

A-1 - AEROSPACE EDUCATION

Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
SUI	01	Has the unit developed an annual AE Plan of Action (POA) IAW CAP regulations? a) For Groups, the POA must include POAs from each Squadron in the Group.	Review Unit POAs in eServices. If unit is a Group, make sure all subordinate units have approved their POA.	(Discrepancy): [xx] (A1 Question 1) Unit failed to enter an annual AE Plan of Action (POA) IAW CAPR 50-1 para 10. a) (Discrepancy): [xx] (A1 Question 1) Group failed to consolidate an annual AE Plan of Action (POA) IAW CAPR 50-1 para 10.	Attach a copy of the POA to the discrepancy in the Discrepancy Tracking System (DTS).
CI	01	Has the wing consolidated an annual AE Plan of Action based on the reports received from subordinate units?	Review Wing and POA in eServices. Make sure all subordinate units have approved their POA.	(Discrepancy): [xx] (A1 Question 1) Wing failed to consolidate an annual AE Plan of Action (POA) IAW CAPR 50-1 para 10.	Attach a copy of the POA to the discrepancy in the Discrepancy Tracking System (DTS).
SUI	02	Does the unit have an internal Aerospace Education program?	Unit will submit examples of AE events (presentations, workshops, other activities, etc) agendas which will include date and topic presented, activity done, etc.	(Discrepancy): [xx] (A1 Question 2) Unit failed to have internal Aerospace Education efforts, IAW CAPR 50-1 para 5.	Attach a copy of examples to promote internal AE to the discrepancy in the Discrepancy Tracking System (DTS).

CI	02	Does the wing advance the CAP external AE program?	Wing will submit examples of cooperative events with either schools and/or community organizations (Explorer/Boy Scouts/Brownie/Girl Scouts, 4-H, etc.) which resulted in the promotion of Aerospace Education for the last two years. Note: If unable to provide examples, the provide documentation of attempts to establish cooperative events to promote Aerospace Education.	(Discrepancy): [xx] (A1 Question 2) Wing failed to advance the CAP external AE program IAW CAPR 50-1, para 6.	Attach a copy of examples to promote external AE to the discrepancy in the Discrepancy Tracking System (DTS).
SUI	03	Does the unit have an external Aerospace Education program?	Unit will submit examples of cooperative events with either schools or community organizations (Explorer/Boy/Brownie/Girl Scouts, 4-H, etc..) which resulted in the promotion of Aerospace Education. NOTE: If unable to provide documentation then provide documentation of attempts to establish cooperative events to promote Aerospace Education.	(Discrepancy): [xx] (A1 Question 3) Unit failed to have external Aerospace Education efforts, IAW CAPR 50-1 para 6.	Reference CAPP 50-1 for suggestions. Accomplish cooperative events with either schools or community organizations which result in the promotion of Aerospace Education. Attach a copy of documentation of the activities with the school or community organization which promoted Aerospace Education to the discrepancy in the DTS. Attach a plan of action, approved by Unit/CC, to prevent reoccurrence to the discrepancy in the DTS.

CI	03	Did the wing complete an AE activity report?	Wing will submit copies of the last two AE activity reports that were forwarded to CAP/AE.	(Discrepancy): [xx] (A1 Question 3) Wing failed to complete an annual AE activity report IAW CAPR 50-1 para 11. List missing year(s).	Attach a list of activities to the discrepancy in the Discrepancy Tracking System (DTS).
SUI	04	Did the unit complete an annual AE Activity Report IAW CAP regulations? Groups are required to consolidate Squadron AE Activity Reports	Unit will submit a copy of the AE Activity Report.	(Discrepancy): [xx] (A1 Question 4) Unit failed to complete an annual AE Activity Report, IAW CAPR 50-1 para 11.	Complete an annual AE Activity Report for the missing year. Attach a copy of the Unit annual or Group consolidated AE Activity Report to the discrepancy in the DTS. Attach a plan of action, approved by Unit or Group Commander, to prevent reoccurrence to the discrepancy in the DTS.
CI	04	Does the wing advance the CAP internal AE program?	Wing will provide a list of AE activities for the last two years which resulted in the promotion of Aerospace Education within CAP.	Discrepancy: [xx] (A1 Question 4) Wing failed to advance the CAP internal AE program, IAW CAPR 50-1, para 5.	Attach a list of activities to the discrepancy in the Discrepancy Tracking System (DTS).
SUI	05	Are AEOs assigned to the duty position enrolled in the AE specialty track, unless they have already achieved the AE master rating?	Unit will provide a list of AEOs enrolled in the AE specialty track from Member Reports.	Discrepancy: [xx] (A1 Question 5) Unit failed to enroll AEOs in the AE specialty track, IAW CAPR 50-1, para 7.2.	Unit will attach a list of enrollees to the discrepancy in the Discrepancy Tracking System (DTS).
CI	05	Are AEOs assigned to the duty position enrolled in the AE specialty track, unless they have already achieved the AE master rating?	Wing will provide a list of AEOs enrolled in the AE specialty track from Member Reports.	Discrepancy: [xx] (A1 Question 5) Wing failed to enroll AEOs in the AE specialty track, IAW CAPR 50-1, para 7.2.	Wing will attach a list of enrollees to the discrepancy in the Discrepancy Tracking System (DTS).