

# Aerospace Careers: Air Operations Analyst

A Career as an AFSOC Air Operations Analyst, Florida

## **Job Description**

The AFSOC Air Ops Analyst supports the JMA process used to develop AFSOC force requirements in terms of units and air platforms as part of the Command's Strategic Planning Process. This data and analysis are used to determine future operational mission needs and employment parameters for AFSOC forces, to support USSOCOM's master planning and POM processes, and to support other decisions requiring analysis and assessment. Force requirements and capabilities are generated from illustrious scenarios involving joint SOF. The position involves developing and testing automated tools for data collection, quality control of databases, and generation of analysis products. Familiarity with MS applications is required.

## **Education, Training & Experience**

Minimum Education/Experience Requirements: Bachelors Degree in business or technical discipline plus nine (9) years of related experience or Masters Degree in business or technical discipline and seven (7) years of related experience. Must have five (5) years experience in DOD policy, operations research, special operations, or analysis experience in Air Force Special Operations related fields with proven Government/industry management experience.

Possess background as a uniformed member with experience in AFSOC.

Familiarity with Microsoft suite of products to include MS Access.

Must be able to obtain a TS/SCI Clearance.

## **Physical Requirements**

Sitting at desk. Phone use and PC or laptop. Filing required. May require lifting and carrying boxes of supplies or files up to 25 lbs.

## **Work Environment**

Work will be performed in a cubical environment inside a large facility. Some travel may be required depending requests by the customer.

## **Equipment and Machines**

General office equipment, which includes: telephone, fax machine, copier, PC/laptop, and other miscellaneous office equipment.

## **Other Essential Functions**

Must put forward a professional behavior that enhances productivity and promotes teamwork and cooperation. Must be well organized with the ability to coordinate and prioritize multiple tasks simultaneously. Must be able to communicate effectively, both verbally and in writing. Must be able to interface effectively with individuals at all levels of the organization. Grooming and dress usually business casual, but dependent on clients standards. Must not pose a safety hazard to employees working in the same general area.

**At Civil Air Patrol, the volunteer auxiliary of the U.S. Air Force, we're helping develop tomorrow's aerospace workforce.**

The position for which you are interviewing requires a US government security clearance. This is to advise you, that should you be extended an offer, if you possess a dual citizenship (i.e., citizen of the US and another country), in order to be granted a clearance you will be required to relinquish your citizenship in the foreign country.

**Links to more Operations Career Information click below:**

<http://www.afsoc.af.mil/library/factsheets/factsheet.asp?id=11787>

**Links to more Reference Information click below:**

<http://www.job-search-engine.com/keyword/air-operations/>

Courtesy: USAF (AFSOC)