

E-2 SAFETY

Summary

Commendables Discrepancies Repeats

Staffing

Position - Safety Officer (SE) held position:

Year(s)

Month(s)

Safety Officer Specialty Track:

Mission and Staffing Notes

<u>Y/N/R/NA</u>	<u>Topic/ Detailed Question</u>	<u>How to verify compliance</u>	<u>Discrepancy Write up</u>	<u>Notes</u>
09	Was the Wing SE a graduate of NSOC when appointed, or graduate from NSOC, within 1 year after appointment as Wing/SE.	Verify compliance in eServices or present evidence of a waiver from CAP/SE.	(Discrepancy): [xx] (E2 Question 9) Wing SE is not a graduate of NSOC nor waived by CAP/SE IAW CAPR 160-1 para 2.6.3.1.2.	
10	Did the Wing SE possess the Technician rating or higher in the Safety Specialty Track prior to being appointed to the position, or was it waived by region commander?	Verify Technician rating in eServices. If not completed, present evidence of a waiver from region commander.	(Discrepancy): [xx] (E2 Question 10) Wing SE had not completed the Technician rating in the Safety Specialty Track when appointed and did not have a waiver from region commander IAW CAPR 160-1 para 2.6.3.1.3.	
11	Is the Wing SE or Assistant Wing SE a current or previously qualified CAP pilot,	Verify CAP pilot status in eServices or verify GA pilot experience.	(Discrepancy): [xx] (E2 Question 11) Neither Wing SE nor Assistant SE had the pilot	

or have experience as a General Aviation pilot outside of CAP?

experience required in CAPR 160-1, 2.6.3.1.5.

12	Did Wing complete an Annual SMS Program Review for the previous year (N/A if before December 2020).	Verify Program Review completed and sent to Region.	(Discrepancy): [xx] (E2 Question 12) Wing did not complete an Annual SMS Program Review required in CAPR 160-1, 4.8.
13	Was a deliberate RM CAPF 160 used in planning the most recent Wing encampment? (Not applicable if last wing encampment was held prior to publication of CAPR 160-1.)	Wing will provide a completed, signed and dated, CAPF 160 for most recent Wing encampment.	(Discrepancy): [xx] (E2 Question 13) The Wing did not ensure that deliberate RM was used for the most recent Wing encampment IAW CAPR 160-1 para 3.3.1.1.1.
14	Did all active units in the Wing conduct the Annual Safety RM Day during the months of January, February, or March?	Verify compliance in eServices.	(Discrepancy): [xx] (E2 Question 14) Not all units in the Wing held an Annual Safety RM Day at some point during the month January, February, or March as required by CAPR 160-1 para 5.2.2.2.
15	Did Wing SE have an up-to-date annual plan for providing assistance to SEs in subordinate units for the current year?	Review plan submitted by Wing.	(Discrepancy): [xx] (E2 Question 15) Wing SE did not have a current year plan for assisting subordinate units as required by CAPR para 160-1 4.5.3.
16	Was the Wing SE knowledgeable in the use of the Hazard Reporting / Safety Suggestion portion of SIRS?	SE will show open and closed suggestions / hazards for their unit/wing. If none in the system, SE will demonstrate usage of the module.	(Discrepancy): [xx] (E2 Question 16) Wing SE was not knowledgeable in the use of the SIRS Hazard Reporting / Safety Suggestion module, in accordance with CAPR 160-2, para 5.12.

