

Approved: 27 April 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

CAWG
Completed 27 Mar 2021

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase III

This plan has been developed for California Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase III, Resuming Overnight Activities.

Additional staffing and resources have been coordinated with N/A, to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Gregg Olsen

Primary Phone:

Primary Email:

Narrative Summary of Coordination and Events To-Date in California Wing:

On 31 Mar 2020, Col. Ross Veta hand selected a Crisis Management Team to help guide him through this pandemic and the problems associated therewith. This team consists of the Vice-Commander, Wing Directors of Operations, Cadet Programs, Emergency Services, Safety, Health Services Officer, Wing Chaplain, CISM Team members, a group Medical Officer and the chairman of the newly formed Virtual Wing Incident Command established to evaluate and coordinate mission requests. This team has met regularly for the past several months to evaluate and make recommendations to Col. Veta on multiple matters including missions to accept, protection of personnel, sanitation of vehicles and aircraft, acquiring personal protective equipment, protection of assets during periods of civil unrest as well as re-mobilization plans for the wing. We have also received valuable assistance from the Wing Legal and Professional Development Officers. The state of California has been under various "stay at home orders" issued by Governor Newsom. Recently, the state has removed the latest "stay at home order" and moved into a phased reopening of the state with variations allowed on a county-by-county basis. The state of California has a significant variability in population density, infection rates, testing performed, vaccination rates, ICU bed utilization, and contact tracing among its counties. Our team has spent a considerable amount of time discussing and developing a plan that will allow some groups to move from Phase II into Phase III depending on metrics from the covidactnow.org site as well as the California Department of Public Health, county departments of public health, and reports from physicians on the front lines. We feel that this plan will allow some areas to move into Phase III with safety and provide enduring health. This plan will also allow other groups in the state to move into Phase III as their metrics, based on the above data sources, improve.

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We are requesting a transition into Phase III for two groups in California beginning 5 Apr 2021. Orange county (Group 7) and the Inland Empire (Group 3) have low infection rates (<1.0) which have remained stable for > 4 weeks and <10 reported new infections/100,000 people/day which has also remained stable for > 4 weeks. The other areas (groups) of California are not yet able to move safely into Phase III of the re-mobilization plan for CAP, but as they become so we would like to proceed with re-mobilizing them as well. We will closely monitor all areas and groups in the state for stability once they have moved into Phase III.

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Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

NOTE: Resuming overnight activities will not be done until Phase III, when most public health restrictions have been lifted, schools & businesses have reopened, and the forecasted risk is minimal.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.1.	Verify current state-level guidance allows overnight events to resume	Lt Col Gregg Olsen	15 Mar 21		26 Mar 21	Ongoing process as we have squadrons in 30 counties of California. Will continue to monitor throughout Phase III
3.2.	Consult with staff officers to prepare for overnight activities	Col Ross Veta	15 Mar 21		26 Mar 21	Done at least bi-monthly and on an as needed basis by Col Veta and wing staff officers. Monthly Wing Commander's call with all wing and group staff officers for updates. Other communications and meetings as needed.
3.2.1.	Coordinate with Health Services	Maj James Breedlove, Lt Col Gregg Olsen	15 Mar 21		26 Mar 21	At least weekly communications between Wing Commander and Health Services Officers
3.2.1.1.	Check state and local health guidance regarding gatherings	Lt Col Gregg Olsen	15 Mar 21		26 Mar 21	Ongoing process with state guidelines and county guidelines, monitored at least weekly in all areas.
3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures	Lt Col Gregg Olsen, Maj James Breedlove	15 Mar 21		26 Mar 21	Weekly emails to all members of wing by Health Services Officers. Specific emails to group and squadron commanders when approved to enter Phase III and as needed. See draft letters to members, parents of cadets, and commanders attached below.
3.2.2.	Consult with Legal Officer about resuming overnight activities	Lt Col Daniel Hough	15 Mar 21		25 Mar 21	Accomplished and will continue at least weekly as local regulations change at different times in the 30 counties in which there are active squadrons.
3.2.3.	Coordinate with Director of Safety	Lt Col Daniel Hoppy	15 Mar 21		25 Mar 21	Accomplished and will continue as pandemic evolves and as units are allowed to progress to Phase III. See draft letters to squadron members and parents of cadets appended below.
3.2.3.1.	Verify proper planning and mitigation tools are available to staff and units	Lt Col Daniel Hoppy, Col Alan Ferguson, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	See 3.2.3 above. Wing has procured and distributed no-touch infrared thermometers to each meeting location. Directors will use the COVID-19 RM checklists as events are planned and occur. Letter from Wing CC to Group and Squadron CC

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						regarding activities allowed and safety measures attached below. Health questionnaire for use by squadrons prior to member admittance to activity attached below.
3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters	Maj James Breedlove, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Weekly emails from Health Services Officers to wing members and as listed above (3.2.3.1)
3.2.4.	Coordinate with Director of Cadet Programs	Maj Glenn Wiggins	15 Mar 21		25 Mar 21	Accomplished
3.2.4.1.	Prepare recommendations for units regarding overnight activities	Lt Col Gregg Olsen, Maj Glenn Wiggins	15 Mar 21		25 Mar 21	See letters to Squadron Commanders from Wing Commander, draft letters to members and parents of cadets attached below.
3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities	Lt Col Gregg Olsen, Maj Glenn Wiggins	15 Mar 21		25 Mar 21	Ibid.
3.3.	Query commanders of subordinate units to verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	Lt Col David Boehm, Lt Col Gregg Olsen	15 Mar 21		26 Mar 21	Ongoing process with guidance to Squadron CC and members and parents of cadets in draft letters attached below. Group Commanders to monitor local county health department restrictions and guidelines at least weekly and post to wing used and widely available excel spreadsheets used to determine activities allowed. Communication with Group CC during Wing CC Conference call and more often as necessary by either wing staff or individual Group CC.

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Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.4.	Email the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander for permission to reinstate overnight activities	Lt Col Gregg Olsen	15 Mar 21		26 Mar 21	Submitted 27 Mar 21
3.4.1.	Describe previous coordination accomplished	Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Crisis Management Team meetings, consolidating and prioritizing training lists, procuring PPE and no-touch thermometers. Wing Commander Town Halls, Wing Commander's calls with Group Commander's and Wing staff, Group Commander's calls with Squadron Commanders.
3.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Gregg Olsen, Lt Col David Boehm	15 Mar 21		26 Mar 21	Monitored by Lt Col Boehm, Lt Col Olsen, and each Group CC in all counties with CAP units and in accordance with the state Blueprint for a Safer Economy Tier system.
3.4.3.	Set date to resume overnight activities, this is the start of Phase III	Col Ross Veta	15 Mar 21	27 Mar 21		5 Apr 21, contingent upon NHQ approval
3.4.4.	Receive approval from the CAP COVID-19 Planning Team to resume overnight activities. Plan for one-week lead time.	Lt Col Gregg Olsen, Col Ross Veta	15 Mar 21	27 Mar 21		Contingent upon NHQ approval
3.5.	Publish the date that Phase III will begin to subordinate units	Col Ross Veta	15 Mar 21	27 Mar 21		Contingent upon NHQ approval
3.6.	Task Wing Director of Safety to communicate the following to subordinate units:	Lt Col Daniel Hoppy, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Accomplished
3.6.1.	Units may use steady-state RM forms to mitigate local risks	Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Activity directors will use the COVID-19 RM checklists as activities are planned and occur.
3.6.2.	Units continue to consider face coverings, hand sanitizer, and an emphasis on hygiene during meetings and activities	Lt Col Gregg Olsen, Maj James Breedlove	15 Mar 21		25 Mar 21	See letters from Squadron CC to members and to parents of cadets attached below. Weekly emails from Health Services officers to all wing members. Letter from Wing Commander to Group and Squadron CC attached below.
3.7.	Task Wing Health Service Officer to communicate the following to subordinate units:	Maj James Breedlove	15 Mar 21		25 Mar 21	Accomplished

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3.7.1.	Health Services will continue to consider screening with no-touch thermometers prior to entry to the meeting or will require members to take their temperature at home prior to attending the activity	Maj James Breedlove, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Wing has procured and distributed no-touch infrared thermometers to each meeting site. See also letters from Squadron commanders to members and parents of cadets attached below. See also letter from Wind CC to Group and Squadron CC attached below.
3.7.2.	Health Services will educate members on the importance of monitoring their health and avoiding participation in activities if sick	Maj James Breedlove, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Weekly emails to entire wing from Health Service Officer on pandemic. See above 3.7.1. as well.

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.7.3.	Health Services will continue to educate members on public health practices such as emphasizing hygiene, having face coverings, social distancing for those at high-risk, and common surface cleaning	Maj James Breedlove, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Ibid 3.7.1. and 3.7.2.
3.8.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	Maj Glenn Wiggins	15 Mar 21		25 Mar 21	Accomplished
3.8.1.	Units plan to resume formations, drill, and other close-distance activities as appropriate	Maj Glenn Wiggins	15 Mar 21		25 Mar 21	See letters from Squadron Commanders to members and parents of cadets attached below
3.8.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)	Maj Glenn Wiggins, Lt Col Gregg Olsen	15 Mar 21		25 Mar 21	Letter from Squadron CC to parents of cadets attached below
3.9.	Task Wing Director of Operations to communicate the following to subordinate units	Lt Col Michael Prusak	15 Mar 21		25 Mar 21	Accomplished

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3.9.1.	Identify flight operations permitted during Remobilization Phase III	Lt Col Michael Prusak	15 Mar 21		26 Mar 21	See memorandum from Wing Director of Operations attached below
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required	Lt Col Michael Prusak	15 Mar 21		26 Mar 21	Ibid.

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Squadron Commander Draft of letter from Squadron Commander to Squadron members

EXAMPLE

MEMORANDUM FOR All Unit Members

FROM: XXXXXXXXXX

SUBJECT: Return to Full Activity and Overnight Activities – Phase III

1. As the state of California attempts to return to normal following the COVID-19 epidemic, we are entering various new states of “normal”. In an effort to allow our members to return to activities and overnight events, the following procedures will be implemented as we follow all guidelines from the White House COVID-19 Task Force, the Centers for Disease Control and Prevention, the California Blueprint for a Safer Economy, and Civil Air Patrol National Headquarters. As additional information is issued from higher headquarters, we will adjust our procedures accordingly. We ask that during this time, you please remain vigilant and flexible as we try to return to “normal”. Please realize that our entry into Phase III could easily slide back into Phase II again. Be mentally and physically prepared for that possibility.

2. XXXXXXXXX (Cadet, Composite, Senior) Squadron will return to full activities and overnight events on XXXXXX. The unit may also continue to meet virtually at XXXXXXXXXXXXXXXX. The unit will also continue its normal meeting time from XXXXXXXXXXXXX. To keep our members safe, the following procedures will be followed by all members until rescinded by the unit commander:

A. There will be no restrictions on numbers of members attending outdoor meetings or activities. Indoor meetings and activities will have limited attendance depending on which tier of the California Blueprint for a Safer Economy the county is currently in. If the county is in the Purple or Red Tier (Tiers 1 and 2), indoor meetings will be limited to <10 individuals. If the county is in the Orange or Yellow Tier (Tiers 3 and 4), indoor meetings will be limited to <50 individuals.

B. All members attending any activity will be of good health and self-identified as low-risk. Any member having any of the following symptoms will not be allowed to attend any activity as per direction of the Wing Commander.

- (1) Fever (100.4 degrees F or higher)
- (2) Cough (non-productive) of an unknown origin
- (3) Shortness of Breath/Difficulty Breathing
- (4) Chills

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- (5) Repeated shaking with chills
- (6) Muscle pain
- (7) Headache
- (8) Sore throat
- (9) New loss of taste or smell

C. Senior executive staff may arrive between XXXXXXXX to have a staff meeting and get information needed for the evening. Members not on senior executive staff should not arrive prior to XXXXXXXX. Senior Executive Staff should plan on arriving between XXXXXXXX. Upon arrival, all members will have their temperature taken by an assigned health services officer or staff member via a non-contact method (i.e.: infra-red temple thermometer). All temperatures will be documented. Anyone displaying a fever of 100.4 degrees F or more will be not be allowed to attend the meeting. All members will be asked to review the medical questionnaire and if any listed symptoms are present they will not be allowed to attend the meeting as per direction of the Wing Commander.

Facemasks prevent the spread of droplets through the air. All members will be required to wear face covering/mask while in attendance. Facemasks may be homemade or may be commercially purchased (i.e. medical grade surgical/simple mask). Masks will be placed on the member prior to exiting their vehicle upon arrival and will remain on until they have re-entered their car that the end of the meeting or activity. Masks will be conservative in nature, solid colors that complement and respect the United States Air Force uniform.

Social distancing guidelines will be followed at all times. Meeting rooms will have chairs spaced 6 feet apart. If this is not possible, classes may be split up so that social distancing can be obtained. All members will maintain six feet separation whether indoors or out of doors. Overnight activities will maintain the following restrictions: sleeping arrangements will place all individuals > 6 feet apart with as much ventilation as possible, eating arrangements will be arranged so that all individuals will be > 6 feet apart, restroom facilities will maintain > 6 feet separation between individuals and with facial coverings when possible.

Prior to any meeting or activity, Senior Executive Staff will sanitize all surfaces of chairs, tables, etc. that members may come in contact with throughout the meeting or activity. This process will be repeated at least 1 time during the course of the meeting or activity and then again prior to leaving the meeting or activity.

Proper hand washing will be encouraged and maintained throughout the meeting or activity. If possible, the unit will provide hand sanitizer for members to use throughout the meeting or activity. If hand sanitizer is not available, members will be encouraged to use the “old fashioned”

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method of washing with soap and water. Members will wash their hands on a regular basis throughout the meeting or activity. Essentially wash or sanitize hands before the meeting or activity, at the break and after the meeting or activity ends.

Proper hygiene will be used at all times. Members are asked to cover their coughs or sneezes into a tissue or their elbow to help cut down on particulate spread. We understand that we are approaching allergy season and these are sometimes difficult to avoid.

These policies and procedures will go into effect upon the unit's return to Phase III activities. Given the uncertainty of the pandemic, members who do not wish to return to unit meetings and activities should contact your chain of command to notify them of your absence in this situation. Please include how long the absence is expected to last and we encourage your virtual participation if possible.

3. XXXXXXXXX Squadron meetings and overnight activities will be conducted as per the guidelines listed in paragraphs 2A and 2B above. In addition, all aviation activities are allowed (assuming all members are low-risk and all flights are in low-risk areas) and there are no more than three households in the aircraft. Food preparation should be done individually as no family style or buffet meals are allowed.

These policies are subject to change based upon additional policies and information given by California Wing Headquarters, Civil Air Patrol National Headquarters, or state guidelines. Members will be notified via email of any changes to the above procedures. We thank you in advance for your assistance and cooperation in this matter. Stay safe and healthy.

XXXXXXXXXX, XXXXX, CAP

Squadron Commander

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Draft of letter from Squadron Commander to parents of cadets

EXAMPLE

MEMORANDUM FOR All Unit Members

FROM: XXXXXXXXXX

SUBJECT: Return to Squadron Meetings – Phase III

1. As the state of California attempts to return to normal following the COVID-19 epidemic, we are entering various states of “normal”. In an effort to allow our members to return to activities and overnight events, the following procedures will be implemented in an effort to follow all guidelines from the White House COVID-19 Task Force, the Centers for Disease Control and Prevention, the California Blueprint for a Safer Economy, and Civil Air Patrol National Headquarters. As additional information is issued from higher headquarters, we will adjust our procedures accordingly. We ask that during this time, you please remain vigilant and flexible as we try to return to “normal”. Please realize that our entry into Phase III could easily slide back into Phase II again. Be mentally and physically prepared for that possibility.

2. XXXXXXXXX Squadron will return to full activities and overnight events on XXXXXX. The unit may also continue to meet virtually at XXXXXXXXXXXXXXXX. The unit will also continue its normal meeting time from XXXXXXXXXXXX. To keep our members safe, the following procedures will be followed by all members until rescinded by the unit commander:

A. There will be no restrictions on numbers of members attending outdoor meetings or overnight activities. Indoor meetings and activities will have limited attendance depending on which tier of the California Blueprint for a Safer Economy the county is currently in. If the county is in the Purple or Red Tier (Tiers 1 and 2), indoor meetings will be limited to ≤ 10 individuals. If the county is in the Orange or Yellow Tier (Tiers 3 and 4), indoor meetings will be limited to ≤ 50 individuals.

B. All members attending the weekly meetings or activities will be of good health and self-identified as low-risk. Any member having any of the following symptoms will not be allowed to attend any activity as per direction of the Wing Commander. Parents are asked to remain at the meeting or activity location until the cadet has passed the below screening process and is checked into the meeting or activity.

- (1) Fever (100.4 degrees F or higher)
- (2) Cough (non-productive) of an unknown origin

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- (3) Shortness of Breath/Difficulty Breathing
- (4) Chills
- (5) Repeated shaking with chills
- (6) Muscle pain
- (7) Headache
- (8) Sore throat
- (9) New loss of taste or smell

C. Cadet staff may arrive between XXXXXXXX to have a staff meeting and get information needed for the evening. Cadets not on Cadet staff should not arrive prior to XXXX. Senior Executive Staff should plan on arriving between XXXXXXXX; all other Seniors may arrive after XXXX. Upon arrival, all members will have their temperature taken by an appointed health services officer or staff member via a non- contact method (i.e.: infra-red temple thermometer). All temperatures will be documented. Anyone displaying a fever of 100.4 degrees F or higher will be instructed that they may not attend the meeting. All members will be asked to review the medical questionnaire and if any listed symptoms are present they will not be allowed to attend the meeting as per direction from the Wing Commander.

Facemasks prevent the spread of droplets through the air. All members will be required to wear face covering/mask while in attendance. Facemasks may be homemade or may be commercially purchased (i.e. medical grade surgical/simple mask). Masks will be placed on the member prior to exiting their vehicle upon arrival and will remain on until they have re-entered their car that the end of the meeting. Masks will be conservative in nature, solid colors that complement and respect the United States Air Force uniform. It is strongly suggested that cadets bring two facemasks to be prepared for the eventuality that one might fail.

Social distancing guidelines will be followed at all times. Meeting rooms will have chairs spaced 6 feet apart. If this is not possible, classes may be split up so that social distancing can be obtained. All members will maintain six feet separation whether indoors or out of doors. Overnight activities will maintain the following restrictions: sleeping arrangements will be arranged so that there is > 6 feet between individuals with as much ventilation as possible, eating arrangements will be arranged so that all individuals will be > 6 feet apart, restroom facilities will maintain > 6 feet separation between individuals and with facial coverings when possible. Conditions and requirements for encampment will be published under separate cover.

Prior to the any meeting or activity, Senior and Cadet Staff will sanitize all surfaces of chairs, tables, etc. that members may come in contact with throughout the meeting or activity. This process will be repeated at least 1 time during the course of the meeting or activity and then again prior to leaving the meeting or activity.

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Proper hand washing will be encouraged and maintained throughout the meeting or activity. If possible, the unit will provide hand sanitizer for members to use throughout the meeting or activity. If hand sanitizer is not available, members will be encouraged to use the “old fashioned” method of washing with soap and water. Members will wash their hands on a regular basis throughout the meeting or activity. Essentially wash or sanitize hands before the meeting, at the break and after the meeting or activity ends.

Proper hygiene will be used at all times. Members are asked to cover their coughs or sneezes into a tissue or their elbow to help cut down on particulate spread. We understand that we are approaching allergy season and these are sometimes difficult to avoid.

These policies and procedures will go into effect upon the unit’s return to Phase III activities. Please contact your chain of command to notify them of your absence in the event that you do not wish to attend unit meetings. Please include how long the absence is expected to last and we encourage your virtual participation if possible.

3. XXXXXXXXX Squadron meetings and overnight activities will be conducted as per the guidelines listed in paragraphs 2A and 2B as above. In addition, all aviation activities are allowed (assuming all members are low-risk and all flights are in low-risk areas) and there are no more than three households in the aircraft. Food preparation should be done individually as no family style or buffet meals are allowed.

These policies and procedures will go into effect upon the unit’s return to full activities and overnight events on XXXXXX. Given the uncertainty of the pandemic, parents who do not wish to have their Cadets return to unit activities should contact the Cadet’s chain of command to notify. In addition, parents are also asked to notify the unit commander via email that the Cadet will not be attending. Please include how long the absence is expected to last and encourage virtual participation if possible.

These policies are subject to change based upon additional policies and information given by California Wing Headquarters, the Civil Air Patrol National Headquarters, or state guidelines. Members will be notified via email of any changes to the above procedures. We thank you in advance for your assistance and cooperation in this matter. Stay safe and healthy.

XXXXXXXXXX, XXXXX, CAP
Squadron Commander

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Letter from Wing Commander to Group and Squadron Commanders regarding criteria for allowed activities in Phase III

29 Mar 21

MEMORANDUM FOR ALL GROUP AND SQUADRON COMMANDERS
FROM: Col Veta and the Crisis Management/Re-mobilization Team
SUBJECT: Activities Allowed in PHASE II and Phase III

As a part of the national re-mobilization plan and in an attempt to define and clarify, the below listed are requirements for attendance at an in-person activity or CAP asset use as allowed in the approved NHQ re-mobilization plan for CAWG.

Any member having any of the following symptoms will not be permitted to attend any in-person activity: (1) Fever (100.4 degrees F or higher), (2) Cough (non-productive) of an unknown origin, (3) Shortness of breath or difficulty breathing, (4) Chills or repeated shaking chills, (5) Muscle pains, (6) Headache, (7) Sore throat, (8) New loss of taste or smell.

Aircraft and Vehicles must be sanitized before and after each sortie. See video on sanitation sent to wing on 17 Mar 2020. <https://web.microsoftstream.com/video/8728807d-0e9b-4424-9481-284cdce74385> Seating in vehicles shall be limited to one person per row with masks and outside ventilation if possible (windows and air vents).

Phase II

All activities approved for Phase O and Phase I including outdoor ES training, outdoor Cadet Drill and PT activities. Partial and Day Long activities with ≤ 50 people in attendance if conducted out of doors. If conducted in doors, meetings and activities will include ≤ 10 people if the county is in the Purple or Red tier (Tier 1 or Tier 2) and ≤ 50 people if the county is in the Orange or Yellow Tier (Tier 3 or Tier 4) of the California Blueprint for a Safer Economy. Training and activities previously approved for Phases O and I as well as day-long SAREx activities conducted for training and proficiency are permitted as well as long as they are conducted in accordance with all the above guidelines are. Cadet O-rides, ROTC, JROTC, and TOPS Orientation Rides with the restriction of no more than three households in the aircraft.

Phase III

Full activity in Phase III includes unit meetings and activities held outdoors with no restrictions on numbers of members attending but within the health guidelines listed above and with 6 feet social distancing, facial coverings to be worn at all times, and hand and surface sanitation guidelines to be followed. Meetings and activities held indoors will consist of ≤ 10 members if the county is in the Purple or Red tiers (Tier 1 or Tier 2) and ≤ 50 members if the county is in

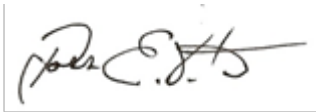
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the Orange or Yellow tiers (Tier 3 or Tier 4) of the California Blueprint for a Safer Economy. Overnight activities with the following guidelines: sleeping arrangements will be set up so that there will be > 6 feet between individuals with as much ventilation as is feasible; eating arrangements will be set up so that there will be > 6 feet between individuals; restroom facilities will accommodate > 6 feet between individuals with facial coverings as much as possible. Further guidelines and restrictions may be put in place for encampment.

These policies may be modified pursuant to guidance from National Headquarters or state or local health department guidelines. We thank you in advance for your assistance and cooperation in this matter. Stay safe and stay healthy.

A handwritten signature in black ink, appearing to read "Col. Ross Veta", is written over a thin horizontal line.

Col. Ross Veta,
Commander CAWG

Health questionnaire to be used prior to admittance to any CAP activity.

Do you have or have you recently experienced any of the following:

Fever (100.5 degrees F or higher)

Cough (non-productive) of unknown origin

Shortness of breath/Difficulty Breathing

Chills

Sore Throat

New loss of Taste or Smell

Headache

Been exposed to anyone who has COVID-19 or any of the above symptoms

If the answer to any of the above is positive, you are prohibited from attending this event pursuant to direction from the California Wing Commander and it is suggested that you discuss these symptoms with your health care provider.

Respectfully,

**Col Ross Veta
Commander
California Wing**

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Flight Operations Permitted in Phase III

- Funded and non-funded Air Force Assigned Missions (AFAM)
- In person mission base staffing for AFAMs
- Self-funded Corporate missions
- SUAS training and For 5 checkrides
- Non-federal agency missions
- Form 5/91 check rides
- Air and ground crew proficiency and training
- Pilot On Boarding Program
- Cadet Flight Instruction
- Cadet O-rides, ROTC, JROTC, and TOPS flights

Requirements for Senior and Cadet members to return to flying as required

- Medical Certification and current Form 5 for Pilots, current Form 91 for Mission Pilots
- Currency or training status for other aircrew members
- Parental permission for Cadets and JROTC
- Medical Certification for training of cadets and on boarding of pilots
- NHQ and Wing guidelines for sanitation of aircraft before and after each sortie
- Temperature checks and use of health questionnaire prior to flight
- Use of facial coverings and social distancing as able

Michael Prusak, Lt Col CAP, USAF (ret)
Director of Operations
California Wing