



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

DEWG
Completed 1 Oct 2020

Updated 1 Oct 2020

DEWG COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Delaware Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with N/A to cover gaps in this wing's available resources.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

Plan Coordinator and Point of Contact: Lt Col Robert Hotchkiss CAP

Primary Phone:

Primary Email: Hotchkiss.robert@dewg.cap.gov

Narrative Summary of Coordination and Events To-Date in Delaware Wing:

- Development of DEWG COVID task Force of HSO's and DEWG/SE
- Prepared and briefed DEWG COVID 19 Phase I Remobilization Plan
- Requested and received Phase I Remobilization approval from NHQ/CV
- The State of Delaware has entered into its Phase 2 on June 15th. No restrictions in the State Phase 2 are in conflict with DEWG Phase 2.
- No touch thermometers available at all squadrons
- DEWG squadron resumed in-person meetings as of 21 September

It is the DEWGs intention to evaluate the execution of Phase I measures by subordinate units for 2 weeks. If Phase I measures are being met and the State of Delaware's status remains at Stage 2 with continued trending decline in infection rates, DEWG will submit the Phase II to NHQ. DEWG will need 4-5 days after NHQ approval in order to move to Phase II mobilization. This will provide for effective communications with commanders, directorates, members and parents as well as giving commanders time to obtain mitigation and engineering modifications and meeting locations.

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Plan Completed By: R A Hotchkiss Jr Lt Col CAP

Last Updated: 1 Oct 2020

DEWG COVID-19 Remobilization of the Membership Plan – Phase II

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	DEWG/CC DEWG/CV	21 Sep 20	NA	25 Sep 20	TBA DEWG Conference 5 December- GO/NO GO date TBA
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	DEWG/CV	21 Sep 20	25 Sep 20	28 Sep 20	
2.1.2.	Task staff officers to provide input on list of events and priorities:	DEWG/CV	21 Sep 20	25 Sep 20	28 Sep 20	Directorates surveyed for input
2.1.2.1.	Director of Aerospace Education	DEWG/AE	21 Sep 20	25 Sep 20	28 Sep 20	None planned
2.1.2.2.	Director of Cadet Programs	DEWG/DCP	21 Sep 20	25 Sep 20	28 Sep 20	None planned
2.1.2.3.	Director of Operations/Emergency Services	DEWG/DO	21 Sep 20	25 Sep 20	28 Sep 20	Monthly SAREX's, aircrew training, sUAS training
2.1.2.4.	Director of Professional Development	DEWG/PD	21 Sep 20	25 Sep 20	28 Sep 20	None planned –All virtual
2.1.2.5.	Plans and Programs Officer	DEWG/ES	21 Sep 20	25 Sep 20	NA	
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	DEWG/CS	25 Sep 20	26 Sep 20	26 Sep 20	Complete
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	DEWG/CV	25 Sep 20	26 Sep 20	26 Sep 20	
2.4.	Task the Director of Safety to coordinate with Activity Directors	DEWG/SE			28 Sep 20	DEWG/SE will work with AD's of conference and SAREX's
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	DEWG/IC-AD			28 Sep 20	
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	DEWG/IC-AD			28 Sep 20	

DEWG COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	DEWG/HSO	21 Sep 20		21 Sep 20	Ongoing
2.5.1.	Health Service Officers screening with no-touch thermometers at events (if such equipment is available and practical)	SQ/CC	21 Sep 20		21 Sep 20	DEWG purchased no-touch thermometers for all sqdns. Thermometers are available for all activities
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	DEWG/HSO	21 Sep 20		21 Sep 20	Ongoing
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	DEWG/HSO SQDN/HSO SQ/CC	2 Oct 20		28 Sep 20	Ongoing as part of Phase 1. All units that are able to meet have established and executed virtual meetings
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	DEWG/CV	1 Oct 20		1 Oct 20	Only 1 squadron exceeds 50 members and they have established a plan to limit attendance
2.6.	Communicate with all squadrons as to meeting status and facility permissions	DEWG/CV			28 Sep 20	Completed – see briefing slide
2.6.1	Update MAR COVID status spreadsheet	DEWG/CV			25 Sep 20	Completed
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	DEWG/HSO			Ongoing	Due to small number of activities in FY21 1Q. Will be reviewed on ongoing basis by DEWG/ HSO and activity directors
2.7.1.	45 Days Prior Continuation Check	DEWG/HSO				Go-No go determination
2.7.2.	14 Days Prior Continuation Check	DEWG/HSO				Go-No go determination
2.7.3.	7 Days Prior Continuation Check	DEWG/HSO				Go-No go determination
2.7.4.	1 Day Prior Continuation Check	DEWG/HSO				Go-No go determination
2.7.5.	Day-Of Continuation Check	DEWG/HSO				Go-No go determination

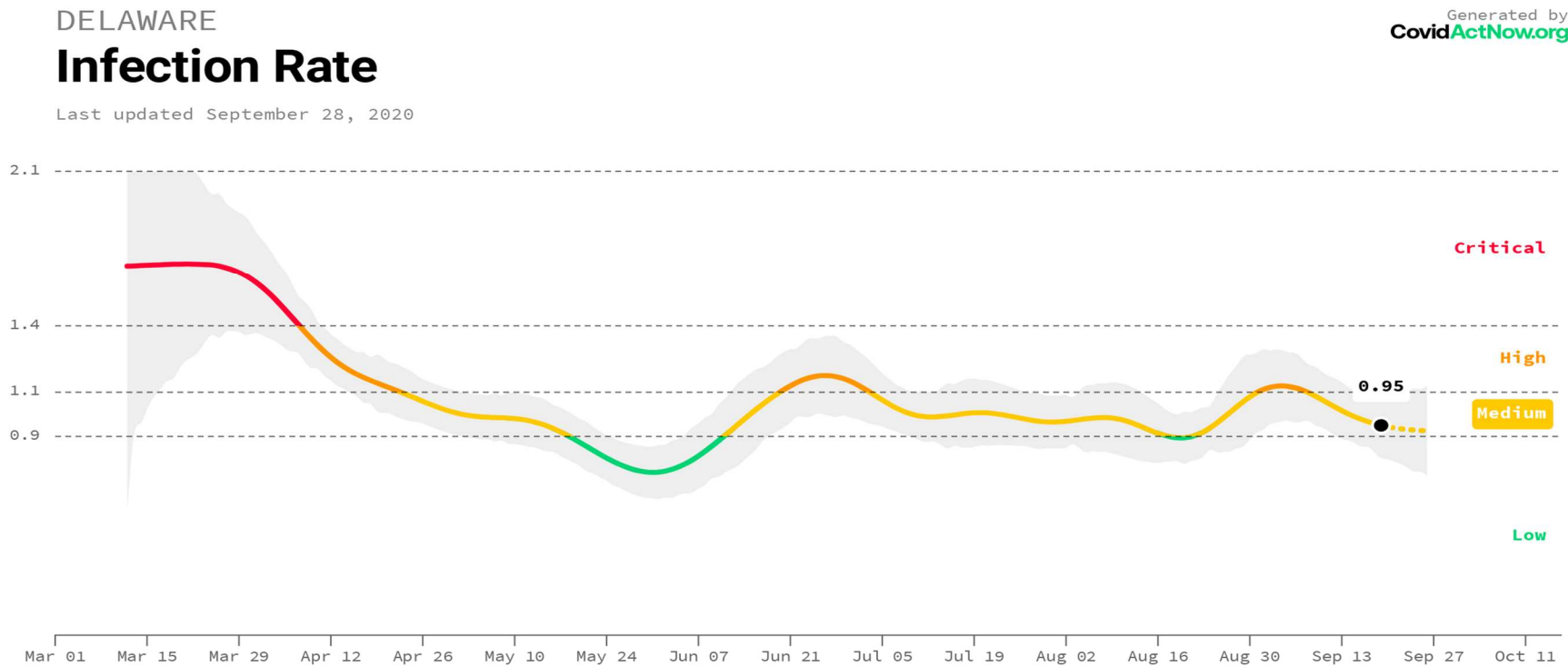
DEWG COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	DEWG/HSO			28 Sep 20	Part of mandatory Phase II squadron briefing
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	DEWG/CV	Upon Plan Approval		Upon Plan Approval	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	DEWG/CV			28 Sep 20	1. Reviewed state of DE status 2. Reviewed COVID infection rate in DE 3. Developed o-flight checklist 4. Thermometers for all sqdns and activities 5. Ongoing squadron meeting updates 6. Evaluated next quarter activities 7. Developed Phase II in brief for commanders 8. Brief the same at DEWG Commanders Call 10/14
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	DEWG/HSO	Ongoing		Ongoing	No State of Delaware restrictions or conflicts found
2.9.3.	Set date to resume one-day special activities	DEWG/CV	21 Sep 20		28 Sep 20	Tentative October 10
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	DEWG/HSO			1 Oct 20	- Plan submission to NHQ on 1 October - DEWG Brief 4 Oct - Phase II Sqdns- 5 Oct - Activities 10 Oct
2.10.	Publish the date that one-day special activities will resume to subordinate units	DEWG/CV	21 Sep 20		Upon plan approval	
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	DEWG/DO	21 Sep 20		Upon plan approval	
2.11.1.	Identify flight operations permitted during Remobilization Phase II	DEWG/CV	21 Sep 20		Upon plan approval	
2.11.2.	Identify requirements (Currency, etc) for Senior members	DEWG/DO	1 Sep 20		Upon plan approval	

DEWG COVID-19 Remobilization of the Membership Plan – Phase II

2.11.3	Identify cadet training requirements that may be different than Phase I requirements	DEWG/ HSO	15 Aug 20		31 Aug 20	O-Flights checklist developed
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	DEWG/HSO	15 Aug 20		6 Sep 20	Completed as part of Phase 0/1 preparations



<https://covidactnow.org/us/de>



HEADQUARTERS DELAWARE WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
P.O. BOX 11285
WILMINGTON, DE 19850-1285



5 October 2020

MEMORANDUM FOR All Personnel

FROM: DEWG/ CV

SUBJECT: Phase II Post COVID-19 Remobilization

1. Delaware Wing is preparing to move into Phase II of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase II effective 5 October 2020.

2. Training and one-day activities may continue as outlined for Phase I in Phase I. With Phase II emergence , maximum group size is limited to 50 persons. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum). Indoor formations are strongly discouraged. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained.

3. Flight operations are allowed.

a. Phase I (Currently)

- AFAMS
- DELDOT/HS
- Flight Evaluations
- Crew Proficiency
- Dual Instruction (including cadet flight instruction)
- Individual aircrew training
- sUAS in person training limited to 10 participants

b. Phase II (upon NHQ approval)

- Small Group Crew Training (SAREX's, sUAS and GT training, wing and units locally conducted training for members to earn crew qualifications, not large area classes so that we avoid any potential for overnight activities)
- Cadet O-Flights- Carefully pre-scheduled local CAP Orientation Flights (See COVID O-Flight checklist)). Everyone is wearing a mask. Pick locations where social distancing can still be done if for some reason people show up early.
- 2020 DEWG Conference- A decision will be made NLT 1 November regarding the 2020 DEWG Conference scheduled for 5 Dec 2020.
- ROTC O-Flight and Teach "TOP" flights

4. Safety and hygiene practices as briefed as outlined in the attached COVID briefing cards.

FOR THE COMMANDER

ROBERT A HOTCHKISS JR.
Lt Col , CAP
DEWG/CV
DEWG/HSO

Attachments:

DEWG COVID Briefing Cards

DEWG O-Flight Checklists

DEWG COVID CADET O-FLIGHTS- PRE-FLIGHT

1. Pre scheduling COVID health assessment (To be completed by squadron commander or designee):

- ☐ Do you have a fever (temperature over 100.4F) without having taken any fever reducing medications?
- ☐ Do you have a Loss of Smell or Taste?
- ☐ Do you have a Cough?
- ☐ Do you have Muscle Aches?
- ☐ Do you have a Sore Throat?
- ☐ Do you have Shortness of Breath?
- ☐ Do you have Chills?
- ☐ Do you have a Headache?
- ☐ Have you experienced any GI symptoms such as nausea/vomiting, diarrhea, loss of appetite?
- ☐ Have you, or anyone you have been in close contact with been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19?
- ☐ Have you been asked to self-isolate or quarantine by a medical professional or a public health official?

If yes to any above, cadet is not permitted to participate in orientation flight

2. Arrive at airport 45 minutes prior to scheduled flight in uniform.

3. On your person you should have

- CAP ID card, CAPF 161 in pocket and signed CAPF 60-80
- Appropriate mask
 - Cloth and or surgical, non-vented, gator or scarf not acceptable
- Bottled water

4. Remain outside & await for pilot to call for you. If you must enter the FBO, socially distance

DEWG COVID PILOT O-FLIGHT PREFLIGHT CHECKLIST

The pilot will ensure the following prior to the pre-flight briefing

1. Forms, signed CAPF 60-80 from parent, CAPF 161 and CAP ID cards
2. CAP uniform
3. Appropriate mask
 - ☐ Cloth and or surgical, non-vented. Gator or scarf not acceptable
5. Conduct a secondary preflight COVID health assessment of pilot and cadets participating:
 - ☐ Do you have a fever (temperature over 100.4F) without having taken any fever reducing medications?
 - ☐ Do you have a Loss of Smell or Taste?
 - ☐ Do you have a Cough?
 - ☐ Do you have Muscle Aches?
 - ☐ Do you have a Sore Throat?
 - ☐ Do you have Shortness of Breath?
 - ☐ Do you have Chills?
 - ☐ Do you have a Headache?
 - ☐ Have you experienced any GI symptoms such as nausea/vomiting, diarrhea, loss of appetite?
 - ☐ Have you, or anyone you have been in close contact with been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19?
 - ☐ Have you been asked to self-isolate or quarantine by a medical professional or a public health official?

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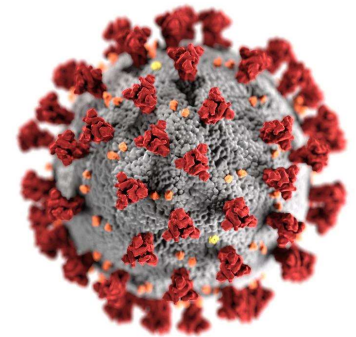
DEWG CADET O-FLIGHT POST- FLIGHT CHECKLIST

- The pilot is responsible for decontamination of the aircraft between o-flights



Delaware Wing Civil Air Patrol

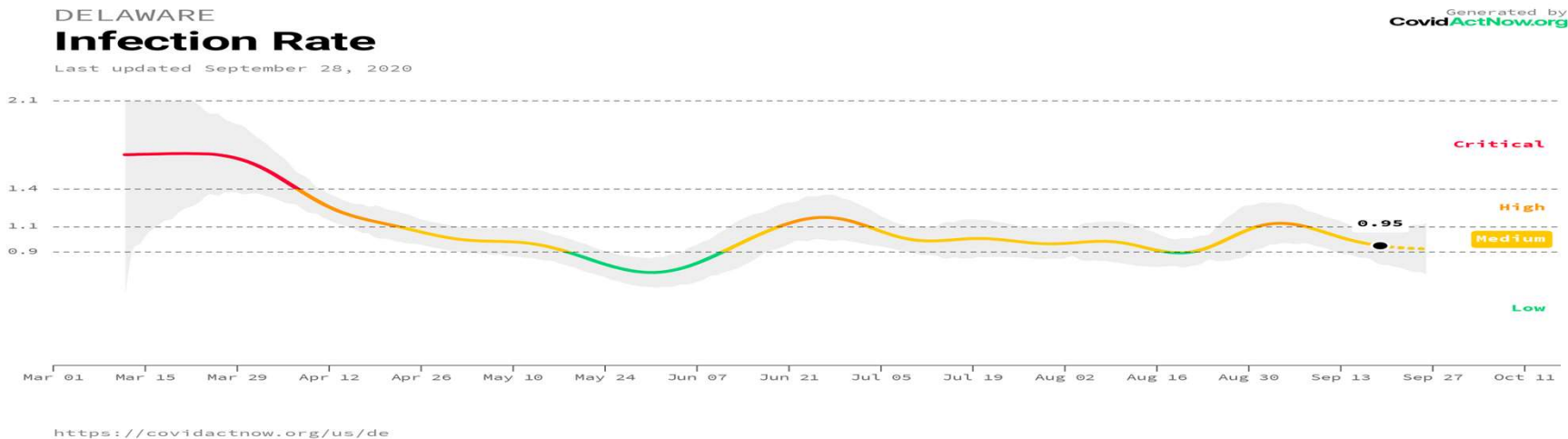
**PHASE II EMERGENCE BRIEFING
FOR
SQUADRONS
4 October 2020**





COVID Status State of Delaware

- **Delaware is in Phase 2-** Delaware entered Phase 2 of the economic reopening on June 15, 2020.
 - **Wear a cloth face covering** in accordance with the State of Emergency Order.
 - Individuals should **wash their hands as frequently as possible and must stay home when sick.**
 - At all times, individuals who are not part of a household are encouraged to **maximize physical distance from others and are expected to remain six (6) feet apart.**
 - Gatherings in parks and recreation facilities or in other locations are limited to 250 people, and hosts of indoor gatherings must calculate usable capacity at thirty (30) square feet per person up to a maximum of 250 people.





Where Are We Now in Phase I

- **Squadron meetings**

- DE-004- Hybrid- No approval from facility director to meet
- DE-006- Virtual- Too many in high risk to meet
- DE- 007- In person meetings
- DE-008- Hybrid- Awaiting facility approval to meet
- DE-019- In person meetings in October- new location
- DE-020- In person meetings
- DE-022- Virtual- Awaiting facility approval
- DE-025- In person meetings

- **Wing activities**

- SAREX's – limited mission base
- No major large Wing activities scheduled until December

- **Flying**

- DELDOT/HS
- Proficiency, mission aircrew
- Maintenance/relocation

Lessons Learned- Common Questions Phase I

- We are not out of this yet
- Cadets were anxious to get back
- We can meet safely
- Participation is for healthy members only
- Stay with virtual options
- Attendance tracking is essential
- Maximize outside activities
- Still have facility challenges
- We can fly in the COVID environment
- Continue requests for support in COVID environment



Proposed Timetable DEWG COVID Emergence

- | | |
|--|--------------------|
| • DEWG/CC Flying Waiver | Executed 26 August |
| • PI Plan & Supporting Documents Review by DEWG COVID Team | 1 September |
| • Phase I Plan Submittal to NHQ | 3 September |
| • Phase I NHQ Plan Approval | 4 September |
| • Mandatory Staff/Commanders COVID-19 Phase I Briefing | 20 September |
| • Phase I Emergence | 21 September |
| • Phase II Plan Submitted to NHQ | 1 October |
| • Mandatory Staff/Commanders COVID-19 Phase II Briefing | 4 October |
| • Phase II Emergence | 5 October |



DEWEG Phase II Emergence Activities

TASKING WING	PHASE 0	PHASE 1	PHASE 2
Commanders Call	Virtual	Virtual	In person <50
Wing Finance Committee	Virtual	Virtual	Virtual
Professional Development Training	Virtual	Virtual	Virtual
Recruiting/ Retention Activities	Virtual	Virtual	Authorized
Ceremonial Activities	Suspended	Per DEWG/CC Approval	In person <50
Communications Nets	Standard Ops	Standard Ops	Standard Ops
Wing Staff Travel	Essential Only	Essential Only	Authorized
OPERATIONS			
DELDOT/HS	Authorized-Waiver	Authorized	Authorized
SUAS Proficiency (F5/F91)	Authorized- CC Waiver	Authorized	Authorized
Maintenance Flights	Authorized	Authorized	Authorized
Mission Aircrew Training	Authorized- CC Waiver	Authorized	Authorized
DAHRTT Training Flights	Authorized	Authorized	Authorized
GT SAR Training	Suspended	In person <10 participants	Authorized
Proficiency Flights (F-5/F91)	Authorized- CC Waiver	Authorized	Authorized
Repositioning Flights	Authorized	Authorized	Authorized
Cadet O-Flights	Suspended	Authorized	Authorized
ROTC O-Flights/TOP Flights	Suspended	Suspended	Permitted
Mission Base	Virtual	In person <10 participants	In person <50
Acft/Vehicle Maintenance Travel	Authorized	Authorized	Authorized
Multi-person van Travel	Suspended	Permitted- Reduced	Authorized
SQUADRON			
Meetings	Virtual	In person <10 participants	In person <50
Weekend Day Activities	Suspended	In person <10 participants	In person <50
Overnight Activities	Suspended	Suspended	Suspended
Multi-person van Travel	Suspended	Permitted- Reduced	Permitted



DEWEG Phase II Emergence Activities

Whats New

- ***SAME RISK MANAGEMENT, SAFETY, SURVEILLANCE, PREVENTION and DECONTAMINATION as PHASE I***

Stay Vigilant

- Meetings- the maximum size for meetings and activities is now 50.
 - Sgdn Meetings
 - SAREX
 - Activities
- O-Flights- Permitted
 - O-flight checklist



As always, the safety of our members is our top priority. This checklist outlines several minimum guiding protocols that squadrons and members must consider while working with local and state health departments, facility managers and members families on when and how to resume meetings and activities.

If it is not practical to meet these minimal protocols, do not restart in-person activities

SAFE ≠ Risk-Free

As the response to the pandemic shifts to a state-focused, phased approach, Civil Air Patrol both nationally and at the Wing level have monitored recommendations from health department and medical resources to implement appropriate protocols to help keep our members safe. Precautions and mitigation strategies are important, but they cannot eliminate the potential for exposure to COVID-19 or any other illness when in-person activities resume.

People with COVID-19 may show no signs or symptoms of illness, but they can spread the virus. Some people may be contagious before their symptoms occur. The fact is that someone with COVID-19 may pass the required health screenings and be allowed into program activities. The Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. If you are in this group, please ensure you have approval from your health care provider prior to resuming in-person Civil Air Patrol activities.

Every member, volunteer and family must evaluate their unique circumstances and make an informed decision before attending in-person activities.

We hope this information will be helpful as you make that choice



COMMANDERS PRE-INITIATION OF MEETING CHECKLIST

- ☐ Permission of facility to meet
- ☐ Identification of members to attend to meet maximum attendee guidelines
- ☐ Facility social distancing plan
- ☐ Decontamination and risk management equipment
 - No-touch thermometer
 - Hand sanitizer
 - Hands washing location
 - Equipment and surface decontamination supplies
- ☐ Communicate with parents regarding meeting requirements and risk management efforts.
This letter and language will be provided to you by the Wing
- ☐ Identification of a squadron Health Services Officer to monitor compliance and provide guidance to members. If no HSO available, the squadron/CC is responsible.
- ☐ Attend this MANDATORY briefing
- ☐ Maintain virtual meeting capability for those members that cannot or do not want to attend



HIGH RISK MEMBERS

Members with any of the following conditions or with a household contact with any of these risks are considered “high-risk” by CDC guidelines and should not attend in person meetings and are encouraged to participate virtually. These include:

- People 65 years and older or live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
- People with chronic lung disease or moderate to severe asthma, serious heart conditions, diabetes, liver disease, or immunocompromised
- Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
- People with severe obesity (body mass index [BMI] of 40 or higher)
- People with chronic kidney disease undergoing dialysis



BEFORE YOU MEET

- **COMMUNICATE** to all members youth that the CAP recommends that no one in the higher-risk category take part in person. **COMMUNICATE that anyone who feels sick must stay home. If you become sick or develop symptoms, isolate yourself then go home and seek care**
- **COMMUNICATE that all attendees must have an appropriate mask to attend.**
- **COMMUNICATE, EDUCATE and TRAIN** appropriate social distancing, cleaning and disinfecting, hand hygiene and respiratory (cough or sneeze) etiquette before meeting for the first time.
- **DECONTAMINATE** Before opening the building to members, the Squadron Commander **MUST** do a thorough cleaning/disinfecting of the entire building, focusing on high-touch areas such as tables, chairs, clipboards, bathrooms, etc.
- **RECONFIGURE** the building seating areas to allow for “social distancing” requirements of 6ft on all sides of any one person. **ASSURE social distancing engineering controls, hand washing and decontamination supplies are present.**
- **CONSIDER** outside activity areas for meetings
- **MONITOR** state and local health information regarding changing conditions, meeting requirements and risk management best practices.
- **ENGAGE** virtually for those members that cannot or do not want to attend.



MASKS

- Masks are **REQUIRED** for ALL individuals. If a member shows up without a mask, they are to be sent home IMMEDIATELY!

Masks should be:

- Cloth or surgical style
- N95 and surgical masks should be reserved for health care workers.
- Non-vented
- No gators or bandanas
- Sized to cover both mouth and nose
- Surgical mask or mask of a solid conservative color (white, black or blue) ABU design permitted. No logo, design or lettering on mask
- Worn covering both mouth and nose
- Masks should be functional, cleaned and maintained



AFTER YOU MEET

- **DECONTAMINATE** all surfaces, equipment, door knobs, keyboards
- Proper handwashing with soap and water or hand sanitizer
- Parents should stay in car when picking up after activity
- **COMMUNICATE** with your unit leadership should you develop symptoms.
- Wash mask, uniforms and equipment after each meeting.
- DECONTAMINATE any vehicles used during the meeting/activity.



O-FLIGHTS PRE-FLIGHT

1. Pre scheduling COVID health assessment (To be completed by squadron commander or designee):
 - Do you have a fever (temperature over 100.4F) without having taken any fever reducing medications?
 - Do you have a Loss of Smell or Taste?
 - Do you have a Cough?
 - Do you have Muscle Aches?
 - Do you have a Sore Throat?
 - Do you have Shortness of Breath?
 - Do you have Chills?
 - Do you have a Headache?
 - Have you experienced any gastrointestinal symptoms such as nausea/vomiting, diarrhea, loss of appetite?
 - Have you, or anyone you have been in close contact with been diagnosed with COVID-19, or been placed on quarantine for possible contact with COVID-19?
 - Have you been asked to self-isolate or quarantine by a medical professional or a public health official?
 - If yes to any above, cadet is not permitted to participate in orientation flight.
2. Arrive at airport 45 minutes prior to scheduled flight in uniform.
3. On your person you should have
 - CAP ID card
 - CAPF 161 in pocket
 - Signed CAPF 60-80
 - Appropriate mask
 - Cloth and or surgical, non-vented
 - Gator or scarf not acceptable
 - Bottled water
4. Remain outside if possible and await for pilot to call for you.
5. If you must enter the FBO, socially distance



O-FLIGHTS PRE-FLIGHT

The pilot will ensure the following prior to the pre-flight briefing

1. Signed CAPF 60-80 from parent
2. CAP ID card
3. CAP uniform
4. Appropriate mask

Cloth and or surgical, non-vented. Gator or scarf not acceptable

5. Conduct a secondary preflight COVID health assessment of pilot and cadets participating:
 - Do you have a fever (temperature over 100.4F) without having taken any fever reducing medications?
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 - Have you been asked to self-isolate or quarantine by a medical professional or a public health official?

If yes to any above, cadet is not permitted to participate in orientation flight.

Approved: 5 Oct 2020



QUESTIONS?



RESTARTING DELAWARE WING CHECKLIST

As always, the safety of our members is our top priority. This checklist outlines several minimum guiding protocols that squadrons and members must consider while working with local and state health departments, facility managers and members families on when and how to resume meetings and activities.

If it is not practical to meet these minimal protocols, do not restart in-person activities

COMMANDERS PRE-INITIATION OF MEETING CHECKLIST

- ☐ Permission of facility to meet
- ☐ Identification of members to attend to meet maximum attendee guidelines
- ☐ Facility social distancing plan
- ☐ Decontamination and risk management equipment
 - ☐ No-touch thermometer
 - ☐ Hand sanitizer
 - ☐ Hands washing location
 - ☐ Equipment and surface decontamination supplies
- ☐ Communicate with parents regarding meeting requirements and risk management efforts. This letter and language will be provided to you by the Wing
- ☐ Identification of a squadron Health Services Officer to monitor compliance and provide guidance to members. If no HSO available, the squadron/CC is responsible.
- ☐ Notification of DEWG/CV via email prior to first meeting
- ☐ Maintain virtual meeting capability for those members that cannot or do not want to attend

HIGH RISK MEMBERS

- ☐ Members with any of the following conditions or with a household contact with any of these risks are considered "high-risk" by CDC guidelines and should not attend in person meetings and are encouraged to participate virtually. These include:
 - ☐ People 65 years and older or live in a nursing home or long-term care facility
 - ☐ People of all ages with underlying medical conditions, particularly if not well controlled, including:
 - ☐ People with chronic lung disease or moderate to severe asthma, serious heart conditions, diabetes, liver disease, or immunocompromised
 - ☐ Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
 - ☐ People with severe obesity (body mass index [BMI] of 40 or higher)
 - ☐ People with chronic kidney disease undergoing dialysis

SAFE ≠ Risk-Free

As the response to the pandemic shifts to a state-focused, phased approach, Civil Air Patrol both nationally and at the Wing level have monitored recommendations from health department and medical resources to implement appropriate protocols to help keep our members safe. Precautions and mitigation strategies are important, but they cannot eliminate the potential for exposure to COVID-19 or any other illness when in-person activities resume. People with COVID-19 may show no signs or symptoms of illness, but they can spread the virus. Some people may be contagious before their symptoms occur. The fact is that someone with COVID-19 may pass the required health screenings and be allowed into program activities.

The Centers for Disease Control and Prevention (CDC) states that older adults and people of any age who have serious underlying medical conditions are at higher risk for severe illness from COVID-19. If you are in this group, please ensure you have approval from your health care provider prior to resuming in-person Civil Air Patrol activities.

Every member, volunteer and family must evaluate their unique circumstances and make an informed decision before attending in-person activities.

We hope this information will be helpful as you make that choice

BEFORE YOU MEET

- ❑ **COMMUNICATE** to all members youth that the CAP recommends that no one in the higher-risk category take part in person. **COMMUNICATE** that anyone who feels sick must stay home. If you become sick or develop symptoms, isolate yourself then go home and seek care
- ❑ **COMMUNICATE** that all attendees must have an appropriate mask to attend.
- ❑ **COMMUNICATE, EDUCATE and TRAIN** appropriate social distancing, cleaning and disinfecting, hand hygiene and respiratory (cough or sneeze) etiquette before meeting for the first time.
- ❑ **DECONTAMINATE** Before opening the building to members, the Squadron Commander **MUST** do a thorough cleaning/disinfecting of the entire building, focusing on high-touch areas such as tables, chairs, clipboards, bathrooms, etc.
- ❑ **RECONFIGURE** the building seating areas to allow for “social distancing” requirements of 6ft on all sides of any one person. **ASSURE** social distancing engineering controls, hand washing and decontamination supplies are present.
- ❑ **CONSIDER** outside activity areas for meetings
- ❑ **MONITOR** state and local health information regarding changing conditions, meeting requirements and risk management best practices.
- ❑ **ENGAGE** virtually for those members that cannot or do not want to attend.

WHILE YOU MEET

- ❑ Members should wash hands with hand sanitizer immediately upon entering the building
- ❑ **PERFORM** pre-meeting health screening and temperature check of each member before entering the facility
- ❑ **SCREEN** for:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chills
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish
 - Known close contact with a person who is lab-confirmed to have COVID-19
- ❑ Masks are **REQUIRED** for ALL individuals. If a member shows up without a mask, they are to be sent home IMMEDIATELY! Masks should be:
 - Cloth or surgical style- (N95 not recommended)
 - Non-vented
 - Sized to cover both mouth and nose
 - Surgical mask or mask of a solid conservative color (white, black or blue) ABU design permitted. No logo, design or lettering on mask
 - Worn covering both mouth and nose
- ❑ **BRIEF** all participants before the meeting as to COVID-19 risk management procedures
- ❑ **DISINFECT** any equipment before sharing between individuals.
- ❑ **SOCIAL DISTANCE** When speaking, members will maintain at least 6ft from one another.

AFTER YOU MEET

- ❑ **DECONTAMINATE** all surfaces, equipment, door knobs, keyboards
- ❑ Proper handwashing with soap and water or hand sanitizer
- ❑ Parents should stay in car when picking up after activity
- ❑ **COMMUNICATE** with your unit leadership should you develop symptoms.
- ❑ Wash mask, uniforms and equipment after each meeting.
- ❑ **DECONTAMINATE** any vehicles used during the meeting/activity.

