

IG PERSONAL AND FRAUD, WASTE & ABUSE COMPLAINT REGISTRATION

AUTHORITY: CAP Regulation 20-2, *Complaints*

PRINCIPAL PURPOSE: To register a personal complaint relating to individual injustices or suspected Fraud, Waste and Abuse

ROUTINE USE(S): Data provided are furnished to a commander or inspector general for resolution of complaints and/or to eliminate conditions considered detrimental to the efficiency or reputation of Civil Air Patrol. A member's use of the procedures set forth in this regulation will be free from retribution or reprisal by any other member. However, CAP members understand that when submitting complaints, they are making official statements within CAP channels. Therefore, CAP members may receive administrative or disciplinary action under appropriate CAP regulations for knowingly making false statements.

DISCLOSURE: Failure to provide the information will not adversely affect the resolution of your complaint, but may delay the investigating officer in addressing the issue.

SECTION I - TO BE COMPLETED BY COMPLAINANT

NAME (Last, First, Middle Initial)	CAPID	Have you informed your commander of your problem?	
		<input type="checkbox"/> Yes	<input type="checkbox"/> No

ADDRESS (Where response to this complaint will be sent)	Home Telephone No.	Work Telephone No.
	E-mail Address	

Names, Contact Information and/or Positions of Witnesses (Or others having knowledge of your allegations. Continue on reverse, if needed.)

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Description of Allegations: (Continue on separate sheet if required.) (Please number each allegation and state who, what where, when, and how.)

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What CAP Regulations do you believe were violated? (Please list regulation title and regulation number)

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Signature of Complainant	Date

SECTION II - TO BE COMPLETED BY INSPECTOR GENERAL STAFF

EIM Ref. No	Date Opened	Date Finalized	Total Processing Days	No. of Times this Person's Complaint Addressed

COMPLAINANT STATUS Senior Member Cadet Member Parent/Guardian Anonymous Other

SPECIAL INTEREST COMPLAINTS Reprisal Senior Official FWA Other

GRIEVANCE CHANNEL IG CAP Hotline Congressional

FIVE MOST SIGNIFICANT ALLEGATIONS

Complaint Category		Action*
1	Allegation of <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Regulations	
2	Allegation of <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Regulations	
3	Allegation of <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Regulations	
4	Allegation of <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Regulations	
5	Allegation of <input type="checkbox"/> Waste <input type="checkbox"/> Fraud <input type="checkbox"/> Abuse(s) <input type="checkbox"/> Cadet Abuse <input type="checkbox"/> Violation of CAP Regulations	

*ACTION CODES: S=Substantiated N=Not Substantiated D=Dismissed A=Assistance T=Transferred R=Referred