



GREAT LAKES REGION SUPPLEMENT 1

CAP REGULATION 60-3

APPROVED/J. DESMARAIS/CAP/DO

13 SEP 2019

Operations

CAP EMERGENCY SERVICES TRAINING AND OPERATIONAL MISSIONS

CAPR 60-3, dated 26 December 2012, is supplemented as follows:

This supplement provides guidance for the approval of Incident Commander (IC) – Level 1 qualifications.

2-2 d (1)

- (a) Added. All applications for this rating will be considered on a case-by-case basis.
- (b) The Region Commander will appoint a committee to review all candidates for the IC1 rating. This committee will review and recommend to the commander approval or denial of all request for trainee status, initial qualification, and renewals for the IC1 rating.
 - 1. The committee will be appointed by personnel authorization from the Region Commander and will consist of at least three members.
 - 2. All members will be currently serving at the wing staff level (or above) with at least two currently rated at the IC1 level.
 - 3. After consideration by the committee a recommendation will be submitted to the Region Commander.
 - 4. If the rating is approved, the approval will be noted in the operations qualifications module in e-services and no further action is needed.
 - 5. If the rating is not approved the candidate and their wing will be notified in writing stating the reason(s) for non-approval.

(c) When notified of a pending approval of an Incident Commander (IC) Level 1 rating approval by the e-services Operations Qualification (OPSQUAL) system the following process will be invoked:

1. Trainee Status

- (a)** GLR Deputy Chief of Staff for Emergency Services (GLR/ES) will conduct an initial review of the candidate in operations qualifications to ensure prerequisites and familiarization and preparatory training have been met by the candidate.
- (b)** GLR/ES will request from the candidate the following for consideration:
 - 1.** Actual mission experience to include types of missions
 - 2.** Experience conducting wing level exercises and evaluations
 - 3.** Experience interacting with outside agencies (in ES or other roles)
 - 4.** Candidate's understanding of the role of the IC with a level 1 rating
 - 5.** Additional training courses relevant to the IC1 rating
 - 6.** Other experiences. This may include other relevant experience outside of CAP.
- (c)** GLR/ES will submit the candidate's information to the Region IC1 Committee for review.
- (d)** The Region IC1 Committee may request additional information from the candidate prior to making their recommendation to the commander.
- (e)** If trainee status is approved by the commander, an IC1 mentor will be assigned to the candidate to oversee training.

2. Initial Qualification

- (a)** Personnel qualifying at the IC1 level must meet the following requirements
 - 1.** With little direction or oversight, should demonstrate the ability to lead complex multi-state or National level events, involving multiple state and federal agencies as customer.
 - 2.** Lead missions with air and ground resources in multiple locations and/or states. Coordinate efforts of entire staff. Manage missions with 5 or more customer funding sources.

- 3.** Demonstrated success in missions involving interface with 2 or more external customers.
 - 4.** Consideration will be given to the candidate's ability to adequately represent Civil Air Patrol to State and Federal Executives
- (b)** The IC1 mentor assigned to the candidate should submit a recommendation to the Region IC1 Committee for review.
 - (c)** The Region IC1 Committee will review the candidate for recommendation to the commander, and may request additional information from the candidate or IC1 Mentor.

3. Renewal of IC1 Qualification

- (a)** IC1 Renewal candidates should document experience leading missions at the IC1 level (e.g. NESAs, multi-wing exercises or evaluations, actual missions of national significance, etc.).
- (b)** The Region IC1 Committee will review the candidate and make a recommendation to the commander.
- (c)** The committee may request additional information from the candidate.

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Commander

ATTACHMENT 1
Compliance Elements

No compliance elements are created by this supplement.