

D-7 SUPPLY

Summary

Commendables Discrepancies Repeats

Staffing

Position - Director of Logistics (LG) held position:
Logistics Specialty Track:

Year(s)

Month(s)

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
01	Did the wing/region complete an annual inventory between 1 October and 31 December?NOTE: If a Reports of Survey was required document results in E1 Q14.	Verify using onsite and eServices report.	(Discrepancy): [xx] (D7 Question 1) Wing/Region failed to complete its annual inventory between 1 October and 31 December, IAW CAPR 174-1 para 2-16b.	
02	Are all non-expendable items on hand accurately reflected in ORMS and do they have a property tag?	Compliance is determined through on-site inspection.	(Discrepancy): [xx] (D7 Question 2) Not all wing/region non-expendable property has been properly entered into the ORMS database IAW CAPR 174-1 para 2-16d(4).	

03 Have items that cannot be located been recorded as “missing” in the condition field in ORMS?	Compliance is determined through a review of records.	(Discrepancy): [xx] (D7 Question 3) The missing/damaged item, -----, property number XXXXXXXX, was not properly reported in the ORMS database IAW CAPR 174-1 para 2-16d(5).NOTE: List all occurrences separated by commas.
04 Are issue and return of non-expendable property completed IAW CAP regulations?	Compliance is determined through a review of records.	(Discrepancy): [xx] (D7 Question 4) The transfer [issuance/receipt] of non-expendable property within the wing/region is not being properly documented in the ORMS database IAW CAPR 174-1 para 2-15b.NOTE: List all occurrences separated by commas.
06 Are property storage areas safe, secure, and protected from the elements?	Compliance is determined by a review of the property storage area.	(Discrepancy): [xx] (D7 Question 6) Wing/Region property storage area is not secure [safe/protected from the elements] IAW CAPR 174-1 para 2-18.

<p>07 Are all real property requirements accomplished IAW CAP requirements?</p> <p>a) Has the Wing/Region/CC approved all acquisition of real property by purchase, donation, lease, or other no-cost agreements?</p> <p>b) Is all real property documentation maintained in a file?</p> <p>c) Are all real property documents loaded into ORMS?</p>	<p>Compliance is determined through a review of records. NOTE: In those cases where the documents are too large to scan into ORMS, they must be made available to the inspector.</p>	<p>a) (Discrepancy): [xx] (D7 Question 7) Wing/Region failed to ensure Wing or Region Commander approved all acquisitions of real property by purchase, donation, lease, or other no-cost agreements IAW CAPR 174-1 para 6-2a.</p> <p>b) (Discrepancy): [xx] (D7 Question 7) Wing/Region failed to retain all copies of commander's signed memoranda approving acquisition of real property in a secure location IAW CAPR 174-1 para 6-2b.</p> <p>c) (Discrepancy): [xx] (D7 Question 7) All real property documents are not loaded into ORMS IAW CAPR 174-1 para 6-9.</p>
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<p>08 Is the real property inventory conducted annually?</p>	<p>Compliance is determined through a review of records.</p>	<p>(Discrepancy): [xx] (D7 Question 8) Wing/Region failed to conduct an annual inventory of real property IAW CAPR 174-1 para 6-10.</p>
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