



GREAT LAKES REGION SUPPLEMENT 1

CAP REGULATION 70-1

APPROVED/J. DESMARAIS/CAP/DO

10 MAY 2019

Operations

CIVIL AIR PATROL FLIGHT MANAGEMENT (BALLOONS)

CAP Regulation 70-1, dated 4 December 2017, is supplemented as follows:

7.3.1.5. CAP Balloon Check Pilot Not Available. To request approval, the CAPF 5B applicant will submit a request to their wing's DOV including the name of the FAA commercial certificate holder, certificate number, and type of balloon. DOVs will coordinate wing commander approval and provide the applicant a written authorization document to be uploaded with the completed CAPF 5B following a successful flight evaluation.

9.6.2. When authorized by the wing commander in accordance with CAPR 70-1 and this supplement paragraph 7.3.1.5, the pilot will upload documentation (memo, email, etc.) showing prior written approval was received to the Ops Quals document uploader in addition to the other required documents.

9.8.2. Prior to any balloon activity, the hosting wing commander shall provide direction on appropriate clothing, to include direction regarding CAP uniform wear.

9.9.3.2. Call signs. CAP Balloons will utilize "CAP BALLOON xxxx" as its air radio callsign when communicating with ATC to ensure other stations understand it is a balloon and not powered aircraft. CAP Balloon Pilots and assisting ground crew members may utilize non-CAP radios for crew related communications. Crew callsigns may be determined by the working crew and have no specific requirements.

9.10.1.6. Balloon ORM. Added. Until a WMIRS based electronic ORM process is implemented that aligns with balloon operations, CAP Balloon Pilots will complete a manual form "CAP Aviation Risk Assessment Worksheet" and upload to the sortie files section. Copies of this form are maintained in the Aircraft Information File.

9.10.2.1. With respect to paragraphs 9.10.2.1.1 and 9.10.2.1.2 of CAPR 70-1, Flight Release Officers making releases via CAPF 99 must refer to an electronic source for qualification verification (Ops Quals, WMIRS Sortie Release Checklist, etc.) within the preceding 24 hours and within the same calendar month as the day the release will be made. When the Ops Quals FRO Support Report is updated to include CAP Balloon Pilots, the support report generated within 24 hours and from the same calendar month meets the requirement of this paragraph. When used, the CAPF 99 will be uploaded to the first sortie of the day's sortie files section. GLR/DO will provide a summary sheet of balloon operations related information to all FROs and to all future appointed FROs upon appointment. For tethered balloon flights, a single sortie and single flight release is authorized for flights conducted at the same event, on the same day, with the same pilot.

9.10.10.1.1.1. Un-tethered Flights. Each un-tethered flight must have its own sortie created with the

pilot and passenger(s) listed as crew. For the sortie closeout, Hobbs and Tac information may be entered if there is an equivalent time keeping equipment installed on the balloon. In the absence of installed time keeping equipment, these fields will be left blank. The use of "ATD" and "ATA" will be utilized for all flights and in the absence of installed time keeping equipment will reflect the official flight times for the sortie and balloon. The receipt for propane will be uploaded for fuel tracking. At events where a receipt is not available, the pilot will include in the sortie remarks field a narrative response detailing how and by whom fuel was provided.

9.10.10.1.2. Tethered Flights. If a series of tethered flights will occur during the same event during the same day a single sortie entry is authorized. The pilot must be entered in the WMIRS sortie crew field. All passengers flown will be recorded in a document (spreadsheet or similar) that reflects the passengers on each given flight and uploaded to the sortie files section. For the sortie closeout, Hobbs and Tac information may be entered if there is an equivalent time keeping equipment installed on the balloon. In the absence of installed time keeping equipment, these fields will be left blank. The use of "ATD" and "ATA" will be utilized for all flights and in the absence of installed time keeping equipment will reflect the official flight times for the sortie and balloon. The receipt for propane will be uploaded for fuel tracking. At events where a receipt is not available, the pilot will include in the sortie remarks field a narrative response detailing how and by whom fuel was provided.

9.10.10.1.2. With the exception of Cadet Orientation Flights (symbol A15) conducted on the annual Cadet Orientation Ride AFAM, an Annual C Mission with Mission Symbol C99 will be utilized for all GLR Balloon Operations unless specifically directed or authorized otherwise by GLR/CC. The annual C mission will be established to accommodate all balloon flights and associated ground movement sorties. This mission request should be submitted in line with the fiscal year change over to keep mission dates in aligned with other annual missions.

MATTHEW R. CREED, Colonel, CAP
Commander

Attachment 1
COMPLIANCE ELEMENTS

No compliance elements established by this supplement.