

Approved: 11 Nov 2021



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

IDWG
Completed 09 NOV 2021

Template Updated 10 February 2021

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Idaho Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

Additional staffing and resources have been coordinated with not applicable, to cover gaps in this wing's available resources.

NOTE: Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.

Plan Coordinator and Point of Contact: Col Mike Vorachek, CAP

Primary Phone:

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Narrative Summary of Coordination and Events To-Date in Idaho Wing:

Idaho Wing has been in Phase I since October 5, 2021. Based on current state COVID-19 statistics ID Wing should move back to Phase II. Current state government directives are not more restrictive than CAP directives. The state of Idaho is currently in Stage 4 and portions of the guidelines dated May 11, 2021 include:

“COVID-19 vaccines are encouraged for all eligible individuals. Gatherings of any size are permitted as long as adequate disinfection, sanitation and personal hygiene for guests is provided for six (6) feet of spacing between guests to the extent possible; host events outdoors, if possible, and if indoors provide for adequate ventilation; and assess staff and event hosts for symptoms of COVID-19 illness and if sick, exclude them from the event. Individuals not residing within the same household should maintain at least six-foot physical distancing from other individuals whenever possible. Individuals should wash hands with soap and water for at least twenty seconds as frequently as possible or use hand sanitizer; cover coughs or sneezes; regularly clean high-touch surfaces and not shake hands; stay home if sick; and wear face coverings per CDC guidance.”
Guidance may be found at coronavirus.idaho.gov

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	CC/R.Vest	9Nov21	9Nov21	9Nov21	
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	DOH/Vorachek	6Jun20	6Jun20	6Jun20	Ongoing
2.1.2.	Task staff officers to provide input on list of events and priorities:					
2.1.2.1.	Director of Aerospace Education	AE/Kamiab	6Jun20	6Jun20	6Jun20	Ongoing
2.1.2.2.	Director of Cadet Programs	CP/S. Heins	6Jun20	6Jun20	6Jun20	Ongoing
2.1.2.3.	Director of Operations/Emergency Services	DOS/McLain	9Nov21	9Nov21	9Nov21	Ongoing
2.1.2.4.	Director of Professional Development	PD/Baugh	9Nov21	9Nov21	9Nov21	Ongoing
2.1.2.5.	Plans and Programs Officer	CV/Dehn	9Nov21	9Nov21	9Nov21	Ongoing
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	DOH/Vorachek	9Nov21	9Nov21	9Nov21	Ongoing
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	CV/Dehn	9Nov21	9Nov21	9Nov21	Ongoing
2.4.	Task the Director of Safety to coordinate with Activity Directors	SE/Lynch	9Nov21	9Nov21	9Nov21	Ongoing
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	DOH/Vorachek	6Jun20	6Jun20	6Jun20	Email sent to all Sq Cdrs on 6Jun20
2.4.2.	Activity Directors identify sources for face coverings & sanitizer to use in case of a return to increased risk	DOH/Vorachek	6Jun20	6Jun20	6Jun20	Email sent to all Sq Cdrs on 6Jun20

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	HS/Vietri	6Jun20	6Jun20	6Jun20	Ongoing
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	HS/Vietri	6Jun20	6Jun20	6Jun20	
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	HS/Vietri	6Jun20	6Jun20	6Jun20	
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	HS/Vietri	6Jun20	6Jun20	6Jun20	
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	DOH/Vorachek	9Nov21	9Nov21	6Nov21	Via email
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	DOH/Vorachek	6Jun20	6Jun20	6Jun20	
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any other information that may lead to event cancellation (Continuation Check)	DOH/Vorachek	6Jun20	6Jun20	6Jun20	
2.7.1.	45 Days Prior Continuation Check	Activity Dir				When events are identified the Continuation
2.7.2.	14 Days Prior Continuation Check	Activity Dir				
2.7.3.	7 Days Prior Continuation Check	Activity Dir				Check process will begin
2.7.4.	1 Day Prior Continuation Check	Activity Dir				
2.7.5.	Day-Of Continuation Check	Activity Dir				

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	DOH/Vorachek	9Nov21	9Nov21	9Nov21	
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	CC/Vest DOH/Vorachek	9Nov21	9Nov21	9Nov21	
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	DOH/Vorachek	9Nov21	9Nov21	9Nov21	Email sent to squadron CCs asking them to forward to unit members of intent to revert to Phase II on 9Nov21
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	DOH/Vorachek	9Nov21	9Nov21	9Nov21	State of ID COVID Rebound Plan verified to be in Stage 4. No restriction on gathering size.
2.9.3.	Set date to resume one-day special activities	DOH/Vorachek	9Nov21	9Nov21	9Nov21	Return to Phase II planned for 9Nov21
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	DOH/Vorachek	9Nov21	9Nov21		
2.10.	Publish the date that one-day special activities will resume to subordinate units	CC/Vest	9Nov21	9Nov21	9Nov21	
2.11.	Task Wing Director of Operations to communicate the following to subordinate units					
2.11.1.	Identify flight operations permitted during Remobilization Phase II	DO	9Nov21	9Nov21	9Nov21	
2.11.2.	Identify requirements (Currency, etc) for Senior members	DO	9Nov21	9Nov21	9Nov21	Ongoing
2.11.3.	Identify cadet training requirements that may be different than Phase I requirements	CP	9Nov21	9Nov21	9Nov21	
2.11.4.	Identify cleaning standards for aircraft and vehicles before and after use	DO	9Nov21	9Nov21	9Nov21	

COVID-19 Remobilization of the Membership Plan – Phase II

Attachment 1 to Idaho Wing COVID-19 Phase II Remobilization Plan

Idaho Wing COVID-19 Phase II Guidelines/Approvals/Prohibitions effective 9 November 2021

Approved activities:

- Meetings/groups of 50 for a day or short time activity:
 - Masks are required for all non-vaccinated members inside and outside
 - Vaccinated members must wear a mask indoors. If outside, vaccinated members may choose to remove their masks.
 - Social distancing rules will be followed, both inside and outside
 - Health check/temperature screenings are mandatory
 - Cleaning of all high-touch surfaces is essential
- ES activities are approved
- Cadet and ROTC o-rides are approved
- Cadet PT activities should follow social distancing rules
- Recruiting events are approved as long as all previous rules are followed
- Other day-only activities are approved as long as all protocols are ensured

Prohibited activities:

- Overnight activities without a waiver
- Meetings/groups exceeding 50 people



HEADQUARTERS IDAHO WING
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
1311 Airport Road
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11 November 2021

MEMORANDUM FOR All Personnel

FROM CC

SUBJECT: Phase II COVID-19 Reset

1. References:
 - a. IDWG Operations Plan 2020-1, COVID-19 Remobilization Plan
 - b. IDWG Remobilization Safety Briefing
2. Idaho Wing is preparing to move back to COVID-19 Phase II remobilization status effective November 11, 2021, because the state's infection numbers have declined significantly within the last few weeks.
3. Training and one-day activities may resume as outlined for Phase II in IDWG OPLAN dated November 9, 2021. Maximum group size is limited to 50 persons. Units with more than 50 persons must submit a plan on how they will comply with Phase II restrictions, such as certain flights meet in-person and the rest meet virtually, etc. In person events should be planned, organized, and conducted with the concept of social distancing in mind (6 feet minimum). Indoor formations are strongly discouraged. Outdoor formations may be conducted as long as all personnel are at least 6 or more feet apart. Cleaning and sanitization activities must be maintained. *Masks are required for non-vaccinated personnel, including cadets, whether participating indoors or outdoors. Vaccinated members must wear a mask indoors.* If social distancing at least 6 or more feet apart outdoors vaccinated members may choose to remove their mask.
4. Members must be asked if they have the following symptoms before attending CAP events and activities using the ID Wing Health Screening Form:
 - a. Fever or feeling feverish (chills, sweating)
 - b. New cough
 - c. Difficulty breathing
 - d. Sore throat
 - e. Muscle aches or body aches
 - f. Vomiting or diarrhea
 - g. New loss of taste or smell

- h. Temperatures are encouraged to be taken prior to entering the meeting area using a touch-free device if practical and available. Members should take their temperatures prior to leaving home and refrain from attending meetings if they have a fever, feel ill, have been exposed to someone who is ill, or have a known exposure to COVID-19.
5. Flight operations continue to be allowed as follows:
 - a. Flight Evaluations
 - b. Crew Proficiency
 - c. Dual Instruction (including cadet flight instruction)
 - d. Individual aircrew training
 - e. Small Group Crew Training (units or groups of locally conducted training for members to earn crew qualifications, not large area classes so that we avoid any potential for overnight activities; personnel would generally be flying with local people that they know)
 - f. Carefully pre-scheduled local CAP Orientation Flights (Everyone does show up for the day at one time, but rather, two cadets show up for an assigned flight block with plenty of time in between to wipe the aircraft clean and leave before the next cadets arrive). Unvaccinated members are wearing a mask. Pick locations where social distancing can still be done if for some reason people show up early.
6. All members of the flight crew, if vaccinated, would need to agree not to wear masks in the aircraft. If one member requests mask use, then all members of the flight crew would be required to wear a mask unless the mask posed hazards (communication).
7. Safety and hygiene practices as outline in the IDWG Remobilization Safety Briefing and OPLAN 2020-1 will continue to be followed.

Robin M. Vest

ROBIN M. VEST, Colonel, CAP
Commander



**IDAHO WING CIVIL AIR PATROL
HEALTH SCREENING QUESTIONNAIRE**
Health Screening Questions for Members Upon Entry to
CAP Meeting Space
(Must be completed each meeting)

1. Do you now or have you had within the last two weeks any symptoms associated with COVID-19? No ___ Yes ___ *Circle letter(s) associated with symptom(s) if you said yes*
 - a. Cough b. Fever over 100.4° c. Shortness of breath/difficulty breathing
 - d. Sore throate. Chills f. Loss of taste or smell g. Muscle pain h. Vomiting or diarrhea
2. Are you experiencing any flu-like symptoms? No ___ Yes ___
3. Have you had any contact with a known positive COVID-19 patient within the last two weeks? No ___ Yes ___

By answering “yes” to questions 1-3, access to the CAP Meeting Space will be declined until symptoms resolve. If you answered “yes” to question 4, please request a determination by the squadron safety officer or squadron commander before access is granted.

Name _____ (printed):

Temperature:

Date:

Stay home if you are sick. You participate at your own risk. You must wear a mask. Your temperature must be recorded. Cover your coughs and sneezes. Wash your hands frequently. Do not touch other people. You must practice social distancing (6 feet). No sharing of anything. Parents must drop off and pick up cadets outside. Only members permitted in buildings. Building will be disinfected in according with CDC guidelines.