

**Approved: 6 June 2021**



Post-COVID-19 Remobilization of the Membership Plan  
Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc.)

## COVID-19 Remobilization of the Membership Plan – Phase III

This plan has been developed for **Colorado Wing**, using the template provided by the Civil Air Patrol National Headquarters to enter Phase III, Resuming Overnight Activities.

Additional staffing and resources are not needed to cover gaps in COWG's available resources.

**NOTE: Deviations from the template are authorized but should be coordinated by contacting the COVID-19 Planning Team at [COVID19Plans@capnhq.gov](mailto:COVID19Plans@capnhq.gov).**

### **Plan Coordinator and Point of Contact:**

Maj Kimberly Culp, COWG COVID Remobilization Plan Coordinator, COWG Director of Cadet Programs, Group 4 Commander

Primary Phone:

Primary Email: [kimberly.culp@cowg.cap.gov](mailto:kimberly.culp@cowg.cap.gov)

### **Narrative Summary of Coordination and Events To-Date in CO Wing:**

Col Rhoades, COWG Commander, formed a COVID committee April 2020. The COWG COVID Committee is comprised of the following directors:

- Director of Cadet Programs
- Wing Health Officer
- Director of Safety
- Wing General Counsel
- Director of Operations
- Chief of Staff
- Vice Commander
- Wing Commander

### **The mission of the COWG COVID Committee:**

- Monitor | Read | Report on State and Local health orders.
- Monitor | Read | Report on CDC health recommendations.
- Monitor | Read | Report on Guidance and orders from NHQ.
- Prepare remobilization plans and educate members on COVID safety protocols.
- Review activity requests and CAPF 160 submissions from Squadrons.
- Ensure squadrons are following COWG remobilization restrictions
- Ensure squadrons are adhering to all safety and health protocols.
- Advise squadrons on their response to any positive COVID test / exposure with members.

Plan Completed By: Major Kimberly Culp

Last Updated: 6June2021

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## COVID-19 Remobilization of the Membership Plan – Phase III

### **EXECUTIVE SUMMARY**

COVID in Colorado has been monitored closely by reviewing <https://covid19.colorado.gov/data/covid-19-dial-dashboard> for state and county statistics as well as [www.covidactnow.org](http://www.covidactnow.org) to review overall reporting statistics for Colorado and other states.

Colorado's COVID website, that is managed by Colorado's Department of Public Health and Environment (CDPHE), provides up to date information on the health status across Colorado. As data changed on CDPHE's website, COWG COVID Committee would review any impact to local health orders, the subsequent impact to membership, and our ability to safely meet in person.

### **Due to the changing status of COVID cases, below is the historical timeline for COWG remobilization:**

- COWG moved to Phase I remobilization on 30 May 2020
- COWG moved to Phase II remobilization on 1 July 2020
- COWG moved back to Phase I remobilization on 12 November 2020
- COWG held a safety down day on 14 November 2020 to focus our members, restate COVID Safety protocols, discuss pilot proficiency, and support our membership in virtual meetings as we moved back to Phase I remobilization.
- COWG moved to Phase II on 15 January 2021 except for Aspen / Pitkin County that issued a local health order due to increased cases.
- COWG moved to Phase II for all Colorado squadrons on 1 March 2021.

### **The below is a list of resources the COWG COVID Committee used to help guide their COVID response:**

- NHQ memo's and remobilization tools
- Remobilization status website review weekly (sometimes daily)
- CDPHE <https://covid19.colorado.gov/data/covid-19-dial-dashboard>
- COVID ACT Now <https://www.covidactnow.org/us/colorado-co/?s=1557497>
- COVID Exit Strategy <https://www.covidexitstrategy.org/>

### **NARRATIVE**

COWG COVID Committee conducts a weekly review of Colorado's COVID status. The review includes reading published state and local health orders, infection rates, hospitalizations, and closures. The COWG COVID committee monitors NHQ's COVID memorandums and remobilization tools as well as Colorado's remobilization status. Throughout the course of COVID remobilization, the COWG COVID committee would make recommendations to the COWG Commander on remobilization status of the membership. This included recommendations to rollback remobilization status, to restrict squadrons, or even to suspend some activities previously approved or allowed under the remobilization plan based on COVID trends and local health orders. The health and safety of our members has been the foundation for each remobilization decision as we navigate the COVID response in COWG.

## COVID-19 Remobilization of the Membership Plan – Phase III

At weekly COWG Commander virtual meetings, the COWG COVID Committee provides a verbal report on the local COVID impact to our members and would open the meetings for any COVID response questions from Commanders.

In Colorado, we have been faced with COVID challenges with our tourist populations, large gathering areas, as well as fluctuating spikes in cases in many communities. Coloradoans have responded in a positive manner to the local health orders of mask wearing, social distancing, limited occupancy, and vaccination opportunities. After 15 months of COVID mitigation efforts, Colorado has experienced a steady decline in COVID cases, full capacity at business, schools are operating in person full time for all grades, and summer concerts being booked in outdoor and indoor venues. The Governor of Colorado has removed state level coordination of the COVID mitigation and response. The dial framework for <https://covid19.colorado.gov/data/covid-19-dial-dashboard> has been sunsetted, all mask orders have been removed, except for prison/jail/public transportation settings outside <https://drive.google.com/file/d/1GM14jMZqEzz2ZxqeRyNehuHCfm2eXl-M/view>.

COWG remobilization efforts have focused on safety with COVID mitigation part of our meetings, activities, and missions.

### **Statistics required for Phase III Remobilization**

COWG acknowledges the following requirements for Phase III Remobilization.

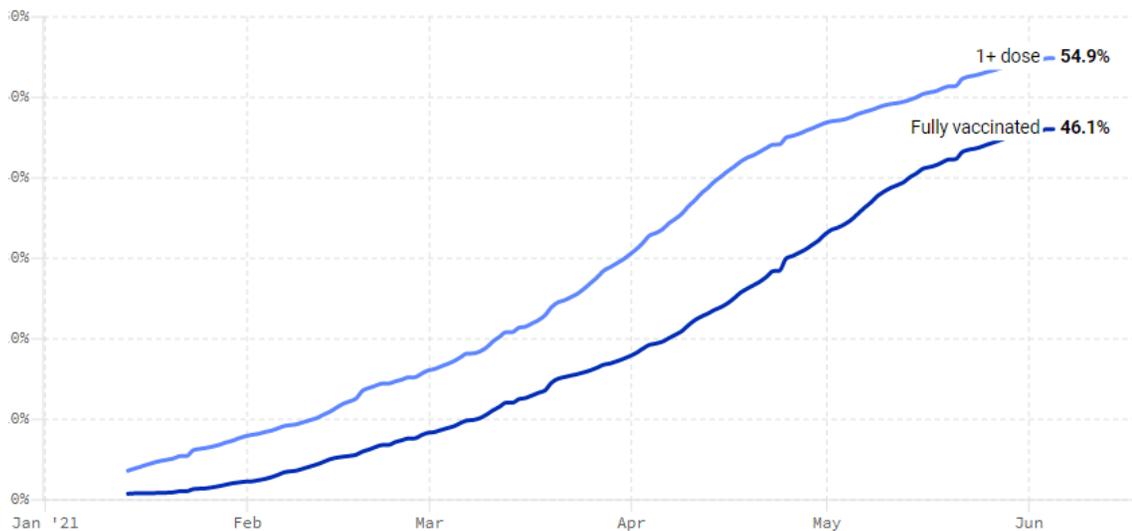
- Daily case count statistic of 10.0 per 100k population or lower
- Infection rate of .9 or lower
- 4 week downward trend of cases.
- Positive Test rate of 5% or lower

## COVID-19 Remobilization of the Membership Plan – Phase III

### VACCINATION STATUS

#### Percent Vaccinated 📄 New

In Colorado, 3,159,329 people (54.9%) have received at least one dose and 2,652,494 (46.1%) are fully vaccinated. Colorado has administered 85% of their supply of vaccine doses. Fewer than 0.001% of people who have received a dose experienced a severe adverse reaction. [See more vaccine resources and FAQs.](#)



[Learn more about where our data comes from and how we calculate our metrics.](#)

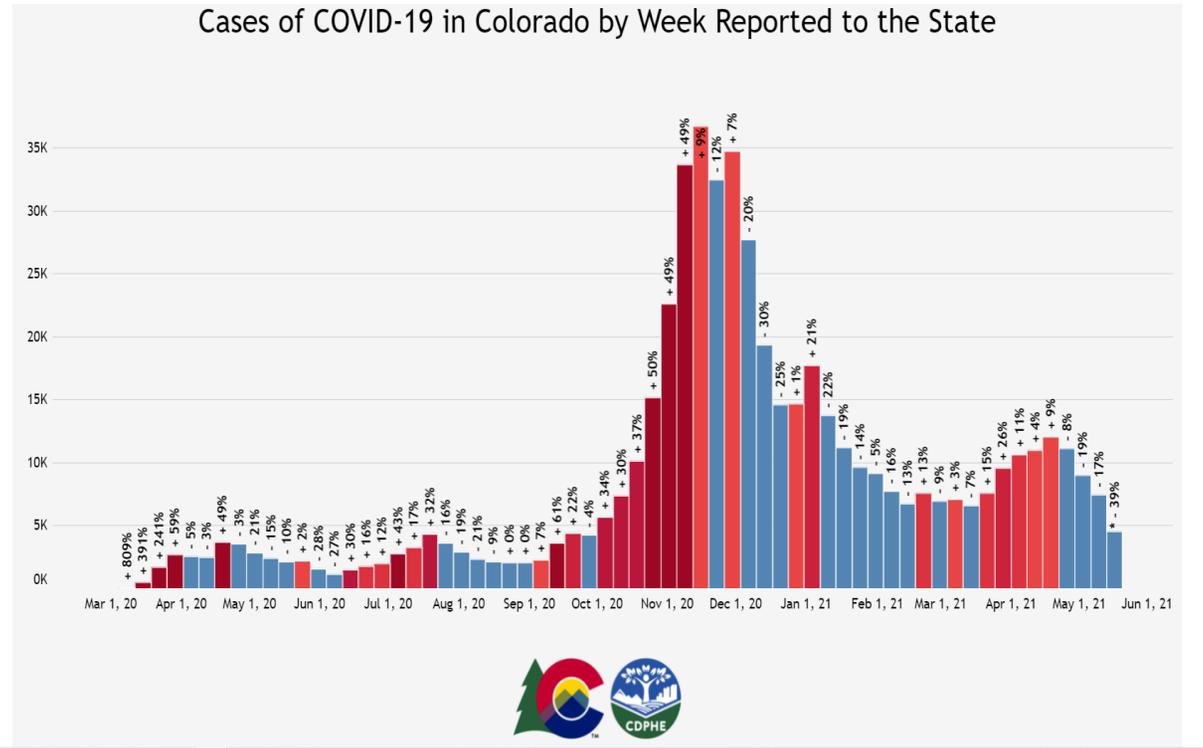
From Governor Polis 11 May press conference:

<https://www.colorado.gov/governor/news/5156-governor-polis-provides-update-covid-19-pandemic>

Colorado has made tremendous progress in protecting the state's most vulnerable populations from this virus. Currently, 76% of Coloradans aged 70 and up are fully vaccinated, while over 85% of Coloradans in that age group have received at least one dose of the vaccine. For Coloradans aged 60 to 69, over 63% of this population is fully vaccinated. Through the Vaccine Equity Outreach Team, Colorado has stood up approximately 1,250 first and second-dose clinics, including mobile vaccine clinics in over 30 counties. Multiple mobile vaccine buses running throughout the state have delivered over 5,800 doses. In total, the mobile vaccine busses combined with other equity-based clinics have administered over 350,000 doses to underserved Coloradans. Colorado is also working closely with a variety of health providers across the state to make it easy for Coloradans to get the COVID vaccine at their next doctor's appointment. Employers, schools, and other organizations can also arrange to have a vaccine clinic set up at a worksite to vaccinate employees, students, and other members through the Colorado Department of Public Health and Environment.

## COVID-19 Remobilization of the Membership Plan – Phase III

### 4 WEEK DOWNWARD TREND OF CASES



Colorado has several factors in reporting that has delayed or impacted an accurate view of COVID cases. Significant impacts that reflect the improved status of COVID in Colorado;

On June 1 in Colorado, state rules won't require anyone to wear a mask in any settings.

The state has lifted the requirement that events attracting more than 500 people get approval from the Colorado Department of Public Health and Environment. That means the return of full-capacity professional sporting events and concerts.

Per Colorado Department of Public Health and Environment (CDPHE) found Colorado is unlikely to experience another major spike this summer.

Colorado has experienced a steady decline of cases for the last 4 weeks and has met this requirement. Impacts of reporting by local Counties to the State or the State entry of cases is the cause for any small fluctuations.

[State adds 561 backlogged COVID-19 cases to data dashboard | Colorado COVID-19 Updates](#)

**POSITIVE TEST RATE 5% OR LOWER**

**Positive test rate** ⓘ

A low percentage (2.5%) of COVID tests were positive, which suggests enough widespread, aggressive testing in Colorado to detect most new cases.

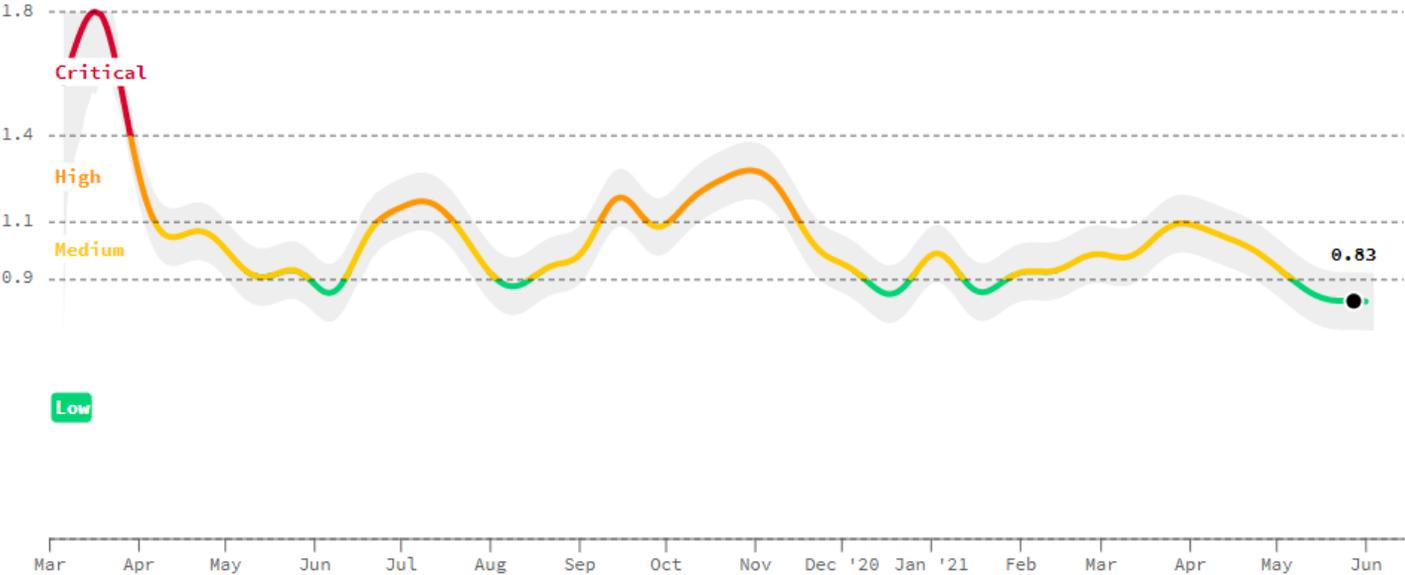


Colorado has met the requirement of 5% or lower in positive COVID testing. Currently Colorado is at 3% and the number has continued to decline.

**INFECTION RATE OF .9 OR LOWER**

**Infection rate** ⓘ

On average, each person in Colorado with COVID is infecting 0.83 other people. Because each person is infecting fewer than one other person, the total number of current cases in Colorado is shrinking.



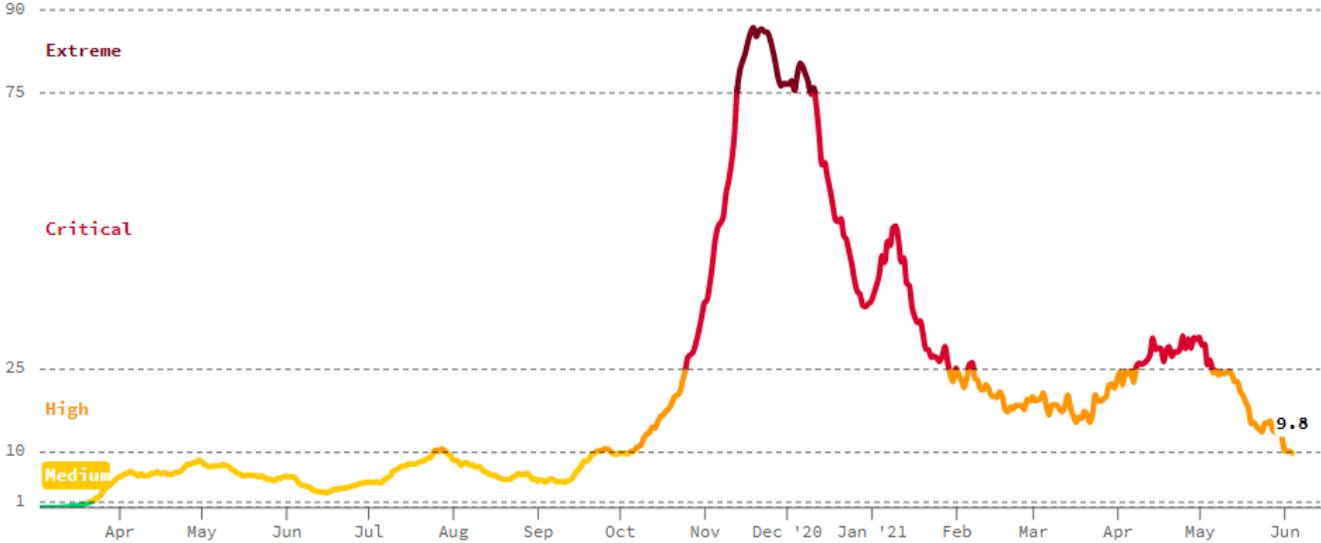
Colorado has met the requirement for the infection rate to be below .9. The infection rate in Colorado is .85 and has continued to decline.

COVID-19 Remobilization of the Membership Plan – Phase III

**DAILY CASE COUNT 10/100K**

**Daily new cases per 100k population** ⓘ

Over the last week, Colorado has averaged 567 new confirmed cases per day (9.8 for every 100,000 residents).



Colorado’s daily case count is 9.8per 100K. Colorado’s cases continue to reflect a steady decline and we have met the requirement for Phase III.

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc.)

**NOTE: Resuming overnight activities will not be done until Phase III, when most public health restrictions have been lifted, schools & businesses have reopened, and the forecasted risk is minimal.**

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.1.	Verify current state-level guidance allows overnight events to resume	CULP	27JAN21	24FEB21	ONGOING	This information will be pulled from CDPHE as well as local health orders as listed on CDPHE. <a href="https://covid19.colorado.gov/data/covid-19-dial-dashboard">https://covid19.colorado.gov/data/covid-19-dial-dashboard</a>  COWG COVID Committee will also monitor <a href="https://www.covidactnow.org/us/colorado-co/?s=1557497">https://www.covidactnow.org/us/colorado-co/?s=1557497</a>
3.2.	Consult with staff officers to prepare for overnight activities	CULP	27JAN21	24FEB21	4MAR21	At the Weekly Commanders   Squadron Commanders   meetings, consultation, open Q/A occurs to discuss the COVID status and next steps to prepare for an overnight activities and Phase III. For COWG, an encampment committee was established to plan the COWG encampment. On 4Mar the encampment planning officers discussed overnight activities and COVID mitigation, CAP as well as requirements from USAFA and the Prep School.
3.2.1.	Coordinate with Health Services	DENNING	27JAN21	24FEB21	12MAR21	COWG Health Services are part of the COWG COVID committee. Health services advise, and review documents accordingly.

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3.2.1.1.	Check state and local health guidance regarding gatherings	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>COWG COVID Committee reviews the state and local health guidance regarding gatherings at least once a week. CDPHE has a website and a dashboard that tracks all of the COVID health orders (county by county) and the status of the COVID cases.</b> <a href="https://covid19.colorado.gov/data/covid-19-dial-dashboard">https://covid19.colorado.gov/data/covid-19-dial-dashboard</a>
3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures	<b>DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Draft MEMO including Health Advisements attached. Attachment 1</b>
3.2.2.	Consult with Legal Officer about resuming overnight activities	<b>DEEMER</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>COWG COVID Committee consists of COWG Legal Officers. COWG legal officer has been engaged in all COVID planning, review of remobilization plans, and advisement of remobilization status.</b>
3.2.3.	Coordinate with Director of Safety	<b>COUCH</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>COWG COVID Committee Director of Safety is involved.</b>
3.2.3.1.	Verify proper planning and mitigation tools are available to staff and units	<b>MCCORMICK</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>COWG will require CAPF 160 Deliberate Risk to be completed by the Activity Director and approved at the Wing for all overnight activities.</b>  <b>COVID mitigation plans must be involved in all overnight activities.</b>
3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters	<b>COUCH</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Prepare section for memo dedicated to safety related matter. Attachment 2</b>
3.2.4.	Coordinate with Director of Cadet Programs	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>COWG COVID Committee Director is the COWG DCP. COWG DCP has monthly discussions and coordination with COWG Group CPO's.</b>

COVID-19 Remobilization of the Membership Plan – Phase III

3.2.4.1.	Prepare recommendations for units regarding overnight activities	<b>RHOADES</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Recommendations for units regarding overnight activities. Attachment 3</b>
3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 4</b>
3.3.	Query commanders of subordinate units to verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>This is ongoing and will continue as COVID is present in our communities. This discussion occurs in the weekly Commander’s meeting.</b>

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.4.	Email the CAP COVID-19 Planning Team at <a href="mailto:COVID-19Plans@capnhq.gov">COVID-19Plans@capnhq.gov</a> , and copy the Region Commander for permission to reinstate overnight activities	<b>CULP   RHOADES</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>TBD</b>	<b>Once COWG reaches Phase III COVID numbers, COWG will email the COVID planning team and RMR to seek permission to reinstate overnight activities.</b>
3.4.1.	Describe previous coordination accomplished	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Provided on page 3</b>
3.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>COWG COVID's committee reviews the jurisdictional restrictions from State and Local government agencies.</b>
3.4.3.	Set date to resume overnight activities, this is the start of Phase III	<b>RHOADES</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Date will not be set until COVID statistics have met the requirement as outlined by NHQ. Once the statistics are met, COWG will reach out to National and request approval of the Phase III remobilization date.</b>
3.4.4.	Receive approval from the CAP COVID-19 Planning Team to resume overnight activities. Plan for one-week lead time.	<b>CULP   RHOADES</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>TBD</b>	<b>COWG will email the COVID planning team and RMR to seek permission to reinstate overnight activities.</b>
3.5.	Publish the date that Phase III will begin to subordinate units	<b>RHOADES</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>TBD</b>	<b>COWG will email the COVID planning team and RMR to seek permission to reinstate overnight activities.</b>
3.6.	Task Wing Director of Safety to communicate the following to subordinate units:	<b>COUCH</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>
3.6.1.	Units may use steady-state RM forms to mitigate local risks	<b>COUCH</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>

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3.6.2.	Units continue to consider face coverings, gloves, hand sanitizer, and an emphasis on hygiene during meetings and activities	<b>COUCH / DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>
3.7.	Task Wing Health Service Officer to communicate the following to subordinate units:	<b>DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>
3.7.1.	Health Services will continue to consider screening with no-touch thermometers prior to entry to the meeting or will require members to take their temperature at home prior to attending the activity	<b>DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>4FEB21</b>	<b>Attachment 1-2</b>
3.7.2.	Health Services will educate members on the importance of monitoring their health and avoiding participation in activities if sick	<b>DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.7.3.	Health Services will continue to educate members on public health practices such as emphasizing hygiene, having face coverings & gloves available, social distancing for those at high-risk, and common surface cleaning	<b>DENNING</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 1-2</b>
3.8.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 5</b>
3.8.1.	Units plan to resume formations, drill, and other close-distance activities as appropriate	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 5</b>
3.8.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>24FEB21</b>	<b>Attachment 5</b>
3.9.	Task Wing Director of Operations to communicate the following to subordinate units	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Attachment 6</b>
3.9.1.	Identify flight operations permitted during Remobilization Phase III	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Attachment 6</b>
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required	<b>CULP</b>	<b>27JAN21</b>	<b>24FEB21</b>	<b>12MAR21</b>	<b>Attachment 6</b>

## COVID-19 Remobilization of the Membership Plan – Phase III

### Attachment 1

3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures
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### EMAIL DRAFT

COWG Members,

As we prepare to enter Phase III remobilization the following Health Safety information is critical for your review and discussion with all members.

1. Face Coverings. Fully vaccinated members will no longer be required to wear masks indoors or outdoors while at CAP activities. Unvaccinated members, including all cadets who have not yet been fully vaccinated, will be required to wear masks, practice social distancing, and continue all other public health measures recommended by the CDC. [https://www.gocivilairpatrol.com/media/cms/CAP\\_CC\\_Memo\\_re\\_CAP\\_Vaccination\\_and\\_2E552DF09E270.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_CC_Memo_re_CAP_Vaccination_and_2E552DF09E270.pdf). Rather than inquiring about individuals' vaccination status, unit leaders should emphasize the members should act with integrity and follow the guidance appropriate to their status.
2. Social Distancing in Vehicles. Masks and social distancing are not required in CAP transportation.
3. HSOs, Safety Officers, or a Commander's/Director's designee will continue regular health screenings. If a member voluntarily discloses that they are not vaccinated the member will be expected to wear a face mask and continue to socially distance.
4. Overnight billeting. Overnight activities are allowed in Phase III remobilization.
5. During an activity, including overnight events, the Activity Director must identify a quarantine procedure and quarantine location for a member that develops an illness or symptoms during an activity. For Cadets that need to be quarantined, parents must be called to pick up their cadets as soon as possible. If the Cadet drove themselves parents must still be notified and a plan for the cadet to leave the activity must be established with the parents prior to the cadet leaving. For Senior Members that feel ill during an activity, the Senior Member must immediately quarantine, debrief the Activity Director or their designee on their duties and depart immediately.

V/R  
Maj Culp

## COVID-19 Remobilization of the Membership Plan – Phase III

### Attachment 2

3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters
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#### EMAIL Draft:

COWG Members,

Below is guidance on filling out steady-state Risk Management (RM) forms during Remobilization Phase III.

The guidance that follows aligns with the requirements defined in CAP Regulation 160-1, CAP Safety Program. Deliberate RM (CAPF 160). Deliberate RM planning refers to those situations when the full formal application of the complete 5-step process is warranted.

The Deliberate RM will be used for all Phase III activities where planning for the activity is conducted days before the activity is conducted. If the activity is of a recurring nature, then in the Form 160 for the date put RECURRING. The Form 160 must address specific Hazards and Risk Controls for the activity.

Real Time RM (CAPF 160S). Real Time RM refers to the RM decisions made in real-time during the execution of activities. When time does not permit deliberate RM, members must still apply the 5-steps of the RM process. CAPF 160S will be used to guide the process. In these activities, consider the COVID protocols that are reasonable to apply. ACTIVITY EXAMPLES: ELT search, directed real-time missions.

Here are some examples of the sort of Hazards, Risk Controls, and Implementation plans you might include in your CAPF 160 for COVID-19. Each Form 160 and 160S should cover the specifics associated with the activity been addressed.

#### **Hazard Risk Control How to Implement**

Screen activity participants before beginning activity

1. Verify temperature less than 100 degrees
2. Verify that participant does not feel ill, does not have a cough, doesn't have diarrhea, hasn't travel out of the state within last 30 days

Let me know if you have any questions.

LtCol Rick Couch  
Colorado Wings Safety Officer

COVID-19 Remobilization of the Membership Plan – Phase III

**Attachment 3**

3.2.4.1.	Prepare recommendations for units regarding overnight activities
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**DRAFT**

**HEADQUARTERS COLORADO WING  
CIVIL AIR PATROL**

UNITED STATES AIR FORCE AUXILIARY  
Hangar 133  
Peterson AFB CO

**DATE**

MEMORANDUM FOR: ALL MEMBERS

FROM: COWG CC

SUBJECT: Colorado Wing Phase III Remobilization

1. Effective **DATE**, Colorado Wing will transition to Phase III Remobilization of the National COVID-19 remobilization plan. Phase III remobilization will allow COWG squadron units to continue to increase capacity at in person weekly squadron meetings, monthly activities, and attend multi day events including overnight activities such as encampment.

2. Phase III Remobilization must include the following safety requirements:

- a. Fully vaccinated members will no longer be required to wear masks indoors or outdoors while at CAP activities, assuming there are no more restrictive state/local/tribal/territorial guidelines for the locality.
- b. Unvaccinated members, including all cadets who have not yet been fully vaccinated, will be required to wear masks, practice social distancing, and continue all other public health measures recommended by the CDC or state/local/tribal/territorial public health entity for the locality.
- c. HSOs, Safety Officers, or a Commander's/Director's designee will continue regular health screenings. If a member voluntarily discloses that they are not vaccinated the member will be expected to wear a face mask and continue to socially distance. Rather than inquiring about individuals' vaccination status, unit leaders should emphasize the members should act with integrity and follow the guidance appropriate to their status.

d. A written attendance log is mandatory for all activities and must be retained for future review or contact tracing as required by local health departments.

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f. Participation in overnight activities should be limited to members whose general health places them at lower risk for COVID-19 vulnerability. Members who consider themselves in a high-risk category should refrain from attending overnight activities.

g. CAP transportation may return to full occupancy. Ventilation in the vehicle is encouraged. Each vehicle must be sanitized prior to and after each use and members should use hand sanitizer when entering the vehicle or aircraft.

3. All flight activities may resume. Aircraft should be well ventilated when possible. Sanitization must occur between flights. Activities resuming include;

a. Flight Evaluations

b. Crew Proficiency

c. Dual Instruction (including cadet flight instruction)

d. Individual aircrew training

e. Group Crew Training

f. CAP Orientation Flights

4. Overnight activities. Overnight activities may resume in Phase III. Every overnight activity must have an Activity Director assigned and COVID mitigation must be documented in the deliberate RM (CAPF 160). All overnight activities must be approved by the COWG Wing Commander or his designee. The Activity Director should take the following into consideration as the event is planned;

a. Daily health checks performed and documented during the activity.

b. Quarantine plan described for any member that develops symptoms during the activity.

c. Sanitization plan identified prior to attendee's arrival, during the overnight activity, and after the event concludes.

5. Attendance. At no time should attendance at a squadron meeting or activity exceed State and local health orders and restrictions. In Colorado, CAP is considered an outdoor / indoor event per CDPHE. COWG Squadrons must follow the State guidelines for capacity restrictions. As of 1 June, the State has removed all capacity restrictions for gatherings.

As COWG enters Phase III remobilization, I am deeply thankful for the commitment to Civil Air Patrol our members and their families have demonstrated over the last 15 months. The next phase of adding in safe and controlled overnight activities allows us to continue to strengthen our program and support our mission. On behalf of the Wing Staff, thank you for your continued support.

//SIGNED//

JOHN RHOADES

Plan Completed By: Major Kimberly Culp

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## COVID-19 Remobilization of the Membership Plan – Phase III

Colonel, CAP Commander

### Attachment 4

3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities
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#### **EMAIL To Squadron Commanders to help provide guidance to parents.**

COWG Cadet Program Officers,

As COWG prepares for Phase III Remobilization, we want to thank you for taking the steps over the last year to keep our members safe as we navigate the challenges created by COVID.

Providing open communication to our parents as we work through the transition to Phase III is key to a successful next step. Below is a list of guidance to provide to parents as we prepare for the transition to Phase III.

1. Masks will not be required in Phase III for Fully vaccinated members. Unvaccinated members, including all cadets who have not yet been fully vaccinated, will be required to wear masks, practice social distancing, and continue all other public health measures recommended by the CDC or state/local/tribal/territorial public health entity for the locality. Rather than inquiring about individuals' vaccination status, unit leaders should emphasize the members should act with integrity and follow the guidance appropriate to their status.
2. HSOs, Safety Officers, or a Commander's/Director's designee will continue regular health screenings.
3. If a member voluntarily discloses that they are not vaccinated the member will be expected to wear a face mask and continue to socially distance.
4. Handwashing and sanitizing hands, common surfaces, and shared objects will continue to occur during Phase III.
5. If cadets start to feel ill or become symptomatic, parents will be notified to immediately pick up their cadet. In the meantime, the cadet will be quarantined.

Cadets that are at a high risk are recommended to not participate in overnight activities during Phase III remobilization. Squadrons should consider having the Activity Director for any overnight activity hold a virtual briefing with attendees and their parents to allow parents an opportunity to ask questions.

V/R

Maj Culp, COWG DCP

## COVID-19 Remobilization of the Membership Plan – Phase III

### Attachment 5

Task Wing Director of Cadet Programs to communicate the following to subordinate units:
Units plan to resume formations, drill, and other close-distance activities as appropriate
Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)

### EMAIL DRAFT

COWG CPO's

As COWG transitions to Phase III remobilization it is highly encouraged to communicate to cadets and parents about the changes they will see in your weekly meetings, monthly activities, and opportunities for overnights activities.

In Phase III Cadets will be able to resume formations, drill, and close distance activities. Masks are not required for fully vaccinated members. Members that voluntary they are not vaccinated should continue to wear their masks and socially distance during meetings. Rather than inquiring about individuals' vaccination status, unit leaders should emphasize the members should act with integrity and follow the guidance appropriate to their status.

Overnights will include an Activity Director and specific CAPF 160 deliberate risk assessment. It is essential to follow all COVID risk mitigation guidelines as well as identifying a process to quarantine and notify parents if a Cadet becomes symptomatic during an activity. Encouraging parents to provide two contacts on all permission forms will help when notifying an emergency contact for a pickup of their quarantined cadet.

As you navigate Phase III remobilization, do not hesitate to reach out to COWG COVID team to discuss any questions or concerns.

### EMAIL DRAFT | SQUADRON to PARENTS

Good afternoon Parents of XXXX,

COWG is preparing to enter Phase III remobilization. What this means to you and your cadet, we will have increased capacity at our meetings, the ability to remove masks if cadets are fully vaccinated, and the reinstatement of overnight activities.

It is highly encouraged when an overnight activity is planned that a meeting is held with our parents so we can discuss specific safety measures for the event, and requirements for the cadets to attend.

Phase III remobilization does include the following safety measures.

- Health screening before and during extended activities

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## COVID-19 Remobilization of the Membership Plan – Phase III

- Sanitizing common surfaces and hands throughout an activity
- Masks for unvaccinated members who volunteer their vaccination status.

We understand without the support of our families we would not have a strong cadet program. This last year has been a challenge and virtual meetings have exhausted Kahoots beyond recognition! We are excited to be able to move to this next phase in our remobilization and welcome a discussion on our next steps. We will hold a virtual meeting to discuss upcoming activities, goals, and phase III remobilization on **XXXXXX**. Please plan on attending and bring your questions. Meeting invite below.

Very Respectfully,

**UNIT COMMANDER**

## COVID-19 Remobilization of the Membership Plan – Phase III

### Attachment 6

3.9.	Task Wing Director of Operations to communicate the following to subordinate units
3.9.1.	Identify flight operations permitted during Remobilization Phase III
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required

### EMAIL DRAFT

COWG Members

As we prepare to enter Phase III remobilization the following flight operations are reinstated:

- Traditional crew training allowing for large Wing or Region class sessions
- Flight Academies
- Flight Evaluations
- Crew Proficiency
- Dual Instruction (including cadet flight instruction such as in the Wings Program)
- Individual aircrew training
- Small Group Crew Training
- CAP, AFROTC and AFJROTC Cadet Orientation Flights including large flying days
- TOP Flights

All members must have strict adherence to cockpit sanitization measures. When possible, use aircraft vents. Ventilation will obviously help with controlling cockpit temperature but can also help render the cockpit less contagious.

Crew members that are sick or otherwise have any signs or elevated infection risk due to recent exposure for example should self-quarantine and not expose other crew members to COVID-19.