

COVID-19 Remobilization of the Membership Operations Brief

I. Situation

A. Current Threat:

- COVID-19 is a novel coronavirus that has caused a global outbreak and associated public health declarations including social distancing, protective equipment, and an increased focus on hygiene.
- Because of the variation in impacts and legal restrictions across the various states, there is no one-size-fits-all response for the Civil Air Patrol to use in this situation.
- The Centers for Disease Control and Prevention has published a general FAQ about this disease on their website: <https://www.cdc.gov/coronavirus/2019-ncov/faq.html>.

B. Current Remedies:

- Currently, only operations in support of the COVID-19 crisis and/or emergencies are being undertaken by Civil Air Patrol. Regularly scheduled meetings, conferences, and other events have been cancelled to abide by various social-distancing measures enacted across the country.
- The Federal Government, State Governments, local governments, and tribal and territorial leaders have been engaged in proactive steps to slow the spread of the disease, while carefully balancing other relevant considerations.
- The Federal “Opening Up America Plan” has been published and can be viewed at <https://www.whitehouse.gov/openingamerica/>.
- Refer to the following website to learn benchmark dates for when states could potentially transition to Phase 1: <https://covid19.healthdata.org/united-states-of-america>. These dates were established as part of the White House Opening Up America Again initiative and reflect when social distancing measures could possibly be relaxed. These dates are also the earliest possible dates that wings could transition from current restrictions to Phase 1. (Note: this date is a guideline and may be later if the state is more restrictive.) Wings can transition to Phase 2, and subsequently to Phase 3, after meeting the “Opening Up America Again Plan” metrics for 14 days.

II. Mission

Civil Air Patrol Wing Commanders will proactively make their Wings ready to resume regularly schedule meetings, single-day events, and overnight activities in accordance with local, state, and federal guidance. A phased-approach, based on the White House “Opening Up America Plan” will help align efforts across Wings and Regions, and communicate where personnel are in the process to returning to a post-COVID-19 “normal” operations tempo.

III. Execution

A. Commander’s Intent:

- While COVID-19 is still a significant threat to the People of United States, Civil Air Patrol must position itself to incrementally increase operating capacity on the way to resuming normal operations to fulfill our three Congressionally Chartered missions.
- Given the diversity of each locality’s COVID-19 conditions, authority needs to be delegated to Wing Commanders to implement measures as appropriate for the membership.
- Within that authority, Wing Commanders must work with their staffs (e.g., health services, safety, operations, cadet programs) in order to ensure that the risk of COVID-19 transmission is mitigated to the maximum extent possible, while operating in alignment with our federal, state, and local partners.

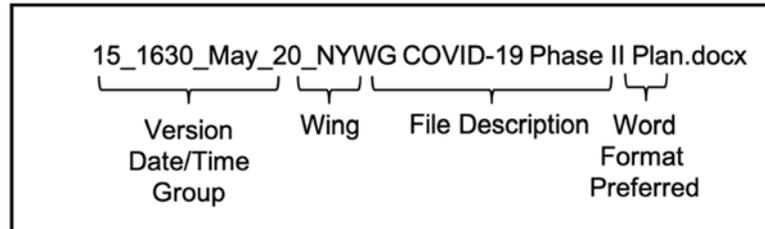
B. Concept of Operations

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- Using the attached Wing Commander Checklists and good judgment, Wing Commanders will safely resume regularly scheduled meetings, single-day events, and overnight activities as it becomes safe to do so.
- Essential missions, such as Search and Rescue and disaster relief taskings will continue using ORM and the best practices already in place.

C. Coordinating Instructions

- Using the White House [Opening Up America Again](#) guidance as a common operating picture, wings, regions, and the national headquarters will monitor as communities and states transition through the 3 identified phases.
- Refer to the following website to learn benchmark dates for when states could potentially transition to Phase 1: <http://www.covidactnow.org/us>. It provides a color-coded map identifying COVID-19 reopening risk. Generally CAP leadership expects Wings in the Green to prepare to reopen within 15 days, those in yellow to prepare for reopening within 45 days and those in red to prepare for reopening within 75 days. These dates are estimates and may be sooner in some portions of a state or potentially later if the state is more restrictive or certain jurisdictions warrant remaining closed or tighter restrictions for a longer period. Wings can transition to Phase 2, and subsequently to Phase 3, after meeting the “Opening Up America Again Plan” metrics for 14 days.
- Wing Commanders will submit their plans (through their appointed Plan Coordinator, if desired) for resuming operations to the CAP COVID-19 Planning Team by emailing their plan to COVID-19Plans@capnhq.gov and receiving consent to move forward with their plans as appropriate.
- For version control, use the following naming convention for submitted plans:



- The CAP COVID-19 Planning Team will be led by the CAP/CV with direct support from CAP/DO and CAP/HS, though they may reach out broadly across CAP NHQ directorates and down to Region staff for support as necessary.
- Wing Commanders will copy their Region Commander when submitting their plans for resuming operations.
- Wing Commanders will report on the resumption of regularly scheduled meetings, single-day events, and overnight activities to the CAP COVID-19 Planning Team. This information will be shared across directorates at NHQ to ensure consistency across CAP.
- Wing Commanders will lead their groups and squadrons with clearly communicated expectations and clear guidance. The CAP COVID-19 Planning Team is available to review draft communications and guidance if desired. While only Wing COVID plans are required to be coordinated with the CAP COVID-19 Planning Team, this team is available as a resource to help you in all aspects of returning to normal operations. Wings are encouraged to start planning early and ask for help.

IV. Administration/Logistics – No change from steady-state anticipated

- A. Day-to-day functions remain tied to restrictions arising from public health guidance.

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- B. Critical missions (e.g., Search and Rescue) will continue to take place using normal alerting and staffing procedures, with the additional health protection measures outlined in previous guidance.
- V. Command/Signal
- A. Normal Chain of Command is in effect.
 - B. In case of emergency, contact the CAP National Operations Center at:
 - Phone: 888-211-1812