

The Civil Air Patrol Aerospace Education Teacher of the Year Award Nomination Form

Nominee (Last Name, First Name, Initial)		CAPID #	Best Contact Phone #
Home Address		City, State, Zip Code	
		E-mail Address	
Formal Education			
College/University		Dates Attended	Degree
Teaching Positions (list 3 most recent)			
1. Title:			
Name and Address of School		Grade Level/Discipline	
2. Title:			
Name and Address of School		Grade Level/Discipline	
3. Title:			
Name and Address of School		Grade Level/Discipline	
Honors and Awards Received by Nominee (list top 5)		Date of Honor/Award	
1.			
2.			
3.			
4.			
5.			
Professional Organization Affiliations and Activities to Improve Educational Performance (Attach additional sheet if necessary)			
Nominated By		Title	
Nominator's Contact Information (If other than nominee)			
Phone		E-mail Address	

The Civil Air Patrol Aerospace Education Teacher of the Year Award

Purpose: The Civil Air Patrol Aerospace Education Teacher of the Year Award is a national-level award established to recognize and reward any Civil Air Patrol member who is a certified K-12 teacher for outstanding accomplishments in Aerospace Education and for possessing those honorable attributes we expect from American teachers.

Nomination Guidelines:

1. Any Aerospace Education Member (AEM) or Senior Member of CAP who is a certified K-12 teacher is eligible.
2. Eligible teachers may nominate themselves or be nominated by someone else.
3. Nominees will be judged at the state (CAP Wing) level, then progress to the regional level, and ultimately end at the national level for final selection.
4. The winner will be notified the first week of May in order to make plans to attend the CAP Summer National Board and Conference.

Nomination Package Requirements:

1. One-page overview describing why nominee deserves this award.
2. One-page letter of endorsement by nominee's school principal or other educational leader.
3. Two additional one-page letters from colleagues, students, parents, or others that demonstrate nominee's exemplary teaching performance in aerospace education.
4. Two-page photograph collage with an additional one-page description of classroom activities, field trips, special events, etc. that depicts:
 - creativity in developing and utilizing aerospace materials in the K-12 classroom to enhance the teaching of the core curriculum, especially focusing on STEM-related curriculum areas
 - student involvement and classroom activities that improve the learning by the student through aerospace education

Optional:

Three extra pieces of documentation that enhance the nomination package. This may include media coverage of nominee's AE events, special recognition received by nominee or nominee's students for aerospace performance, etc.

Nomination Procedures:

Three copies of nomination package (10-page maximum) for AEMs are sent to NHQ CAP/AE, 105 South Hansell Street, Maxwell Air Force Base, AL 36112, not later than 15 January. Nomination packages will not be returned.

Three copies of nomination package (10-page maximum) for Senior Member educator nominees are sent to Unit Commanders not later than 15 January. Nomination packages will not be returned.