachments/Units.

d. Alternate dates
N/A

e. NHQ funding
This mission is funded by the annual CAP O&M budget. If CAP exhausts programmed funding for Orientation Rides, the CAP/DO will reach out to AFROTC and AFJROTC POCs to secure more funding via MIPR, if available.

f. Mission Symbol
A6 (AFROTC)
A8 (AFJROTC)

g. Project Officer/Incident Commander

CAP/DO:

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h. Other Contacts

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2. Application

a. Qualification requirements

CAP AFROTC/AFJROTC/SFJROTC Cadet Orientation Pilots will be qualified and selected in accordance with the same criteria outlined in CAP regulations. CAP Wing Commanders must ensure that all pilots supporting the ROTC Flight Orientation Program (FOP) realize that SAFETY IS THE NUMBER ONE PRIORITY.

b. Event capacity

As determined by each CAP Wing.

c. Event enrollment procedures

ROTC units will contact their local CAP Wing Director of Operations to schedule flight times. A contact list for the CAP Wing's Directors of Operations is provided separately. The CAP National HQ (above) can provide current contact information for all CAP wings.

3. Flight Operations

a. Aircrew Requirements:

CAP ROTC Cadet Orientation Pilots will be qualified and selected in accordance with the same criteria outlined in CAP regulations. CAP Wing Commanders must ensure that all pilots supporting the ROTC FOP understand that safety is the number one priority.

b. Flight Operations

Cadet flights should be tailored to the participating cadet's interests and abilities to maximize learning and aviation exposure. Flight profiles will be developed from any combination of the CAP Cadet Orientation Flight

Syllabus, CAPP 60-40.

c. Mission-Specific Requirements

CAP-USAF reviews all CAP OPLANs on a yearly basis. This OPLAN expires on 30 September 2027. Subsequent OPLANs will be approved annually. OPLANs shall be signed prior to 1 October each year to prevent interruption to CAP support.

4. Administration

a. The ROTC Flight Orientation Program is open to all AFROTC and AFJROTC cadets except cadets with a Federal Aviation Administration (FAA) Private Pilot Certificate or higher. Cadets holding student certificates are eligible for the FOP; it is the responsibility of the individual units to determine that cadets are eligible.

b. AFJROTC cadets are required to fill out an AFJROTC parental consent form provided by their unit (in lieu of the CAP Form 70-9) prior to participating in the Cadet FOP. Since participation in the Cadet Orientation Flight program is considered a school activity, the AFJROTC SASI will comply with school guidance on reporting student injuries. The Air Force does not provide medical care or insurance coverage for any accident or injury that may result from the voluntary participation in this program.

c. Cadets in the FOP are authorized to receive a maximum of four front seat flights and unlimited rear seat (observer) flights in powered aircraft, four glider flights and five balloon flights during the cadet's academic career. The time for each flight should average approximately 0.7-1.2 hours. The CAP pilot will determine the number of cadets that can be safely flown per sortie taking into account aircraft design, weight limits, performance limitations and center of gravity restrictions.

d. For AFROTC cadets who are minors, a parental consent form will be required to be signed prior to each orientation flight (in lieu of the CAPF 70-9) and is the responsibility of the AFROTC detachment.

5. Communications

N/A

6. Cadet Participation

No CAP cadets will receive orientation rides under this mission but can serve in any other capacity as allowed by CAP Regulations. This includes CAP cadets that are FAA Certified Flight Instructors (CFI) and hold a CAP Orientation Pilot endorsement on their current CAP evaluation.

7. Safety

a. Mission operations will be accomplished IAW Civil Air Patrol Regulation (CAPR) 70-1, *CAP Flight Management*, CAPR 160-1, *Civil Air Patrol Safety Program*, and mission checklists.

b. CAP will identify a qualified CAP Mission Safety Officer to oversee operations and interact with crews as necessary to ensure proper conduct and safety of operations. In case of a mishap, CAPR 160-2, Safety Reporting and Review, will be followed for reporting through the CAP chain of command. AFROTC/AFJROTC will follow their reporting process to notify personnel of any safety mishap.

c. All personnel will use risk management matrix techniques to evaluate and mitigate operational risks. CAP will update risk management scores based on any significant changes during mission execution and will forward the scores to the appropriated flight release officer for approval and re-release, if necessary.

d. In the event of an emergency, all personnel will use 911.

e. If any AFROTC cadets are injured during their participation in flight activities under this FOP, claims for medical care and/or injury should be processed IAW the Federal Employees Compensation Act (FECA) 5 USC § 8140. See also 10 USC § 2110. Cadets should contact their detachment for guidance on how to submit a claim.

8. Staff Requirements

N/A

9. Uniform Requirements

a. All CAP pilots must be in an authorized and complete CAP uniform worn in accordance with CAP regulations. Each member's role should dictate the appropriate uniform. Mission Staff may be in a service or utility uniform depending on the level of contact expected with external participants or media.

b. ROTC uniforms for flight are at the discretion of the AFROTC Detachment or the AFJROTC or SFJROTC units.

10. Facilities

N/A

11. Logistics

N/A

12. Military Support Requirements

N/A

13. Public Affairs

N/A

14. Contingencies & Emergency Services Missions

N/A

15. Finance

CAP receives money from its annual appropriation to fund both AFROTC and AFJROTC orientation rides. Should CAP fully execute its programmed funding, the CAP/DO will request additional money for the remainder of the fiscal year. The decision to continue the ROTC flight orientation program beyond this point lies with the applicable ROTC HQ.

If an ROTC HQ decides to continue the program, they will reimburse CAP for the front seat flight hours and ferry time required to support the mission. AFROTC and AFJROTC agree to reimburse CAP based on dry hourly rates and type of aircraft that have been pre-approved by CAP-USAF. Additionally, AFROTC and AFJROTC will reimburse CAP for actual expenses for fuel, oil, and lubricants (receipts required).

To maximize orientation flying hours, CAP wings should fly in the least expensive category aircraft feasible. Except for gliders, two-seat aircraft do not fit the program profile and will not be used. Available funds will be managed by the CAP/DO and will be distributed on a first come first serve basis until depleted.