MEMORANDUM FOR ALL CAP UNIT COMMANDERS

FROM: CAP/CC

SUBJECT: Interim Change Letter - CAPR 66-1, Civil Air Patrol Aircraft Maintenance Management

1. Recent events have highlighted a need for added emphasis in matters involving modification or alteration of any CAP aircraft to include, but not limited to, permanent or temporary installation of fixtures, equipment and devices not included by the approved type design. Changes in technology and mission demands for new capabilities bring with them a need for increased awareness for risk-managed decision-making that assesses safety, cost, return on investment, mission impact and liability. With the ability to relocate aircraft across wings and regions, it becomes more critical that these risk-managed decisions be made at the national level and not in isolation at the wing or subordinate unit level.

2. CAPR 66-1 is being revised as part of the publications reengineering initiative. The anticipated release date for the new regulation is still to be determined. This interim change letter will remain in effect until the new regulation is published.

3. CAPR 66-1 is amended as follows:

3.1. Add new paragraph 14 that reads:

14. Aircraft Modifications or Alterations. All modifications or alterations to CAP aircraft (including temporary installation of fixtures, devices or equipment to the aircraft) must be approved by the CAP/LG prior to commencing work. CAP/LG is the approval authority for all aircraft modifications. To obtain approval, forward a thorough description of the mission need for the modification and the preferred fixture, device or equipment to be installed for the modification. CAP/LG will coordinate all actions with applicable NHQ directorates and external agencies prior to presenting a risk-managed recommendation for approval.

3.2. Renumber subsequent paragraphs and subparagraphs to reflect addition of new paragraph 14.

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Commander