

Approved: 24 Sept 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

FLWG

Completed 22 September 2021

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Florida Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with (other wing or region, if applicable), to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: CMSgt Scott Jung, CAP

Primary Phone: _____

Primary Email: scott.jung@flwg.cap.gov

Narrative Summary of Coordination and Events To-Date in Florida Wing:

FLWG received approval from National Headquarters (NHQ's) on 2 November 2020 to move into Phase 1 and we returned to in-person unit meetings without incident. In August 2021, NHQ moved FLWG back into Phase 1; however, it was a modified version. On 14 September 2021 FLWG moved to another modification of Phase 1 to allow outdoor training and activities up to 25 vaccinated person capacity. To date, there have been no reported COVID infections from any activity in FLWG.

The current COVID-19 Situation in Florida remains in High status but has continuously decreased to a level where we believe it is safe to move the Wing into Phase 2 in September of 2021. Current trends continue to show a steady decrease across the board and 66.3% of the state has been vaccinated with the first dose. The FLWG REMOB team continues to monitor the COVID Act Now site (<https://www.covidactnow.org>) daily. As of 22 September 2021, the Infection rate in Florida is 0.80% and the average daily new cases are 42.4 per 100K. It should also be noted, that vaccinations are available for all residents age 12 and older.

Once approved by NHQ's to move into phase 2, all single-day activities will require previous coordination and concurrence from the FLWG REMOB Team before approval.

Plan Completed By: CMsgt Scott Jung

Last Updated: 22 September 2021

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COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously postponed and upcoming day-only events	FLWG/CC	09/22/21	09/26/21	Ongoing	Postponed events include the 2021-22 Winter Cadet Encampment, Ultimate Cadet Competition
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	FLWG/CC			Ongoing	The Wing has conducted several Staff meetings and Commander's Calls to ensure units can provide input and staff can plan accordingly.
2.1.2.	Task staff officers to provide input on list of events and priorities:	CMsgt S. Jung	09/22/21		09/26/21	The Wing REMOB team review all requests for activities
2.1.2.1.	Director of Aerospace Education	FLWG/AE	09/22/21	09/26/21	09/26/2021	There are no Wing wide AE activities planned at this time.
2.1.2.2.	Director of Cadet Programs	FLWG/CP	09/22/21	09/26/21	09/26/2021	Planning for 21-22 Winter Encampment continues
2.1.2.3.	Director of Operations/Emergency Services	FLWG/A3	09/22/21	09/26/21	09/26/2021	Operations will continue as per the Published FLWG COVID-19 guidelines for phases for mission/training Remobilization.
2.1.2.4.	Director of Professional Development	FLWG/A5	09/22/21	09/26/21	09/26/2021	No PD activities are planned at this time or needed for advancement. All current advancement requirements can be met virtually.
2.1.2.5.	Plans and Programs Officer	FLWG/XP	09/22/21	09/26/21		
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	FLWG/XP	09/22/21	09/26/21		The Wing has conducted several Staff meetings and Commander's Calls to ensure units can provide input and staff can plan accordingly.
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	FLWG/A6	09/22/21	09/26/21		FLWG/PA will publish events once FLWG is approved to move into Phase II.

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Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.4.	Task the Director of Safety to coordinate with Activity Directors	FLWG/SE	09/22/21	09/26/21		This has been ongoing since Phase I.
NOTE:	<i>The term “Activity Directors” may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	FLWG/SE	09/22/21	09/26/21		This has been ongoing since Phase I.
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	FLWG/HS	09/22/21	09/26/21		
2.5.	Task the Health Service Officer to coordinate with Activity Directors	FLWG/HS	09/22/21	09/26/21		The FLWG HSO has been working closely with all units to ensure the latest information on practices, techniques, and equipment is readily available to the membership.
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	FLWG/HS	09/22/21	09/26/21		
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	FLWG/HS	09/22/21	09/26/21		
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	FLWG/HS	09/22/21	09/26/21		
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	FLWG GP/CC's	09/22/21	09/26/21	03/24/21	FLWG has received plans from all Units that have more than 50 members on their rosters and they have all developed systems and processes to ensure no more than 50 individuals are present at their unit during meetings or activities.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	CMSgt S. Jung	09/22/21	09/26/21		All single-day activities will be planned in coordination with the FLWG REMOB team to ensure compliance with this plan and all current HQ's, FLWG's and CDC guidelines.

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Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	CMsgt S.Jung	09/22/21	09/26/21		Activity Directors and FLWG REMOB Team will revise the situation in Florida and determine if the event will take place or not.
2.7.1.	45 Days Prior Continuation Check					
2.7.2.	14 Days Prior Continuation Check					
2.7.3.	7 Days Prior Continuation Check					
2.7.4.	1 Day Prior Continuation Check					
2.7.5.	Day-Of Continuation Check					
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	FLWG GP/CC'S				All single-day activities will be planned in coordination with the FLWG REMOB team to ensure compliance with this plan and all current HQ's, FLWG's and CDC guidelines.
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	FLWG/CC		09/26/21		
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)					All coordination is made through the FLWG REMOB Team via FLWG_REMOB@flwg.cap.gov . The FLWG REMOB Team meets regularly via Microsoft Teams to discuss the current situation and coordinate with NHQ's and all FLWG Units.
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Col Negron	05/01/20			This is an ongoing process.
2.9.3.	Set date to resume one-day special activities	FLWG/CC			09/26/21	Once approval is received from NHQ's
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.					
2.10.	Publish the date that one-day special activities will resume to subordinate units	FLWG/CC				It Will be published once approval is received from NHQ's

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Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.11.	Task Wing Director of Operations to communicate the following to subordinate units	FLWG/A3	09/22/21		09/26/21	
2.11.1.	Identify flight operations permitted during Remobilization Phase II	FLWG/A3	09/22/21		09/26/21	This has been published and will take effect once Phase II is approved. See Attachment 1
2.11.2	Identify requirements (Currency, etc) for Senior members	FLWG/A3	09/22/21			
2.11.3	Identify cadet training requirements that may be different than Phase I requirements	FLWG/A3	09/22/21			
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	FLWG/A3	09/22/21			

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Attachment 1



HEADQUARTERS FLORIDA WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
4040 Crossfield Way, Suite 6
Lakeland, FL 33811

22 September 2021

MEMORANDUM FOR ALL FLWG MEMBERS

FROM: FLWG/CC

SUBJECT: Remobilization of Florida Wing – Phase 2

- 1) As Florida Wing moves back into Phase 2 and our membership returns to in-person activities, I am extremely thankful for the resiliency and determination showed by the members of our Wing. You have demonstrated great flexibility in response to our rapidly changing conditions, and a remarkable ability to adapt your activities and assignments to ensure we continue serving our members and communities. We will continue to coordinate with the National Leadership as we work to provide more opportunities for our members to get involved with their communities and support all activity requests. Units may continue to conduct virtual meetings and activities to meet their membership needs and local requirements.
- 2) The following single day activities within the State of Florida are authorized during Phase 2 operations with 50 members or less:
 - a. All previously approved Phase 1 activities.
 - b. In-person unit meetings with 50 or fewer members on the scheduled unit meeting day.
 - c. All Flight operations to include flight evaluations, mission training, maintenance flights, dual instruction, cadet flight training, cadet orientation flights, ground training, new pilot onboarding, and cadet orientation flights for AFJROTC and AFROTC are authorized.
 - d. Emergency Services training with an approved funded or non-funded mission number.
- 3) Requests for activities not listed in paragraph 2 will be requested by the Squadron Commander with Group Commander concurrence. Group Commanders will send the request to the FLWG Remobilization Team at flwg_remob@flwg.cap.gov where the request will be reviewed and forwarded to the FLWG/CC for his review and approval.
- 4) The point of contact for the FLWG Remobilization Team is CMSgt Scott Jung at Scott.Jung@flwg.cap.gov. Thanks for being patient and for your hard work as we move forward.

Luis E. Negrón, Colonel, CAP
Commander

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