

Request for Award of Organizational Excellence Program Level

1. Request (<i>select one</i>) <input type="checkbox"/> Management <input type="checkbox"/> Corporate <input type="checkbox"/> Executive Level Designation in the Organizational Excellence (OE) Program			
2. Last Name, First, Middle Initial		3. CAP Grade	4. CAPID
5. Charter Number	6. Unit Name		
7. Remarks (Attach all CAPFs 40) Explain completion of: (1) Knowledge, Skills, and Abilities (KSA) Requirements; (2) Reading Requirements; and (3) Service Requirements for the applicable OE level designation applied for. Continue on reverse or attach additional sheet if necessary.			

7. Remarks (Continued) Attach additional sheet if necessary

8. Candidate and Mentor: All requirements for this level designation have been completed.

Candidate (Grade, Name and Date)

Mentor (Grade, Name and Date)

Management Level

Forward CAPF 1a and attachments to Organizational Excellence Committee at the wing level. Attach all CAPFs 40.

Corporate Level

Forward CAPF 1a and attachments through Wing to Organizational Excellence Committee at the region level. Attach all CAPFs 40.

Executive Level

Forward CAPF 1a and attachments through wing and region to Organizational Excellence Committee at the National level. Attach all CAPFs 40.

9. Recommendation of Wing OEC: Approve Disapprove Region OEC: Approve Disapprove
National OEC: Approve Disapprove

Grade and Name

Date

10. Wing Commander's Action: Approve Disapprove Region Commander's Action: Approve Disapprove
National Commander's Action: Approve Disapprove

Remarks (attach separate sheet if necessary)

Grade and Name

Date