

B-1 CADET PROGRAMS

Summary

Discrepancies Repeats

Staffing

Position - Director of Cadet Programs held:
 Cadet Programs Specialty Track:

Year(s)

Month(s)

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
05	Has the wing established a Cadet Advisory Council?	eServices > Reports > Member Reports > Duty Assignments > under "*Report" choose "Cadet Duty Assignment" > choose wing > at bottom of duty positions select all Cadet WCAC positions.	(Discrepancy): [xx] (B1 Question 5) The wing is not operating a Cadet Advisory Council IAW CAPR 60-1 para 7.1.	
07	Do each of the wing's cadet and composite squadrons have two or more graduates of the Training Leaders of Cadets course assigned?	eServices > Reports > Member Reports > Member Reports > TLC Progression	(Discrepancy): [xx] (B1 Question 7) Units in the wing do not have at least two graduates of the Training Leaders of Cadets program IAW CAPR 60-1 para 2.4.2.4.	
09	Has the wing adopted a set of annual goals? a) Are the goals are being	Wing uploads unit's goals document to eServices with reviewed dates.	(Discrepancy): [xx] (B1 Question 9) The wing has not adopted a set of annual goals	

reviewed quarterly

IAW CAPR 60-1, 4.1.

a) (Discrepancy): [xx] (B1 Question 9) Wing goals are not being reviewed quarterly IAW CAPR 60-1 para 4.2.

10 Does the wing offer at least one cadet-focused “Saturday” activity per quarter?

Visit wing website and review web calendar

(Discrepancy): [xx] (B1 Question 10) The wing is not offering at least one cadet-focused “Saturday” activity per quarter IAW CAPR 60-1 para 4.3.2.2.

11 Does the wing have a written plan for providing orientation flights to all units with cadets?

Compliance is determined by a review of Operations and Training plans uploaded into eServices>Operations>Training Plan>Orientation Flights.

(Discrepancy): [xx] (B1 Question 11) The wing does not have a written plan for providing flights to cadets in every unit IAW CAPR 60-1 para 8.9.1.2.

12 If the wing conducted an encampment, did it file an Encampment Operations Report?

eServices > Cadet Programs > Event Administration > Encampment Reports
a) Obtain and review continuity files

(Discrepancy): [xx] (B1 Question 12) The wing did not file an Encampment Operations Report IAW CAPR 60-1, 9.6.3.
a) (Discrepancy): [xx] (B1 Question 12) The wing is not maintaining an encampment continuity file IAW CAPR 60-1 para 9.6.3.1.

a) Does the wing keep an encampment continuity file?

13 Have all senior members who are assigned to wing headquarters completed cadet protection training?

eServices > Member Reports > Cadet Protection Course Completion Report.

(Discrepancy): [xx] (B1 Question 13) Wing failed to have all wing staff members complete the Cadet Protection Training IAW CAPR 60-2 para 3.1 and/or 3.2.

