



**NATIONAL EMERGENCY SERVICES ACADEMY  
MOBILE TRAINING TEAM  
INCIDENT COMMANDER & INCIDENT MANAGEMENT TEAM  
REFRESHER & RECERTIFICATION COURSE**



**FACT SHEET**

**SUBJECT:** The National Emergency Services Academy - Mobile Training Team (NESA-MTT) Incident Commander and Incident Management Team (IMT) Refresher and Recertification Course is a graduate-level Incident Management course designed to raise the bar of the Command & Control capabilities within the hosting Civil Air Patrol Wing and Region as well as at the National Level.

**DISCUSSION:** This two-day course is designed to reinforce the Knowledge, Skills, & Abilities (KSA) for CAP Level 3 (Wing), Level 2 (Regional), or Level 1 (National) IMTs to support the planning and execution of a large or complex, and multiple operational periods, incident or exercise/evaluation. The lecture portion of the curriculum is four+ hours long; reinforced by a three-operational period functional exercise in which students are expected to put into practice the KSAs they will need for anticipated missions at their level. The course measurables are the demonstration of the ability to implement and sustain a Planning “P” series of ICS processes, complete Incident Action Planning (IAP) steps, produce the components of and complete IAP and conduct an Operational Period brief; developed and delivered by the entire IMT. The intent of the course is to allow National, Region, or Wing Commanders to refresh and recertify their “Varsity Command & Control personnel to serve on IMTs for upcoming exercises, evaluations, or real-world operations.

**PREREQUISITES & GRADUATION REQUIREMENTS:** ICS 300/400 and assignment as an Incident Commander, Planning Section Chief, Operations Section Chief, Finance Admin Section Chief, Logistics Section Chief, Mission Safety Officer, Public Information Officer, Communications Unit Leader, or Mission Health Services Officer. Before the course, each student will take the current ICS 300 examination as a part of the entrance requirements. After the class, they will be tested again, and must score 85% to be individually recertified as part of the course. Incident Commanders must score 90%. Type 1-2 team members are also expected to retest in respective All-Hazards IMT position specific tests; scoring no less than 90%. All tests are available, in CAP eServices and will be made available to attendees once rostered and registered.

**ADDITIONAL NOTES:** This course REQUIRES Wing Commander approval to attend. All individuals participating as Incident Commanders are designated by the Wing or Region Commander. This is not a course for beginners and all attendees must be proficient in the Operational Qualifications expected within their rostered positions.