

Approved: 5 Jan 2022



HEADQUARTERS  
HAWAII WING CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
419 Lele Street  
Honolulu, Hawaii 96819-1821



5 January 2022

MEMORANDUM FOR All Hawaii Wing Members, Parents, and Sq/CCs

SUBJECT: Amendment 6 to Hawaii Wing COVID-19 Remobilization

- 1. Rolling back Squadrons to Phase I.** Effective immediately, all squadrons are asked to review and adhere to the revised Hawaii Wing COVID-19 Phased Guidelines. CAP activities in Phase I **will not exceed a group size of 10 Members indoors and 25 Members outdoors using layered prevention strategies to support safe meeting and training activities.**
- In accordance with CDC guidelines, screening/ testing, ventilation, handwashing, respiratory etiquette, staying home when sick and getting tested, contact tracing in combination with quarantine and isolation, and cleaning and disinfection are important layers of prevention to keep members safe.
- Hawaii Wing plans to move counties back into Phase II once the Wing HSO team determines it is safe to increase meeting sizes once again. Please submit an operations and risk mitigation plan along with County specific justification if you would like to request an exception to the Phase I activity restrictions.
- Cadet Orientation Rides continue for all units during Phase I. Masks required for all cadets. Pilots can elect to limit passengers to single household members or include members from multiple households. SM Greg Baker is the Wing Cadet Orientation Flight Program Coordinator. Note that the 10-person limit for an activity still applies. Aircraft will need to be sanitized between sorties. If multiple sorties are planned, arrival of cades should be staggered to have no more than 10 people together at a time. Large “fly-day” events must be avoided in Phase I.
- Wing leadership relies on squadrons to monitor community transmission and occurrence of outbreaks to guide decisions on requests for exceptions.
- All previous directives and guidelines are rescinded.
- 7. Current Hawaii Wing Remobilization Status for All Counties:**

County	Phase	Gathering Size (Indoor/Outdoor)	Cadets Allowed	O-Rides	Overnight Activities
Honolulu	I	10/25	Y	Y	N
Kauai	I	10/25	Y	Y	N
Maui	I	10/25	Y	Y	N
Hawaii	I	10/25	Y	Y	N

8. Hawaii Wing activities within each county will be in accordance with the attached revised Hawaii Wing Phased Guidelines, effective immediately and until modified by Wing Commander direction. Members should always comply with all local government or landlord guidance that is more restrictive than CAP Phased Guidelines and notify Capt Larry Hinds, Wing Health Services Officer, immediately upon changes to such guidance. Your diligent communication will assist the wing in determining when it is appropriate to make additional phase adjustments.
9. As a reminder, it is important for all members and parents to be aware of the following aspects of our plan:
  - a. Our plan is in accordance with CAP National Headquarters (NHQ) guidance, which is derived from CDC and DOD guidance. CAP guidance will align with face covering recommendations found here: <https://www.cdc.gov/coronavirus/2019-ncov/vaccines/fully-vaccinated-guidance.html>.
  - b. We are working on a review of our overall COVID Policies to ensure that Hawaii Wing Phased Guidelines are in compliance with State and County guidance. State and County guidance will always take precedence if it becomes more restrictive. For specifics on where your specific county falls on the spectrum of transmission risk, visit <https://covid.cdc.gov/covid-data-tracker/#county-view>.
  - c. We will continue to monitor key public health data for COVID-19 in Hawaii and its Counties to ensure our activities do not pose undue risk to members.
  - d. Members' ability to participate during in-person events in Phases I through III depends on their self-assessed COVID-19 risk category—Low or High. Hawaii Wing and all Squadrons will strive to provide the fullest participation possible for High Risk members using the virtual tools we have developed during the pandemic. Members will determine their own risk category, in consideration of CDC guidance. (See attached Hawaii Wing Phased Guidelines.)
  - e. Policy and Health considerations will continue to vary across Counties and conditions may mandate a return to a lower phase. In order to maximize readiness and member experience, Hawaii Wing is allowing for Squadrons in different counties to be in different phases. It is important that Sq/CCs and all members remain aware of their current phase and that of other counties.

#### **10. All Members.**

- a. Continue to self-assess your COVID-19 risk category (Low or High), in accordance with CDC guidelines and in consideration of others with whom you live or have daily contact. Hawaii Wing Phased Guidelines includes a summary of CDC guidance. Hawaii Wing will not question your self-assessment and will continue to provide maximum participation for all members virtually throughout all Phases.
- b. Maintain awareness of which phase your Squadron/County is in. Before planning to attend a CAP event or mission that is in another County, verify that your participation is allowed and appropriate.

#### **11. Squadron Commanders.**

- a. Provide a detailed plan on how your unit will ensure you do not exceed Phase 1 guidance. (E.g., Maintaining gathering sizes and distancing within your facilities or

by using outdoor spaces) Submit plans directly to the Hawaii Wing Commander via email, with a cc to Capt Larry Hinds.

- b. Squadrons will follow Wing's Phased Guidelines for meetings and activities in their county and other counties to which they may travel. Members will conduct a risk assessment and receive Wing/CC approval prior to CAP travel to a location in a different phase, other than on Essential Missions (see Phase 0 guidance for Essential Missions).
- c. Communicate with members and parents of cadets to reinforce themes in this memo and address any questions. Relay questions that cannot be answered at the squadron level to the Wing Commander or Capt Larry Hinds, HSO.
- d. Other than during Phase 0, the Wing Headquarters Building is available for all Squadrons, particularly those on Oahu, to use for meetings, training, and other activities. The HQs building is larger than most squadron facilities, contains multiple rooms, and may provide options to spread out attendees to meet social distancing and maximum group-size requirements. Request use via your squadron plan and coordinate access with Lt Col Stacy Haruguchi.
- e. Squadrons will continue to provide maximum opportunity for high-risk personnel to participate in CAP activities virtually during all phases.
- f. Conduct Safety and Risk Assessments. Unit Safety officers will emphasize importance of layered prevention strategies.
- g. Maintain procedures and kits for disinfecting assigned facilities and equipment.

**12. Remain Diligent to Remain Prepared.** As professional volunteers, it is imperative we remain fully prepared to competently fulfill our missions to the community. If we each maintain personal accountability for adhering to the plan our remobilization team has developed and commit to identified risk mitigation measures, we will be able to train safely, protecting our most valuable resource—our members. I have great respect for each of you. Your community remains indebted to each of you who continue to positively contribute under adverse conditions, thank you.

*//SIGNED, 5 January 2022//*

CHANTAL LONERGAN, Colonel, USAF Auxiliary  
Commander, Hawaii Wing



# Hawaii Wing COVID-19 Phase 0 Guidelines

Current as of 5 January 2022. All previous versions rescinded.

## **Description:**

- In-person activities limited to essential missions only, with risk mitigation below. Maximize virtual opportunities for training, professional development, aerospace education, and cadet programs. Review current waivers for: various cadet promotion and participation requirements; aircrew training and qualification; member onboarding (e.g. fingerprints).

## **In-Person Activities:**

- Essential Missions Only
- Minimum essential number Low-Risk Senior Members
- See Risk Category slide for risk determination
- Clean facilities before and after
- Hand sanitizer available
- Health/Temperature check prior to entry
- Facemasks
- 6' physical distancing
- Handwashing breaks

## **Aircraft and Vehicles:**

- Aircraft may be flown for maintenance, weekly engine runs, and essential missions, including “critical training and flight evaluations”
- Self –Assessment and temp check prior to mission
- IMSAFE tool pre-flight
- Decontamination of aircraft/vehicle pre/post operation
  - **DO NOT** use ammonia cleaners on aircraft glass screens
  - **DO** Use disinfecting solution of 70% isopropyl alcohol
- Surgical face masks if more than one person from different households (microphone easily fits under mask)
- Hand washing as needed using hand sanitizer 70%+ ETOH

## **Resources:**

- Cleaning Procedures and Gear: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- List of recommended disinfectants: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Guide for control point entry setup and Screening Questions and Temperature Checks: [https://www.gocivilairpatrol.com/media/cms/CAP\\_COVID\\_19\\_Temperature\\_Screening\\_29C5E049DA530.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening_29C5E049DA530.pdf)
- CAP vehicle cleaning demonstration video: [https://www.youtube.com/watch?v=NOEs\\_jip-nU&feature=youtu.be](https://www.youtube.com/watch?v=NOEs_jip-nU&feature=youtu.be)



# Hawaii Wing COVID-19 Phase I Guidelines

Current as of 5 January 2022. All previous versions rescinded.

## Description:

- Limited numbers of Members may participate in In-Person meetings, training, and flight activities, subject to the risk-mitigation below. Continue to maximize virtual opportunities for training, professional development, aerospace education, and cadet programs. Review current waivers for various cadet promotion and participation requirements.

## In-Person Activities:

- Up to 10 Members indoors and 25 Members outdoors
- See Risk Category slide for risk determination
- Clean facilities before and after
- Hand sanitizer available
- Health/Temperature check prior to entry
- Facemasks
- 6' physical distancing
- Handwashing breaks

## Aircraft and Vehicles:

- Aircraft may be flown for all purposes, except AFROTC, JROTC, and Teacher O-Rides
- Self –Assessment and temp check prior to mission
- IMSAFE tool pre-flight
- Decontamination of aircraft/vehicle pre/post operation
  - **DO NOT** use ammonia cleaners on aircraft glass screens
  - **DO** Use disinfecting solution of 70% isopropyl alcohol
- Proper face masks if more than one person from different households (microphone easily fits under mask)
- Hand washing as needed using sanitizer 70%+ ETOH

## Resources:

- Cleaning Procedures and Gear: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- List of recommended disinfectants: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Guide for control point entry setup and Screening Questions and Temperature Checks: [https://www.gocivilairpatrol.com/media/cms/CAP\\_COVID\\_19\\_Temperature\\_Screening\\_29C5E049DA530.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening_29C5E049DA530.pdf)
- CAP vehicle cleaning demonstration video: [https://www.youtube.com/watch?v=NOEs\\_jip-nU&feature=youtu.be](https://www.youtube.com/watch?v=NOEs_jip-nU&feature=youtu.be)



# Hawaii Wing COVID-19 Phase II Guidelines

Current as of 5 January 2022. All previous versions rescinded.

## Description:

- Limited numbers of Low-Risk Cadet and Senior Members may participate in In-Person meetings (including Day-Long Events), training, and flight activities, subject to the risk-mitigation below. Continue to maximize virtual opportunities for training, professional development, aerospace education, and cadet programs. Review current waivers for various cadet promotion and participation requirements.

## In-Person Activities:

- Up to 50 Low Risk Members (**or lower County limit**), including Senior Members and Cadets, per gathering
- Day-Long activities authorized with CAPF160 approved
- See Risk Category slide for member risk determination
- Clean facilities before and after. Hand sanitizer available.
- Health/Temperature check prior to entry
- Handwashing breaks
- Facemasks: Indoor always / Outdoor: when not exercising
- Maintain 6' physical distancing

## Aircraft and Vehicles:

- Aircraft may be flown for all purposes **except** Non-CAP Personnel TOP and ROTC/JROTC orientation flights
- Self –Assessment and temp check prior to mission sortie
- IMSAFE tool pre-flight
- Decontamination of aircraft/vehicle pre/post operation
  - **DO NOT** use ammonia cleaners on aircraft glass screens
  - **DO** Use disinfecting solution of 70% isopropyl alcohol
- Cadets wear proper face masks (fit microphone under mask)
- Hand washing as needed using sanitizer 70%+ ETOH

## Resources:

- Cleaning Procedures and Gear: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- List of recommended disinfectants: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Guide for control point entry setup and Screening Questions and Temperature Checks: [https://www.gocivilairpatrol.com/media/cms/CAP\\_COVID\\_19\\_Temperature\\_Screening\\_\\_29C5E049DA530.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening__29C5E049DA530.pdf)
- CAP vehicle cleaning demonstration video: [https://www.youtube.com/watch?v=NOEs\\_jip-nU&feature=youtu.be](https://www.youtube.com/watch?v=NOEs_jip-nU&feature=youtu.be)



# Hawaii Wing COVID-19 Phase III Guidelines

**NOT YET AUTHORIZED. All previous versions rescinded.**

## **Description:**

- Cautiously resume ALL in-person CAP activities, for all members including: multi-day activities; orientation rides with non-CAP personnel (e.g. TOP and ROTC/JROTC). Continue to follow CAP distancing and facemask rules. Follow local County guidance on gathering size, mask wear, and distancing when they exceed CAP rules. Continue to maximize virtual opportunities for training, professional development, aerospace education, and cadet programs. Review current waivers for high risk cadet promotion and participation requirements.

## **In-Person Activities:**

- Intermittent participation by high-risk members, at their discretion. Gathering sizes follow County guidance.
- Multi-Day activities authorized
- See Risk Category slide for member risk determination
- Clean facilities before and after. Hand sanitizer available.
- Hand hygiene
- Facemasks and 6' distancing: when high risk members are present and/or when County Guidance requires

## **Aircraft and Vehicles:**

- Aircraft may be flown for all purposes
- Self –Assessment and temp check prior to mission
- IMSAFE tool pre-flight
- Decontamination of aircraft/vehicle pre/post operation
  - **DO NOT** use ammonia cleaners on aircraft glass screens
  - **DO** Use disinfecting solution of 70% isopropyl alcohol
- Cadets wear proper face masks (fit microphone under mask)
- Hand washing as needed using sanitizer 70%+ ETOH

## **Resources:**

- Cleaning Procedures and Gear: <https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>
- List of recommended disinfectants: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2>
- Guide for control point entry setup and Screening Questions and Temperature Checks: [https://www.gocivilairpatrol.com/media/cms/CAP\\_COVID\\_19\\_Temperature\\_Screening\\_\\_29C5E049DA530.pdf](https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening__29C5E049DA530.pdf)
- CAP vehicle cleaning demonstration video: [https://www.youtube.com/watch?v=NOEs\\_jip-nU&feature=youtu.be](https://www.youtube.com/watch?v=NOEs_jip-nU&feature=youtu.be)



# Hawaii Wing COVID-19 Guidelines for Self-Determining High versus Low Risk Category

## High Risk Personnel Definitions:

- People 65 years and older
- People who live in a nursing home or long-term care facility
- People of all ages with underlying medical conditions, particularly if not well controlled, including:
  - People with chronic lung disease or moderate to severe asthma
  - People who have serious heart conditions
  - People who are immunocompromised
    - Many conditions can cause a person to be immunocompromised, including cancer treatment, smoking, bone marrow or organ transplantation, immune deficiencies, poorly controlled HIV or AIDS, and prolonged use of corticosteroids and other immune weakening medications
  - People with severe obesity (body mass index [BMI] of 40 or higher)
  - People with diabetes and liver disease
  - People with chronic kidney disease undergoing dialysis
- People who work in nursing homes, hospitals, and other health care facilities
- Members/parents will make the determination of high/low risk. Hawaii Wing will not question that determination

**\*Please Note\*** These are suggested guidelines IAW CDC recommendations--the member or parent will make determination of low or high risk.

Ref: <https://www.cdc.gov/coronavirus/2019-ncov/need-extra-precautions/people-at-higher-risk.html>

\*Note: Consider personnel who live with in the above categories as potentially high risk.