



# Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

10\_1300\_JUN\_20\_IDWG COVID19 PHASE II PLAN

VERSION 1.2 as of 10 JUN 2020

IDWG  
Completed 10 JUN 2020

Template Updated 14 May 2020

## COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Idaho Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with – not applicable - to cover gaps in this wing's available resources.

**NOTE:** Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at [COVID-19Plans@capnhq.gov](mailto:COVID-19Plans@capnhq.gov).

Plan Coordinator and Point of Contact: Col Mike Vorachek CAP

Primary Phone:

Primary Email:

Narrative Summary of Coordination and Events To-Date in Idaho Wing:

- Prepared and issued IDWG Remobilization Safety Briefing
- Prepared and issued IDWG OPLAN 2020-1, COVID-19 Remobilization Plan
- Requested and received Phase I Remobilization approval from NHQ/CV
- Polled Squadron Commanders and Wing Staff for information on any planned activities
- The Governors "Idaho Rebounds" plan appears to remove virtually all restrictions on gathering size as the state moves to Stage 4 on June 13

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

*NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).*

Plan Completed By: Col Mike Vorachek CAP

Last Updated: 10 JUN 2020

Template Updated 14 May 2020

ID Wing  
Page 1 of 5

# COVID-19 Remobilization of the Membership Plan – Phase II

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	CV/R. Vest	6 JUN		6 JUN	Lt Col R. Vest responded that there are none
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	DOH/Vorachek	6 JUN		6 JUN	IDWG Calendar shows no Wing events for remainder of the year.
2.1.2.	Task staff officers to provide input on list of events and priorities:	DOH/Vorachek	6 JUN		6 JUN	Email sent to staff officers on 6 JUN.
2.1.2.1.	Director of Aerospace Education	AE/Kamiab	6 JUN		8 JUN	AE Officer responded no events planned. IDWG Calendar shows no Wing events for remainder of the year.
2.1.2.2.	Director of Cadet Programs	DC/S. Heins	6 JUN		6 JUN	DC and CAC are discussing the possibility of a morale boosting event in July.
2.1.2.3.	Director of Operations/Emergency Services	DOS/Powers	6 JUN		8 JUN	IDWG Calendar shows no Wing events for remainder of the year.
2.1.2.4.	Director of Professional Development	PD/Fautt	6 JUN		8 JUN	IDWG Calendar shows no Wing events for remainder of the year.
2.1.2.5.	Plans and Programs Officer	CS/Bekker	6 JUN		8 JUN	IDWG Calendar shows no Wing events for remainder of the year.
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	DOH/Vorachek	6 JUN		8 JUN	Email sent to all Sq Cdrs on 6 JUN. IDWG Calendar shows no Wing events for remainder of the year.
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	CS/Bekker	6 JUN		Open ended	IDWG Calendar shows no Wing events for remainder of the year.
2.4.	Task the Director of Safety to coordinate with Activity Directors	SE/Young	6 JUN		6 JUN	Emailed SE regarding the requirement. IDWG Calendar shows no Wing events for remainder of the year.
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	DOH/Vorachek	6 JUN		6 JUN	Email sent to all Sq Cdrs on 6 JUN.
2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	DOH/Vorachek	6 JUN		6 JUN	Email sent to all Sq Cdrs on 6 JUN.

## COVID-19 Remobilization of the Membership Plan – Phase II

### Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	HS/Hicks	6 JUN		6 JUN	HS tasks under this section will be coordinated by Col Vorachek
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	HS/Hicks	6 JUN		6 JUN	Guidance contained in OPLAN 2020-1 and Safety Brief address this
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	HS/Hicks	6 JUN		6 JUN	Guidance contained in OPLAN 2020-1 and Safety Brief address this
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	HS/Hicks	6 JUN		6 JUN	Guidance contained in OPLAN 2020-1 and Safety Brief address this
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	DOS/Vorachek	6 JUN		6 JUN	Requirements communicated to Squadron Commanders via email on 6 JUN
	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	DOS/Vorachek	6 JUN		6 JUN	Requirements communicated to Squadron Commanders via email on 6 JUN  Guidance contained in OPLAN 2020-1 and Safety Brief address this
2.7.1.	45 Days Prior Continuation Check					When events are identified, the Continuation Check process will begin
2.7.2.	14 Days Prior Continuation Check					
2.7.3.	7 Days Prior Continuation Check					
2.7.4.	1 Day Prior Continuation Check					
2.7.5.	Day-Of Continuation Check					

## COVID-19 Remobilization of the Membership Plan – Phase II

### Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	DOH/Vorachek CV/R. Vest	6 JUN		8 JUN	Three Squadron Commanders have advised that they have planned single day activities in June.
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at <a href="mailto:COVID-19Plans@capnhq.gov">COVID-19Plans@capnhq.gov</a> , and copy the Region Commander	CC/Bost CV/R.Vest DOH/Vorache	6 JUN	8 JUN	8 JUN	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	DOH/Vorachek	6 JUN		8 JUN	Coordination done through emails. Phase I remob use of OPLAN 2020-1 and Safety Brief was largely successful.
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	DOH/Vorachek	6 JUN		6 JUN	State of Idaho COVID Rebound Plan verified to be in Stage 3. Gatherings up to 50 people allowed.
2.9.3.	Set date to resume one-day special activities	CC/Bost CV/R.Vest	TBD		TBD	Awaiting NHQ approval of Plan
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	CC/Bost CV/R.Vest	TBD		TBD	Awaiting NHQ approval of Plan
2.10.	Publish the date that one-day special activities will resume to subordinate units	DOH/Vorachek	TBD		TBD	Will be done upon receipt of approval

## COVID-19 Remobilization of the Membership Plan – Phase II

Added to ANNEX A (Flight Operations) to IDWG OPLAN 2020-1:

(5) The following information is extracted from the CAP NHQ COVID-19 Remobilizing the Membership Frequently Asked Questions, dated 8 JUN 2020:

14. What types of flying activities are anticipated to be allowed in each Phase? Answer: Though plans will be reviewed on a case by case basis and consider the activities and operations that Wings bring forward, the following is generally what is expected in priority order within each phase: 5

### Phase One

- Flight Evaluations
- Crew Proficiency
- Dual Instruction (including cadet flight instruction) • Individual aircrew training

### Phase Two

- Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, not large area classes so that we avoid any potential for overnight activities; personnel would generally be flying with local people that they know)
- Carefully pre-scheduled local CAP Orientation Flights (Everyone does show up for the day at one time, but rather, two cadets show up for an assigned flight block with plenty of time in between to wipe the aircraft clean and leave before the next cadets arrive). Everyone is wearing a mask. Pick locations where social distancing can still be done if for some reason people show up early.



**HEADQUARTERS IDAHO WING  
CIVIL AIR PATROL  
UNITED STATES AIR FORCE AUXILIARY  
1311 Airport Road  
Blackfoot, Idaho 83221**



11 June 2020

MEMORANDUM FOR All Personnel

FROM CC

SUBJECT: Phase II Post COVID-19 Remobilization

1. References:
  - a. IDWG Operations Plan 2020-1, COVID-19 Remobilization Plan
  - b. IDWG Remobilization Safety Briefing
2. Idaho Wing is preparing to move into Phase II of CAP's post-COVID19 remobilization. We anticipate that NHQ will approve us to move to CAP's Phase II effective 16 June.
3. Training and one-day activities may continue as outlined for Phase I in IDWG OPLAN 2020-1. Maximum group size is limited to 50 persons. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum). Indoor formations are strongly discouraged. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained.
4. Flight operations are allowed.
  - a. Phase I (Currently)
    - Flight Evaluations
    - Crew Proficiency
    - Dual Instruction (including cadet flight instruction) • Individual aircrew training
  - b. Phase II (upon NHQ approval)
    - Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, not large area classes so that we avoid any potential for overnight activities; personnel would generally be flying with local people that they know)
    - Carefully pre-scheduled local CAP Orientation Flights (Everyone does show up for the day at one time, but rather, two cadets show up for an assigned flight block with plenty of time in between to wipe the aircraft clean and leave before the next cadets arrive). Everyone is

**INTEGRITY**

**VOLUNTEER SERVICE**

**EXCELLENCE**

**RESPECT**

IDWG CC Post-COVID019 Phase II Remobilization  
11 June 2020

wearing a mask. Pick locations where social distancing can still be done if for some reason people show up early.

5. Safety and hygiene practices as outline in the IDWG Remobilization Safety Briefing and OPLAN 2020-1 will continue to be followed.

FOR THE COMMANDER

A handwritten signature in black ink, appearing to read 'Mike Vorachek', with a stylized, cursive script.

MIKE VORACHEK  
Colonel, CAP  
Disaster Relief Officer