

C-2 COMMUNICATIONS

Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
CI	01	a) Has the wing published any supplements, operating instructions (OI) or waivers IAW CAP regulations? If “no” then answer “N/A”. If “yes” got to next question. b) Were the supplements, OIs or waivers approved IAW CAPR 100-1 prior to implementation?	Wing will submit a copy of approval documentation along with approved supplement, operating instructions and waivers. Compliance is determined by comparing the wing's published supplements, OIs and waivers with NHQ/DO records. NOTE: If supplement is not marked or posted correctly, it is a D-4 Question 1. All other discrepancies are documented under this question.	(A-Discrepancy): [xx] (Question 1) Wing supplement, OIs or waivers to CAPR 100-1 were not approved by CAP/DOK prior to implementation IAW CAPR 100-1 para 1.8.	Attach a copy of the approved supplement, OI or waiver to the discrepancy in the Discrepancy Tracking System (DTS).
CI	02	a) Has the wing submitted an annual communications plan by the 10th of April? b) Did the wing use the template provided by NHQ/DOK? c) Has any feedback from DOKPP been incorporated and resubmitted?	a) & b) Check with NHQ/DOKPP to confirm timely submission. NOTE: If NHQ/DOK did not provide a template for a given year, the wing plan should comply with the outline in CAPR 100-1 para. 2.3.3. c) Check with NHQ/DOKPP to confirm if feedback was provided and then incorporated in the annual communications plan and resubmitted to NHQ/DOKPP.	a) (A-Discrepancy): [xx] (Question 2) Wing did not submit annual communications plan IAW CAPR 100-1 para 2.2. b) (A-Discrepancy): [xx] (C2 Question 2) The wing did not use the template provided by NHQ/DOK IAW CAPR 100-1 para 2.3.3. c) (A-Discrepancy): [xx] (C2 Question 2) The wing did not incorporate feedback from NHQ/DOKPP and resubmit the plan IAW CAPR 100-1 para 2.5.	a) Attach a copy of the annual plan to the discrepancy in the Discrepancy Tracking System (DTS). b) Attach a copy of the revised annual plan to the discrepancy in the Discrepancy Tracking System (DTS). c) Attach a copy of the revised annual plan to the discrepancy in the Discrepancy Tracking System (DTS).

CI	03	<p>a) Does the wing conduct an annual radio communications effectiveness evaluation IAW CAPR 100-1?</p> <p>b) Was the exercise pre-coordinated and approved by the region DCS/Comm?</p> <p>c) Was an after action report submitted to CAP-USAF liaison region director of operations (LR/DO), region DCS/COMM, NHQ/DOKO, and NHQ/DOKPP within 30 days after the exercise?</p>	<p>a) Wing will submit documentation of the last annual communications effectiveness evaluation.</p> <p>b) Wing/Region will submit documentation showing pre-coordination and approval of the exercise.</p> <p>c) Wing/Region will submit a copy of memorandum or email of the after-action report submitted within 30 days.</p>	<p>(Discrepancy): [xx] (Question 03a) Wing did not complete an annual radio communications effectiveness evaluation IAW CAPR 100-1 para 3.3.2.</p> <p>(Discrepancy): [xx] (Question 3b) Wing annual radio communications effectiveness evaluation was not pre-coordinated and approved by the region DCS/Comm IAW CAPR 100-1 para 3.3.2.</p> <p>(Discrepancy): [xx] (Question 3c) Wing annual radio communication effectiveness evaluation after-action report was not submitted to CAP-USAF liaison region director of operations (LR/DO), region DCS/COMM, NHQ/DOKO, and NHQ/DOKPP within 30 days after the exercise IAW CAPR 100-1 para 3.3.2</p>	<p>a) Conduct a radiocommunications effectiveness evaluation. Attach a copy of the documentation of the effectiveness evaluation to the discrepancy in the DTS.</p> <p>b) Attach a plan of action, approved by the Wing/CC, to prevent reoccurrence to the discrepancy to the DTS.</p> <p>c) Attach a copy of the submitted after action report to the discrepancy to the DTS. Attach a plan of action, approved by the Wing/CC, to prevent reoccurrence to the discrepancy to the DTS.</p>
CI	06	<p>Does the wing have at least one HF/ALE station in continuous service on the region ALE net?</p>	<p>Wing will provide wing plans and duty assignments for review to identify which station or stations are assigned responsibility.</p> <p>NOTE: HF/ALE net inspected on-site during inspection, if available.</p>	<p>(A-Discrepancy): [xx] (Question 4) Wing did not maintain at least one HF/ALE station in continuous service IAW CAPR 100-1 para 7.4.2.1.</p>	<p>Attach a plan of action, approved by Wing/CC, to prevent the recurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p>

CI	07	Does the wing routinely conduct at least one conventional HF voice net each week?	Wing will provide documentation of conducting HF voice nets at least once a week. NOTE: The form of the documentation is not specified but should include items such as dates/times, channels used, net control station(s), and participants.	(Discrepancy): [xx] (C2 Question 07) Wing did not conduct at least one conventional HF voice net each week IAW CAPR 100-1 para 7.4.2.1.	Attach documentation showing weekly HF voice nets were completed to the discrepancy in the Discrepancy Tracking System (DTS).
CI	10	Is the wing represented multiple times a week on the National Traffic Network (NTN)?	Wing will provide documentation of checking-in to the NTN multiple times a week. NOTE: The form of the documentation is not specified, but should include items such as dates, times, and station call sign. NOTE: If necessary, CAP/DOKO may be contacted to verify participation.	(A-Discrepancy): [xx] (Question 6) Wing was not represented in the NTN multiple times a week IAW CAPR 100-1 para 7.4.1.2.	Attach documentation showing participation on the NTN was completed. Attach a plan of action to prevent reoccurrence, approved by the Wing/CC, to the discrepancy in the DTS.