

Approved: 15 November 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

IDWG

DRAFT Version 1 Completed 12 Nov 2021

Template Updated 20 April 2021

COVID-19 Remobilization of the Membership Plan – Phase III

This plan has been developed for Idaho Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase III, Resuming Overnight Activities.

NOTE: Deviations from the template are authorized but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Col Mike Vorachek CAP

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Narrative Summary of Coordination and Events To-Date in Idaho Wing:

- IDWG has been operating under Phase II guidance since 11
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- Nov 2021.
- Limited (under 50 attendee) meetings have been conducted based upon NHQ guidance.
- Most meetings, Town Halls, and training activities have been conducted in a virtual environment.
- Idaho COVID numbers have steadily decreased since October 18, 2021, when daily new cases were 78.4 per 100K. As of November 11, 2021, daily new cases are 33.1 per 100K, the infection rate is .83, the positive test rate is 11.9% and the vaccination rate is 50%.
- The state of Idaho is in Idaho Rebounds: Stage 4. There are no gathering size limitations, vaccinations are encouraged and face coverings are highly recommended based on CDC guidelines.
- IDWG was last in Phase III from June 3, 2021, to September 11, 2021, and successfully held a cadet encampment with no known COVID-19 cases either during or after the activity. All members are aware of ID Wing procedures for the various phases of COVID-19.
- Idaho Wing has conducted mission essential tasks during all phases of COVID-19 remobilization and has ensured the safety of all members and the public during wing activities.

Plan Completed By: Col Mike Vorachek CAP

Last Updated: **DRAFT V1 – 12 NOV 2021**

Template Updated 20 April 2021

ID Wing
Page 1 of 5

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc)

NOTE: Resuming overnight activities will not be done until Phase III, when most public health restrictions have been lifted, schools & businesses have reopened, and the forecasted risk is minimal.

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	
3.1.	Verify current state-level guidance allows overnight events to resume	Vorachek	Tasked on 9 November 2021 email	No firm suspense dates established at this time.	9 Nov 2021	Idaho Stage 4 since 11May2021; mask guidance per CDC; no limits on gatherings
3.2.	Consult with staff officers to prepare for overnight activities	Vorachek			9 Nov 2021	No unit overnight activities planned currently; NHQ exception for Gunfighter Flag
3.2.1.	Coordinate with Health Services	Vorachek			9 Nov 2021	On-going
3.2.1.1.	Check state and local health guidance regarding gatherings	Vorachek			9 Nov 2021	State/District Public Health do not have specific restrictions
3.2.1.2.	Prepare to communicate with subordinate units on Health Services-related matters to continue selected public health measures	Vorachek			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC
3.2.2.	Consult with Legal Officer about resuming overnight activities	R. Vest			On-going	No issues
3.2.3.	Coordinate with Director of Safety	Vorachek			On-going	On-going
3.2.3.1.	Verify proper planning and mitigation tools are available to staff and units	Vorachek			On-going	On-going
3.2.3.2.	Prepare to communicate with subordinate units on Safety-related matters	Lynch/ Vorachek			On-going	On-going
3.2.4.	Coordinate with Director of Cadet Programs	Vorachek			On-going	On-going
3.2.4.1.	Prepare recommendations for units regarding overnight activities	Vorachek	On-going	Only Gunfighter Flag is planned & has a NHQ exception; unit activities will be approved by Wing/CC		

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.2.4.2.	Prepare bullets for units to incorporate when sending messages to parents about the resumption of overnight activities	Vorachek/Heins	Tasked on 9 November 2021 email	No firm suspense dates established at this time.	On-going	Updated as necessary
3.3.	Query commanders of subordinate units to verify that local governments do not have more restrictive social-distancing guidelines than those at the state level	R. Vest			On-going	No current restrictions
3.4.	Email the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander for permission to reinstate overnight activities	R. Vest			TBD	Waiting for NHQ approval
3.4.1.	Describe previous coordination accomplished	R. Vest			9 Nov 2021	Phase I Re-Mob Plan submitted 5Oct2021. Phase II Re-Mob Plan submitted 9Nov2021. Both approved by NHQ
3.4.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	R. Vest			9 Nov 2021	Review of Idaho Rebounds web site identified no other restrictions.
3.4.3.	Set date to resume overnight activities, this is the start of Phase III	R. Vest Vorachek			On-going	None planned currently except Gunfighter Flag
3.4.4.	Receive approval from the CAP COVID-19 Planning Team to resume overnight activities. Plan for one-week lead time.	R. Vest			TBD	NHQ action
3.5.	Publish the date that Phase III will begin to subordinate units	R. Vest/ Vorachek			TBD	Waiting for NHQ approval
3.6.	Task Wing Director of Safety to communicate the following to subordinate units:	R. Vest			On-going	On-going
3.6.1.	Units may use steady-state RM forms to mitigate local risks	Lynch			On-going	On-going
3.6.2.	Units continue to consider face coverings, hand sanitizer, and an emphasis on hygiene during meetings and activities	Lynch			On-going	On-going
3.7.	Task Wing Health Service Officer to communicate the following to subordinate units:	R. Vest			On-going	On-going

COVID-19 Remobilization of the Membership Plan – Phase III

Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
3.7.1.	Health Services will continue to consider screening with no-touch thermometers prior to entry to the meeting or will require members to take their temperature at home prior to attending the activity	Vietri/ Vorachek	Tasked 9 Nov 2021	No firm suspense dates established at this time.	On-going	This has been an ongoing activity since the start and return to all phases. Use of ID Wing Health Screening Form is required to screen members.
3.7.2.	Health Services will educate members on the importance of monitoring their health and avoiding participation in activities if sick	Vietri/ Vorachek			On-going	This has been an ongoing activity since the start and return to all phases. Use of ID Wing Health Screening Form is required to screen members.
3.7.3.	Health Services will continue to educate members on public health practices such as emphasizing hygiene, having face coverings, social distancing for those at high-risk, and common surface cleaning	Vietri/ Vorachek			On-going	This has been an ongoing activity since the start and return to all phases. Use of ID Wing Health Screening Form is required to screen members.
3.8.	Task Wing Director of Cadet Programs to communicate the following to subordinate units:	R. Vest			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC
3.8.1.	Units plan to resume formations, drill, and other close-distance activities as appropriate	S. Heins			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC
3.8.2.	Units draft a local message to parents to inform them about what CAP is doing to keep Cadets safe while they participate in the resumption of all manner of activities in Phase III (a return to normal post-COVID-19 operations)	S. Heins			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC

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Phase III: Resuming Overnight Activities (Bivouacs, Conferences, Encampments, etc; continued)

3.9.	Task Wing Director of Operations to communicate the following to subordinate units	R. Vest	Tasked 9 Nov 2021	No firm suspense dates established at this time.	On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC
3.9.1.	Identify flight operations permitted during Remobilization Phase III	Fisher			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC
3.9.2.	Identify requirements for Senior and Cadet members to return to flying as required	Fisher			On-going	Units and staff will follow guidance from IDWG, NHQ & the CDC

Phase 3 Additional Guidance

- Low-risk members may resume all activities including overnight meetings, activities and missions with 50+ members utilizing CDC guidelines on masks and social distancing.
- Self-identified high-risk members will be encouraged to continue to attend meetings and activities virtually.
- Units must be flexible and ready to implement higher restrictions with little or no warning.
- All overnight activities require completion of a CAP Form 160S, Real Time Risk Assessment Worksheet, prior to the start of the event. Larger more complex events, such as encampment, will require the CAP Form 160, Deliberate Risk Assessment Worksheet. These forms are available on the NHQ web site at: [Forms | Civil Air Patrol National Headquarters \(gocivilairpatrol.com\)](https://www.gocivilairpatrol.com/forms). Additional COVID-19 information is available on the NHQ web site at: [COVID-19 Information Center | Civil Air Patrol National Headquarters \(gocivilairpatrol.com\)](https://www.gocivilairpatrol.com/covid-19)
- Flying activities are unrestricted, other than to utilize masking and hand hygiene. If all members of a flight crew have been fully vaccinated, they may, as a group, choose not to wear facial masks in the airplane. When flying with non-members, masks will be worn.
- All other activities will require wearing masks indoors, maintaining 6' physical distancing and good hand hygiene. Fully vaccinated members may choose not to wear a mask at outdoor activities.
- All members will wear a mask in a vehicle unless they are all fully vaccinated. Physical distancing must be utilized and vents will be opened to move air through the vehicle. Windows may also be opened to move air.
- Cleaning of all aircraft, vehicles and equipment is still required after use.
- All members are encouraged to get fully vaccinated against COVID-19.

Plan Completed By: Col Mike Vorachek CAP

Last Updated: **DRAFT V1 – 12 NOV 2021**

Template Updated 20 April 2021



**HEADQUARTERS IDAHO WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
1311 Airport Road
Blackfoot, Idaho 83221**



12 November 2021

MEMORANDUM FOR All Personnel

FROM CC

SUBJECT: Phase III Post COVID-19 Remobilization

1. References:
 - a. IDWG Operations Plan 2020-1, COVID-19 Remobilization Plan
 - b. IDWG Remobilization Safety Briefing
2. Idaho Wing is preparing to move into Phase III of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase III within the next several days. The State of Idaho has continued to see reductions in case rate, deaths, and hospitalizations due to COVID-19 exposure.
3. During Phase III there will be no limits on the number of attendees at meetings and activities, however, accommodations must be made for unvaccinated members following the latest CDC guidelines. All overnight activities require approval of the wing commander and completion of a CAP Form 160S, Real Time Risk Assessment Worksheet, prior to the start of the event.
4. All flight operations are authorized.
5. *Masks are required for non-vaccinated personnel, including cadets, whether participating indoors or outdoors. Vaccinated members must wear a mask indoors.* If social distancing at least 6 or more feet apart outdoors vaccinated members may choose to remove their mask.
6. Members must be asked if they have the following symptoms before attending CAP events and activities using the ID Wing Health Screening Form:
 - a. Fever or feeling feverish (chills, sweating)
 - b. New cough
 - c. Difficulty breathing
 - d. Sore throat
 - e. Muscle aches or body aches
 - f. Vomiting or diarrhea
 - g. New loss of taste or smell

INTEGRITY

VOLUNTEER SERVICE

EXCELLENCE

RESPECT

- h. Temperatures are encouraged to be taken prior to entering the meeting area using a touch-free device if practical and available. Members should take their temperatures prior to leaving home and refrain from attending meetings if they have a fever, feel ill, have been exposed to someone who is ill, or have a known exposure to COVID-19.
7. Please remember to stay safe and be flexible. As you have experienced in the past COVID-19 cases increase and decrease with little warning so remain vigilant and get vaccinated.



ROBIN M. VEST, Colonel, CAP
Commander