Civil Air Patrol

CAP Emergency Services Professional Development & Instructor Certification Programs

Dr. Bob Ditch, CAP NHQ/DOSI

CITIZENS SERVING COMMUNITIES

CAP Emergency Services Professional Development

Challenge:

- Access by CAP members to FEMA Emergency Management and Emergency Services courses varies across nation due to state budgets, application policies, course delivery schedules, distances, as well as other limitations.

- CAP has qualified/experienced instructors, but no means to access course materials, tests, administrative support, and permissions to conduct classes.

CAP Emergency Services Professional Development

Purpose:

- Provides a multi-faceted approach to accessing FEMA resident and non-resident training programs
  - Streamlining admissions and enrollment for CAP.
  - Opening enrollment for nation-wide access.
  - Building a cadre of CAP Instructors to deliver courses across all Wings.

- Gives Wing CCs opportunity to guide Wing needs.

CAP Emergency Services Professional Development

Types of Courses:

- *E-Series: FEMA/EMI resident courses. Registration is endorsed by Wing CC; not state or regional FEMA offices.

- *E-Series T-t-T: FEMA/EMI resident courses. Registration recommended by Wing CC, endorsed by CAP/DO, and approved by EMI Program Manager; only taught at EMI.

- L-Series FEMA non-resident courses. Registration is approved by Wing CC and host.

*Travel Reimbursed/Lodging Free

CAP Emergency Services Professional Development

Types of Courses:

- L-Series CAP Instructed non-resident courses. Registration endorsed by Wing CC and testing/certificates are provided through eServices on Learning Management System (LMS).

- G-Series FEMA Courses. Provided through state Emergency Management Authority (EMA). State establishes enrollment policies and approves attendance.

- G-Series CAP Instructed FEMA Courses. Taught by NHQ approved instructors; testing and certificates through LMS.

CAP Emergency Services Professional Development

CAP L and G Series Course Delivery Process:

- Wing CC approves and requests course to be taught.
- Certified instructors provided by CAP/DO; funding comes from Wing for travel, lodging, printing, advertising, services/supplies, and facilities. Appropriated training funds may be used with prior approval and coordination with the CAP/DO.
- Electronic course materials provided by CAP/DOSI
- Instructors enroll student CAPIDs through CAP/DOSI
- Upon completion students take tests in eServices/LMS.
- eServices provides results and certificates; LMS updates SQTRs automatically.

CAP Emergency Services Professional Development

National Hurricane C | Inbox (1) - rditch@ca | Inbox (2) - robert.ditc | Inbox - robert.ditch@ | Mail - Robert.Ditch@ | TROPICAL DEPRESSIC | Learning Manage

capnhq.gov/CAP.LMS.Web/Default.aspx

Log in - Perfolio (2) | CAP Web Mail | Communicator! NXT | Civil Air Patrol | Blackboard Learn (2) | AWC - Graphical | HAGERTY | 1st Air Force - | HHS Response and | EM Portal Home

Emergency Services

✔ **CAPT 116 - General ES - September 2009**
This is the General Services Questionnaire. The test is open book based on CAPR 60-3, and CAPR 173-3, Payment for Civil Air Patrol Support; and Gener..... **Show More**

✔ **CAPT 117 ES Continuing Education Part 1**
CAPT 117 ES Continuing Education Part 1 is required for all ground team members, ground team leaders, urban direction finding team members, and those ..... **Show More**

✔ **CAPT 117 ES Continuing Education Part 2**
CAPT 117 ES Continuing Education Part 2 is required for all SAR/DR mission pilots, transport mission pilots, mission scanners, mission observers, flig..... **Show More**

✔ **CAPT 117 ES Continuing Education Part 3**
CAPT 117 ES Continuing Education Part 3 is required for all incident commanders, agency liaisons, planning section chiefs, logistics section chiefs, f..... **Show More**

✔ **G0191: Incident Command System/ Emergency Operations Center Interface**
G191 Course quiz. Only those members taking the in-residence course have access to the course.

⊘ **G0235 Emergency Planning Course**
This is the G0235 test. You must be enrolled in the course to take the test.

⊘ **G0289: Public Information Officer Awareness**
This is the G0289 quiz. You must be enrolled in the course to take the quiz.

G0290: Basic Public Information Officer
This is the G290 quiz. You must be enrolled in the course to take the quiz.

⊘ **G0291: Joint Information Center/Joint Information System Planning for PIOs**
This is the G291 quiz. You must be enrolled in the course to take the quiz.

⊘ **G0775: Emergency Operations Center - Management and Operations**
This is the G0775 test. You must be enrolled in the course to take the test.

ICS 400 Advanced Incident Command (ICS) and General Staff - Complex Incidents 16-Hours
This is the ICS 400 test. You must be enrolled in the course to take this test.

✔ ⊘ **ICS-300 Intermediate Incident Command For Expanding Incidents 20-Hours**
This is the ICS-300 quiz, only those members taking the course in residence have access.

⊘ *Indicates not available*

10:09 AM

CAP Emergency Services Professional Development

Inbox - rditch@cap.gov - Cl | Inbox - robert.ditch@azwg. | CAP Membership - robert.d | Civil Air Patrol - ICS-30C

capnhq.gov/CAP.LMS.Web/Quiz/quiz_start.aspx?qid=402

Log in - Perfolio (2) | CAP Web Mail | Communicator! NXT | Civil Air Patrol | Blackboard Learn (2) | AWC - Graphical | HAGERTY | 1st Air Force -

You are not on the list to take this quiz.

ICS-300 Intermediate Incident Command For Expanding Incidents 20-Hours Information

Summary

This course covers Organization and Staffing, Organizing for Incidents and Events, Resource Management, and Air Operations. The following topics are included: ICS staffing and organization, including reporting and working relationships and information flow; transfer of command; Unified Command functions in a multijurisdictional or multiagency incident; ICS forms; resource management; interagency mission planning and procurement. This course is recommended for persons with ICS supervisory positions. The test is closed book but must me completed in 30 minutes; an unlimited number of attempts may be used to complete the test.

Number of Questions

25

Passing Score

70

Time Limit

30 minutes

CAP Emergency Services Professional Development

National Headquarters Civil Air Patrol

Maxwell Air Force Base, Alabama

This certifies that

Robert L Ditch

436199

SWR-AZ-064

Has Completed The

ICS-300 Intermediate Incident Command For Expanding Incidents 20-Hours

and is therefore awarded this

Certificate of Completion

Given this 5 day of January 2017

Joseph R. Vazquez
Major General, CAP
National Commander

Cert. No.: 2430909

capnhq.gov/CAP.LMS.Web/Admin/Gradebook.aspx

Log in - Perfolio (2) | CAP Web Mail | Communicator! NXT | Civil Air Patrol | Blackboard Learn (2) | AWC - Graphical | HAGERTY | 1st Air Force -

LMS - Admin - Gradebook

eServices | Sign Out | Lt Col Robert L. Ditch

About LMS
- Instructions
- Questions/Comments

Modules
- Courses
- Past Results
- Mentor Input/Skills Eval
- Approvals
- Download Quiz

Course Admin
- Manage Courses
- Manage Prerequisites
- Manage Lessons/Content

Quiz Admin
- Manage Quizzes
- Manage Prerequisites
- Manage References
- Manage Questions

Admin
- Extend Duration
- Gradebook
- Reports

Course Symbols
- - Course Material

Home > Admin > Gradebook

+ Show Filter Options

ICS-300 Intermediate Incident Command For Expanding Incidents 20-Hours

- # of members who have started this quiz: 27
- # of members who have started this course in LMS: 27
- # of members who have completed this quiz: 27
- # of members who have completed this course in LMS: 27
- # of members who have not completed this quiz: 0

Show page 1 of 1 pages

Name	Result	Score	Completed	Time (In Seconds)
Names & CAPIDS	FAILED	64.0	08 May 2017	644
	PASSED	88.0	08 May 2017	652
	PASSED	88.0	25 Jan 2017	1562
	PASSED	96.0	26 Jan 2017	866
	PASSED	84.0	09 May 2017	1403
	PASSED	72.0	09 May 2017	814
	PASSED	88.0	25 Jan 2017	1797
	PASSED	96.0	05 Jan 2017	462

9:27 AM

CAP Emergency Services Professional Development

Courses:

- ICS 300 & 400
- G191 - EOC/ICS Interface
- G235 - Emergency Management Planning
- G289 - Public Information PIO Awareness
- G290 - Public Information Basic PIO
- G291 - JIC/JIS Planning and Operations
- G775 - EOC Operations & Planning

CAP Emergency Services Professional Development

Courses:

- O305 - All Hazards Incident Management Team
- L950 - All Hazards Incident Commander
- L952 - All Hazards Public Information Officer
- L954 - All Hazards Safety Officer
- L956 - All Hazards Liaison Officer
- L958 - All Hazards Operations Section Chief
- L960 - All Hazards Division/Group Supervisor

CAP Emergency Services Professional Development

Courses:

- L962 - All Hazards Planning Section Chief
- L967 - All Hazards Logistics Section Chief
- L973 - All Hazards Finance & Admin Sec Chief
- L984 - All Hazards Task Force/Strike Team Leader
- L986 - All Hazards Air Support Group Supervisor
- L987 - All Hazards Introduction to Air Operations

CAP Emergency Services Instructor Certification

Purpose:

- Provides a nation-wide cadre of highly qualified/certified instructors to conduct FEMA sponsored Emergency Management, Incident Command, Incident Management Team, Position Specific, and Public Information Officer Courses / Testing / Certification for CAP.

CAP Emergency Services Instructor Certification

<u>Based upon:</u>

- Recommendations/Approvals (Wing/CC and CAP/DO)
- Completion of both Basic and Train-the-Trainer Courses
- Ops Quals and Incident Management experience
- FEMA Instructor - Course Qualification Standards
- Teaching credentials and experience
- Validation testing (eServices/LMS)

CAP Emergency Services Instructor Certification

<u>Universal Credential Criteria</u>: Required for all CAP Instructors teaching FEMA courses and using tests and certificates administered through NHQ eServices/LMS.

<u>Course Specific Criteria</u>: Required to teach individual G, O, and L series courses for CAP

CAP Emergency Services Instructor Certification

<u>Universal Credential Criteria</u>: Members must be,

- Recommended by Wing/CC to teach in their Wing/State.
- Approved by CAP/DO (CAP Certification Authority).
- Recognized in their state/agency as an instructor/teacher.
- Licensed, certified, or credentialed as an instructor or teacher (e.g. State Department of Education, NFPA, IFSAC/ProBoard, EMI, CDP, NAEMSE, others)
- Two years adult learning and teaching experience.

CAP Emergency Services Instructor Certification

<u>Course Specific Criteria</u>: Required to teach individual G, O, and L series courses.

- <u>G 191, G775, and ICS 300/400</u>
  - Completion of E449 ICS Instructor Course
  - IC2 qualified or in training
  - Completion of LMS Test with 90% score
  - Experience teaching the course outside of CAP
  - Meet specific FEMA Instructor requirements for teaching G-Series course

CAP Emergency Services Instructor Certification

<u>Course Specific Criteria</u>: Required to teach individual G, O, and L series courses.

- <u>All-Hazards Position Specific Courses (L-900 Series)</u>
  - Completion of basic course.
  - FEMA TTT for the course.
  - Completion of 0-305 Course (Recommended).
  - CAP Certification in position within SQTRs (2 years).
  - Completion of LMS Test with 90% score.

CAP Emergency Services Instructor Certification

<u>Course Specific Criteria</u>:

- <u>0-305 (All-Hazards IMT)</u>
  - ICS 300/400 Instructor
  - Completion of FEMA 0-305 Basic and TTT Course
  - Completion of LMS testing with 90%
  - Completion of one FEMA All-Hazards IC, OSC, or PSC Position Specific Course

CAP Emergency Services Instructor Certification

<u>Course Specific Criteria</u>:

- G235 – Completion of In-Resident Course

- <u>G289, 290, and 291 (FEMA PIO Courses)</u>
  - CAP Master PAO (Lead Instructor, Assts – Senior PAO)
  - Completion of All-Hazards PIO Course (TTT preferred)
  - Demonstrated performance of skills outlined in FEMA Instructor criteria for courses
  - Completion of LMS testing with 90% score
  - Approved by CAP/PA and CAP/DO

CAP Emergency Services Instructor Re-Certification

<u>Recertification Criteria</u>:

- Recommended by Wing CC and approved by CAP/DO.
- Accomplished every three years.
- Individual instructors should teach class once each year for ICS 300/400 and once ever two years for other G, L and O courses, preferably more often though.

CAP Emergency Services FEMA/EMI Academies

- Professional Development and Advance Professional Series Capstones are going away soon.
- Replaced by FEMA Emergency Management Professional Program of *Basic*, *Advanced*, *and Executive* Academies
- Basic Academy is one 2-week and four 2/3-day courses with 159 hours taught at EMI and in 12 states.
- Advanced Academy is four classes all taught at EMI.
- Executive Academy is four classes all taught at EMI.
- CAP is looking at teaching Basic Academy at NESA, other ES academies and at National Conference (2-day classes).

CAP Emergency Services FEMA/EMI Academies

CAP Requirements for Teaching Basic Academy

- Significant Emergency Management, not just CAP ES experience.
- Qualified CAP ES Instructor.
- Completion of Basic FEMA Academy TTT at EMI
- Willingness to teach all five classes.
- Approved by CAP/DO.

Questions?

Civil Air Patrol

Please complete the 2017 survey online for a chance to have your conference registration fee refunded

https://www.surveymonkey.com/r/17NatCon

Save the Date

23-25 August 2018

National Conference & Command Council

Anaheim Marriott
Anaheim, California

Online Registration Opens April 2018

Contact for further Questions

Lt Col / Dr. Bob Ditch
(480) 298-2603 or
rditch@cap.gov