



OFFICE OF THE NATIONAL COMMANDER
CIVIL AIR PATROL
UNITED STATES AIR FORCE AUXILIARY
MAXWELL AIR FORCE BASE, ALABAMA 36112-5937

16 November 2015

MEMORANDUM FOR ALL CAP UNIT COMMANDERS

FROM: CAP/CC

SUBJECT: Interim Change Letter – CAPR 35-3, *Membership Termination*

1. CAPR 35-3 is currently undergoing revision as a part of the publications reengineering project. This interim change letter will remain in effect until such time as the new CAPR 35-3 is complete and published.

2. CAPR 35-3 is immediately changed as follows:

Paragraph 3a(4), Automatic loss of cadet membership, is changed to read: “Failure to pay any debt to Civil Air Patrol within 60 days of proper notification by National Headquarters. This includes payments made resulting in returned checks, assessments for damaged/lost property, denied reimbursable expenses, and failure to provide substantiation for advances paid.”

Paragraph 4a(4), Automatic loss of senior membership, is changed to read: “Failure to pay any debt to Civil Air Patrol within 60 days of proper notification by National Headquarters. This includes payments made resulting in returned checks, assessments for damaged/lost property, denied reimbursable expenses, and failure to provide substantiation for advances paid.”

3. The intent of this change is to ensure that members who are legitimately indebted to Civil Air Patrol may have their membership automatically terminated for nonpayment. If you have any comments or concerns, contact Ms Susan Parker, CAP/DP at (334) 953-7748, extension 212 or email sparker@capnhq.gov.

A handwritten signature in black ink, appearing to read "Joseph R. Vazquez".

JOSEPH R. VAZQUEZ
Major General, CAP
Commander