



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

21 July 2020

MEMORANDUM FOR ALL REGION AND WING COMMANDERS

SUBJECT: COVID-19 Phase II to III Transitions and Critical Future Planning

1. As we have all seen over recent days, there are many States experiencing negative trends, and this has forced several Wings to stop or at least slow their remobilization efforts. Our COVID-19 Planning Team continues to monitor activity across the country, and though we continue to make progress, they have recommended, and I concur that we need to proceed carefully in order to protect our membership. To that end, we are implementing the following:
 - a. CAP will pause any movement from Phase II to III until 1 September 2020.
 - b. In order for a Wing to move from Phase II to III, CAP will require a 4-week downward trend in cases within the State.
2. It is also likely that we will continue to deal with COVID-19 issues for several more months across the country, if not longer. That means that we will likely have to respond to what could be a record hurricane season as well as other disasters while contending with COVID-19. In order to be sure that CAP is prepared, the COVID-19 Planning Team will be helping the CAP and CAP-USAF Operations staff create an operations plan for what we consider to be the worst-case-scenario at this point: a hurricane impacting Southeast Region requiring a large-scale CAP response where most Wings are still in Phase 0. Though the team has access to great resources, they do not want to make this plan in a vacuum. If you or your staff have critical inputs that need to be considered in planning for large scale operations under COVID-19, please send them to COVID-19Plans@capnhq.gov as soon as possible, preferably by 26 July 2020.
3. Though many Wings have been operating successfully using the template remobilization plans and the COVID-19 Planning Team has received some great feedback already, we know there is always room for improvement. If you or your staff have suggestions or feedback to help revise the standard checklists and templates, please also send those inputs to the team at COVID-19Plans@capnhq.gov as soon as possible, preferably by 26 July 2020.
4. We know there have been many changes in how we conduct business over the last few months, and we sincerely appreciate your support and flexibility in these difficult times. Many of you commented about how useful the narrated briefing our staff put together was as you prepared to remobilize, but we also know with the many recent changes that it needs to be updated. Once the team receives your inputs requested above, I have asked them to prepare a new recording, and make it available the first week of August, if not sooner.

5. I know this is not how any of us thought we would be spending the summer of 2020 but thank you for remaining vigilant and working so hard to protect your members.

A handwritten signature in black ink that reads "Mark E. Smith". The signature is written in a cursive, slightly slanted style.

MARK E. SMITH
Major General, CAP

cc:

CAP/CV/XO/CCC/COO/DO/GC/GVR/LG/PA/SE

CAP-USAF/CC/CV/DO/DT/JA/LG/SE

All CAP Region and Wing CV/CS/DC/DO/DOC/DOH/DOS/DOV/LG/SE