

CAP ForeFlight FAQ

1. Who is eligible for a CAP-funded ForeFlight account?

- a. Senior Member who is a CAP VFR Pilot, CAP Glider Pilot or CAP Balloon Pilot
- b. Cadet who is a CAP VFR Pilot, CAP Glider Pilot or CAP Balloon Pilot
- c. Cadet who is self-funding flight training in CAP Aircraft including through local scholarship or Wing funds
- d. Cadet who is completing flight training through the National Cadet Wings Program or part of the Advanced Flight Training Academy (AFTA)

2. What additional requirements are there for CADETS in Flight training to get access?

- a. If the cadet is under 18 years old, an email from a parent to foreflight@capnhq.gov approving release of the cadet's email to ForeFlight as a vendor providing services to CAP
- b. For all cadets, an email from the Unit Commander to foreflight@capnhq.gov with concurrence that the cadet is on a flight training plan and should be provided a ForeFlight license.

3. What naming convention do I need to use for my CAP ForeFlight account?

- a. All members using a CAP-provided ForeFlight account need to change the Name field in their account to the following format: **Last Name, First Name – CAPID**
 - i. Example: *Mouat, Brian – 529314*

4. What ForeFlight service level is being provided?

- a. ForeFlight Military Electronic Flight Bag with Performance - one of ForeFlight's highest level subscriptions. CAP licenses funded by the US Air Force are limited to two iPads and one iPhone per user.
- b. Please note that external cloud storage and Jeppesen products are not able to be added to CAP ForeFlight accounts.

5. What information will CAP provide to me through ForeFlight?

- a. Within your CAP ForeFlight account you will have access to all CAP aircraft profiles, including aircraft-specific weight and balance profiles and checklists. You will also have access to CAP Documents, including regulations, supplements, standards, pamphlets, etc. as well as Nationally Approved aircrew training content from NESAs Mission Aircrew School.
- b. Please note that you control what gets downloaded to your account by selecting or de-selecting specific documents and profiles. You also maintain the ability to build personal profiles for non-CAP aircraft.

6. Who is paying for this “free” ForeFlight account?

- a. The US Air Force contract continues to include CAP and CAP-USAF in its Total Force purchase.

7. Who can see my ForeFlight flights and ForeFlight logbook entries?

- a. Only you.
- b. CAP provides the account funding from the US Air Force purchase and provides the download of CAP specific materials.

8. What are the options for accessing a CAP-funded account?

- a. If you do not have a current subscription, a fully CAP-funded account will be created.
- b. If you have a current TRIAL subscription, it will be transferred to a fully CAP-funded account.
- c. If you have an existing, current, personal subscription, it will be transferred to a fully CAP-funded account.

9. What if I already have a ForeFlight account that I am personally paying for?

- a. If you request to be transferred to CAP-funding, your personally paid account will change status and be added to the CAP parent account – CAP uses licenses that the US Air Force pays for to cover continued use of the application every fiscal year.
- b. Any funds you have unused (basic proration of your annual bill with ForeFlight) will be held on account at ForeFlight, until such time that you return to a personally paid account.
- c. If you have just renewed (less than 31 days), ForeFlight may refund your payment card for the full amount of your subscription.

10. If I transfer my account, what happens to my data (Flights, Aircraft, Logbook)?

- a. What belongs to you belongs to you! All your data, old and anything new you do, is only visible to you. You also keep it if/when you subsequently move back to a personally paid account.

11. What steps do I need to do on my devices to transfer my personal subscription account to the CAP account?

- a. Complete the online form on the ForeFlight page located on gocivilairpatrol.com. Requests are handled in the order in which they are received, and processing may take up to 5 business days.
- b. You will receive an email from CAP advising you that the transfer process has started and containing specific instructions for completion.
- c. You will also receive an email from Foreflight inviting you to join the CAP-funded account.
- d. Through this activation, your personal ForeFlight subscription will be cancelled and any remaining time on your subscription will be converted to ForeFlight account credit. Your ForeFlight subscription will then be managed by Civil Air Patrol. Also, joining the CAP-funded account will disconnect any external cloud document drives and any linked or purchased Jeppesen charts.
- e. In the email from Foreflight, you must click on the **blue bar** to sign in to FOREFLIGHT WEB to activate the transition using the same email address as you used before.
- f. Add your name in this format: *Mouat, Brian – 529314*
- g. Once that is done, you need to sign out and back into your ForeFlight account (on all devices) using the same email address as you used before. In the Foreflight APP - Go to “more” then “Account” then scroll down and “Sign Out”
- h. After returning to the same location, (Do not select anything to purchase) scroll to the bottom and “Sign In”
- i. Sign Out / Sign In training available at:
 - i. <http://www.foreflight.com/support/sign-out>
 - ii. <http://www.foreflight.com/support/sign-in>

12. What happens if I lose my CAP Pilot status?

- a. Life happens – your access to ForeFlight will not be removed immediately if your medical, evaluation ride, or other requirement goes briefly in-active. However, we all need to be good stewards of the funds that are being spent by the US Air Force for access to ForeFlight.
- b. If you remain non-current for an extended for more than 3 calendar months, your account subscription may be considered for removal from the CAP ForeFlight parent account.

13. What type of device do I need to run ForeFlight?

- a. The ForeFlight App is iOS only, so an iPhone or iPad is required.
- b. The US Air Force has funded ForeFlight licenses, not purchasing of personal hardware.
- c. Alternately, the application is available from the web, so can be used on a browser and does not require an iOS device.

14. What do I do if I find an issue or discrepancy with the data in ForeFlight?

- a. If you find items that need to be corrected on either User accounts, Aircraft setups, or CAP Documents, please email foreflight@capnhq.gov with any observations or required changes.
- b. Any new or revised Weight and Balance data sheets (signed by a mechanic) should be sent to aircraftdata@capnhq.gov.

Note: Be sure to include the user email address, aircraft N-number, or any useful information with a detailed explanation of the issue that you feel needs to be corrected.

15. Can I use my Jeppesen package on CAP ForeFlight?

- a. Jeppesen purchases are not supported or funded by the US Air Force for CAP ForeFlight Accounts. If you need to use Jeppesen products for any reason you will need to maintain a personal account and subscription.
- b. You may have a separate CAP ForeFlight account in addition to your personal account for that purpose.

16. Cloud storage

- a. CAP uses Dropbox to share the CAP-specific documents with all the members of the CAP ForeFlight parent account. The Foreflight app does not support any other or personal cloud storage. Your data stays with your Storage account but is not available inside the ForeFlight app.
- b. If you choose, you can individually import these items into the ForeFlight application.