



OFFICE OF THE NATIONAL COMMANDER  
NATIONAL HEADQUARTERS  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

2 March 2021

MEMORANDUM FOR ALL REGION AND WING COMMANDERS

FROM: CAP/CC

SUBJECT: Aircraft One-time inspection – ACTION REQUIRED

1. Our most treasured resource is our members. However, recent discoveries of improper aircraft maintenance practices and poor attention to detail gives CAP and CAP-USAF senior leaders concern about the overall care, maintenance and use of our aircraft fleet, and ultimately the safety of our members. This past year has been painful for all of us and while this discovery is possibly one more symptom of the yearlong pandemic, it's unknown if the problem is widespread. Therefore, I am directing a mandatory one-time CAPF 71 inspection of each aircraft that also includes a review of maintenance logs and confirmation of accuracy of the data in the Aircraft Maintenance Repair and Documentation (AMRAD) module. The deadline for completing inspections and data confirmation is 31 March 2021.
2. This task requires a concerted team effort, from national headquarters, to commanders, aircraft maintenance officers and every CAP member who flies aboard our aircraft. Accurate documentation is key to ascertaining the airworthiness and mission readiness of our aircraft. Inconsistencies between the aircraft information file, maintenance logs and AMRAD draw question about our ability to care for our assets and increases risk of flying an aircraft that is overdue for a maintenance service or, at worst, is unairworthy. In monitoring our progress, I ask region commanders to provide weekly progress checks starting with 8 March 2021.
3. In addition to the above, I encourage each region and wing commander to provide feedback on the assessed level of care assigned aircraft are receiving, to include unsatisfactory repairs, reporting and documentation.
4. We have all been extremely busy, but we cannot let our guard down or allow distractions to draw our attention away from the safety of our members, readiness of our fleet and stewardship of our assets. I am confident that, together, we will prove that we'll continue to earn the trust of our fellow citizens, that we care for our members and our resources, and that CAP remains mission ready today, tomorrow and when we reach the end of the pandemic. My point of contact for this matter is Mr. Gary Schneider, CAP/LG. He can be reached at [gshneider@capnhq.gov](mailto:gshneider@capnhq.gov).

A handwritten signature in blue ink that reads "Mark E. Smith".

MARK E. SMITH  
Major General, CAP  
National Commander

cc:

CAP/CV/XO/CCC/COO/AE/CP/DO/GC/GVR/IG/LG/MAC/SE

CAP-USAF/CC/CV/DO/DT/JA/LG/SE

All CAP Region and Wing CV/CS/AE/CP/DC/DO/DOC/DOH/DOS/DOV/HS/LG/SE