



OFFICE OF THE NATIONAL COMMANDER
NATIONAL HEADQUARTERS
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

1 July 2020

MEMORANDUM FOR ALL UNIT COMMANDERS

SUBJECT: Ongoing COVID-19 Operations

1. Tomorrow marks 100 days of COVID-19 operations and the pandemic is still with us, impacting each area of the country differently. Many states are showing signs of recovery while other areas are seeing cases on the rise. Because of this, Civil Air Patrol will continue to follow Federal guidelines and will remain cautious and methodical in our remobilization of the membership. Wing Commanders have been doing an excellent job of preparing and submitting plans to move forward and, when necessary, halting forward movement in coordination with the COVID-19 Plans Team when public health data calls for such a move.
2. Because of the uneven and unpredictable nature of COVID-19, I am extending the restrictions in my [“Mission Essential Travel Only”](#) memo originally published March 14, 2020 and [revised May 7, 2020](#)) through September 30, 2020. This applies only to wings who have not yet progressed into Phase I and beyond. The restrictions associated with Phase 0 can be found on the [remobilization web site](#).
3. For Wings that remain in Phase 0, the following update is made to “Mission Essential Travel Only” restrictions. Wing Commanders may, at their discretion, permit Phase I flying for wings still in Phase 0. This includes Form 5 and Form 91 flight evaluations, dual instruction, proficiency flights, and mission aircrew training. Because this activity will be taking place in wings not yet in Phase I, Wing Commanders will need to ensure that all COVID-19 risks are taken into consideration and appropriate precautions put in place. Each impacted Wing Commander should develop a memo for their Wing that details how this will be implemented (for example, a memo to pilots and FROs that details the situation in the state and proposes a uniform method of ensuring precautions are followed, etc.). The COVID-19 Plans Team (COVID-19Plans@capnhq.gov) remains a resource for commanders and key staff who need assistance in implementing such a plan. Flying in Phase 0 is not mandatory and should only be undertaken where Wing Commanders believe it is in the best interests of mission readiness and member health. Because of this change to Phase 0 flying, the 21 April 2020 “Engine Preservation Flights” memo is rescinded, effective today. All other Phase 0 restrictions, as defined in the March 14, 2020 memo, remain in effect until a wing has an approved plan to progress into Phase I of remobilization.
4. Despite the challenges facing Civil Air Patrol and the Nation under COVID-19, virtual meetings, training, and conferences have enabled members to stay engaged and connected. I strongly urge you to keep these up! Wings that have moved into Phases I and II have demonstrated tremendous creativity and innovation in the process. Best practices and lessons learned should be compiled and submitted to the COVID-19 Plans Team so we can continue to refine our products. Finally, for those members performing essential missions during these

challenging times, you have done exceptional work while observing precautions and public health requirements. I am enormously proud of all of you! Keep up the great work!

A handwritten signature in black ink that reads "Mark E. Smith". The signature is written in a cursive, slightly slanted style.

MARK E. SMITH
Major General, CAP

cc:

CAP/CV/XO/CCC/COO/DO/GC/GVR/LG/PA/SE

CAP-USAF/CC/CV/DO/DT/JA/LG/SE

All CAP Region and Wing CV/CS/DC/DO/DOC/DOH/DOS/DOU/DOV/GRO/LG/SE