

D-1 PROFESSIONAL DEVELOPMENT

Summary

Discrepancies Repeats

Staffing

Position - Director of Professional Development (DPD) held position: Year(s) Month(s)
Professional Development Specialty Track:

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
04	Has the Wing Commander appointed a TO for test security and administration?	Compliance is determined through an eService Duty Assignment report.	(Discrepancy) [xx] (D-1 Question 4) The Wing Commander has not appointed a Testing Officer IAW CAPR 40-2 para 6.4.	
06	Does the wing ensure subordinate commanders are not appointed as Testing Officers (though they may be appointed as assistant TOs)?	eServices >Reports > Member Reports >Duty Assignments > Select "Commander" and "Testing Officer", find members that are "Primary" for both. If the Commander is the only Testing Officer in a unit, s/he is the Primary by default.	(Discrepancy): [xx] (D-1 Question 6) Wing failed to ensure ___ Unit Commander(s) were not listed as primary Testing Officers IAW CAPR 40-2 para 6.5.	

