

Approved: 5 Oct 2021



Post-COVID-19 Remobilization/Reset of the Membership Plan

Phase I: Resuming Regularly Scheduled Meetings

IDWG
Completed 30 SEP 2021

Template Updated 10 February 2021

COVID-19 Remobilization/Reset of the Membership Plan – Phase I

This plan has been developed for Idaho Wing, using the template provided by the Civil Air Patrol National Headquarters to reset to Phase I, Resuming Regularly Scheduled Meetings.

Additional staffing and resources have been coordinated with n/a, to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Col Mike Vorachek, CAP

Primary Phone:

Primary Email:

Narrative Summary of Coordination and Events To-Date in Idaho Wing:

(1) Idaho Wing was in Phase III from June 3, 2021 to September 11, 2021. On September 11, 2021, Idaho Wing was in Phase II. Based on current state COVID-19 statistics it was decided that Idaho Wing would move back to Phase I on September 28, 2021. Current state government directives are not more restrictive than CAP directives. COVID-19 case rate for Idaho as of 9 SEP 21 is 66.8 per 100K population.

(<https://www.covidactnow.org/us/idaho-id/?s=23651278>)

(2) The state of Idaho is currently in Stage 4 and portions of the guidelines dated May 11, 2021 include:

“COVID-19 vaccines are encouraged for all eligible individuals. Gatherings of any size are permitted as long as adequate disinfection, sanitation and personal hygiene for guests is provided for six (6) feet of spacing between guests to the extent possible; host events outdoors, if possible, and if indoors provide for adequate ventilation; and assess staff and event hosts for symptoms of COVID-19 illness and if sick, exclude them from the event. Individuals not residing within the same household should maintain at least six-foot physical distancing from other individuals whenever possible. Individuals should wash hands with soap and water for at least twenty seconds as frequently as possible or use hand sanitizer; cover coughs or sneezes; regularly clean high-touch surfaces and not shake hands; stay home if sick; and wear face coverings per CDC guidance.” Guidance may be found at coronavirus.idaho.gov Very few local governments have implemented restrictions on local populations.

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(3) In her email of 28 SEP 2021 announcing the IDWG return to Phase I, Col Vest stated:

“Phase I operations have evolved over time, and it is not a lockdown. Please note that flying operations do not shut down in Phase I.

The following is allowed:

- Flight Evaluations
- Crew Proficiency
- Dual Instruction (including cadet flight instruction such as in the Wings Program)
- Individual aircrew training
- Carefully pre-scheduled local CAP Orientation Flights (Everyone doesn't show up for the day at one time, but rather, two cadets show up for an assigned flight block with plenty of time in between to wipe the aircraft clean and leave before the next cadets arrive). Everyone is wearing a mask. Pick locations where social distancing can still be done if for some reason people show up early.

Moving back to Phase I means unit meetings will be virtual, or at least limited to ten masked or socially distanced personnel. The Health Services Team indicates that outdoor training can still be conducted in groups of up to 25 members if they are vaccinated, distancing is enforced, and good entry screening is conducted. “

(4) BG Aye, in her 19 SEP email to Col Vest communicated the following: “Moving back to Phase I means unit meetings will be virtual, or at least limited to ten masked or socially distanced personnel. The Health Services Team indicates that outdoor training can still be conducted in groups of up to 25 members if they are vaccinated, distancing is enforced, and good entry screening is conducted. “

(5) IDWG published and distributed OPLAN 2020-1 (Version 2) on 2 JUNE 2020. This OPLAN identified specific health and safety information to guide individual and unit activities. We continue to promote the guidance in the OPLAN as being relevant to this reset activity.

COVID-19 Remobilization/Reset of the Membership Plan – Phase I

Phase I: Resuming Regularly Scheduled Meetings

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.1.	Verify state government guidance currently allows or will allow gatherings on the date proposed for resuming meetings (Review of overall directives in impacted state)	DOH/Vorachek		N/A	21 SEP 21	
1.2.	Hold meeting with between Plan Coordinator and Health Services Officer	DOH/Vorachek HS/Vietri				Email
1.2.1.	Wing priorities for training events should be coordinated	DO/Fisher DC/S Heins				FY22 Training Plan approved. No formal Cadet activities scheduled
1.2.1.1.	Check state and local health guidance regarding gatherings (Review of each jurisdiction impacted by this plan)	DOH/Vorachek				No state level gathering size restrictions
1.2.1.2.	Prepare information for subordinate units on temperature screening, health education, and sanitation	DOH/Vorachek				Health screening information included in original Phase I OPLAN
1.2.2	Consult with Wing Legal Officer about resuming meetings	DOH/Vorachek				Meetings will reset to virtual status. In person limited to 10 masked or socially distanced persons
1.2.3	Coordinate with Wing Director of Safety					
1.2.3.1	Verify proper risk planning tools are available to units	SE/Lynch				Completed with Phase I OPLAN 2020-1 2 JUN 2020
1.2.3.2	Prepare to communicate with subordinate units on Safety-related matters (see 1.7. below)	DOH/Vorachek				Completed with Phase I OPLAN 2020-1 2 JUN 2020
1.2.4	Coordinate with Wing Director of Cadet Programs	DOH/Vorachek CC/Vest			29 SEP	CC Email
1.2.4.1	Prepare recommendations for units regarding meeting activities and alternatives to maintain optimal distance while at meetings	CC/Vest			29 SEP	Meetings will reset to virtual status. In person limited to 10 masked or socially distanced persons per CC email of 29 SEP.
1.2.4.2	Prepare bullets for units to incorporate when sending messages to parents about the resumption of meetings	DOH/Vorachek DC/S Heins				Completed with Phase I OPLAN 2020-1 2 JUN 2020

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Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.3.	Have subordinate unit commanders verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	DOH/Vorachek		29 SEP	29 SEP	Local governments in towns where CAP has units do not have more restrictive requirements.
1.4.	Send copy of planning documents to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region CC to reinstate meetings.	DOH/Vorachek			30 SEP	
1.4.1.	Briefly describe/ summarize previous coordination accomplished	DOH/Vorachek				See included narrative points
1.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	DOH/Vorachek		29 SEP		Local governments in towns where CAP has units do not have more restrictive requirements.
1.4.3.	Set date to resume meetings; this is also the start of Phase II.	TBD				
1.5.	Receive approval from the CAP COVID-19 Planning Team to reinstate meetings. Plan for one-week lead time.	TBD				
1.6.	Publish the date that meetings may resume to subordinate units	TBD				
1.7.	Task Wing Director of Safety to communicate the following to subordinate units	SE/Lynch				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.7.1.	Units will review CAPFs 160, 160S, and 160HL to be sure COVID-19 risks are considered and mitigated	SE/Lynch				Completed with Phase I OPLAN 2020-1 2 JUN 2020 Re-emphasize ASAP.
1.7.2.	Unit Safety Officers s will emphasize continued use of face coverings and hand sanitizer, as well as social distancing, hand washing and surface cleaning/disinfection	SE/Lynch				Completed with Phase I OPLAN 2020-1 2 JUN 2020 Re-emphasize ASAP.
1.8.	Task Wing Health Service Officer to communicate the following to subordinate units:	HS/Vietri CC/Vest				

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Phase I: Resuming Regularly Scheduled Meetings (Continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
1.8.1.	Units will ensure no members or guests with a temperature of 100.4 or greater are admitted (a temperature at or above 100.4°F is the CDC recognized point where there is a fever). Units will require members to take their temperature at home or may screen with no-touch thermometers prior to entry.	CC/Vest SQ CCs				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.8.2.	Educate members on their stratified level of risk (i.e., Low-risk vs. High-risk)	SQ CCs				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.8.3.	Units perform all appropriate public health measures (e.g., social distancing, surface cleaning/disinfection, face coverings, hand sanitizer, at-home temperature check or no-touch temperature check prior to entry and routine symptom checks)	SQ CCs				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.8.4	Units will ensure no more than 10 members are together at gatherings. Squadrons with more than 10 members must submit a plan on how they will comply with restrictions	SQ CCs				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.9.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	DC/S Heins				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.9.1.	Units identify ways to meaningfully engage and fully participate in meetings without formations, drill, or other close-distance activities	DC/S. Heins				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.
1.9.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate	DC/S.Heins				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.

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1.10.	Task Wing Director of Operations to communication the following to subordinate units.	DO/Fisher				
1.10.1	Identify flight operations permitted during Phase I	CC/Vest DO/Fisher				CC email of 29 SEP
1.10.2.	Identify requirements (Currency, etc) for senior members	DO/Fisher				Following previously established and approved guidelines.
1.10.3.	Identify requirements for cadets that have earned their Private Pilot's License to return to flying	DO/Fisher		TBD		Following previously established and approved guidelines.
1.10.4.	Identify requirements for cadets training to earn their Private Pilot's License	DO/Fisher		TBD		Following previously established and approved guidelines.
1.10.1.	Identify cleaning standards for aircraft and vehicles before and after use	DOH/Vorachek DO/Fisher				Completed with Phase I OPLAN 2020-1 2 JUN 2020. Re-emphasize ASAP.