



AWARD OF CAP MEDALS, RIBBONS AND CERTIFICATES

CAP Regulation 39-3, dated 28 December 2012, is supplemented as follows:

Paragraph 18.b. The Virginia Wing Commander delegates the authority to squadron and group commanders for the approval of the following activity and service ribbons for members of their unit:

Encampment Ribbon

Command Service Ribbon: Group Commander may approve award to squadron commanders.

Red Service Ribbon

Air Search and Rescue Ribbon

Counterdrug Ribbon

Cadet Orientation Pilot Ribbon

Community Service Ribbon

Cadet Advisory Council Ribbon, for award for their unit representative to higher echelon (e.g. Squadron commander can approve for their representative to Group CAC, Group CC for representative to Wing CAC)

Recruiter Ribbon (Cadet or Senior)

Homeland Security Ribbon

Paragraph 19. CAPF 2a will include information from eServices, WMIRS, flight logs, and other records validating eligibility. The CAPF 2a may be submitted electronically or in hard copy through channels to the approving authority. Units will retain a copy in the recipient's personnel file unless member uploads it to the Service Ribbons module in eServices. If the request is denied, the form shall be returned to the requestor with an explanation for the denial.

Paragraph 57. Added. Virginia Wing Squadron of the Year.

Paragraph 57.1. Added. Description. The Virginia Wing Commander may select one squadron as the Virginia Wing Squadron of the Year. This award shall go to the squadron that the Wing Commander determines has performed, as a unit, in an outstanding manner in the previous calendar year. This award shall be separate and distinct from the Squadron of Merit Award. However, the same unit may win both awards.

Paragraph 57.2. Added. Criteria. This award will go to the squadron in Virginia Wing that has demonstrated outstanding performance, as a unit, in the previous calendar year in any or all CAP mission areas. This can be for a major activity, several activities, or overall performance, but must be beyond normal expectations. The nomination shall include a detailed description of the events or efforts that justify the award.

Paragraph 57.3. Added. Award Process. Each Group Commander shall select one nominee for this award from the squadrons in that Group. The process by which the Group Commander makes this selection is at his or her discretion.

Paragraph 57.4. Added. Each Group Commander shall submit the nomination on a CAPF 120 with any supporting documentation to the Chairman of the Virginia Wing Awards Review Board by 15 February. Period of the nomination will be 1 Jan through 31 Dec of the prior calendar year.

Paragraph 57.5. Added. The Virginia Wing Awards Review Board will review the nominations and select one to recommend for approval by the Wing Commander.

Paragraph 57.6. Added. The Wing Commander may accept this recommendation, may review all of the nominations from the Groups and select the awardee, or may decline to make a selection.

ELIZABETH SYDOW, Colonel, CAP
Commander

ATTACHMENT 1
Compliance Elements

There are no compliance elements for this supplement.