

B-1 - CADET PROGRAMS

Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
SUI	05	Does the unit have at least two graduates of the Training Leaders of Cadets program assigned?	eServices > Member Reports > TLC Progression	(Discrepancy): [xx] (B1 Question 5) The unit failed to provide its Cadet Program with at least two graduates of the Training Leaders of Cadets program IAW CAPR 60-1, 2.4.1.4.	Identify the next opportunity to participate in TLC and identify two seniors who plan to attend.
CI	05	Has the wing established a Cadet Advisory Council?	eServices > Personnel > Duty Assignment > Reports	(Discrepancy): [xx] (B1 Question 5) The wing is not operating a Cadet Advisory Council IAW CAPR 60-1, 7.1.	Show plan for establishing a CAC program (i.e.: meeting schedules and at least one assignment)
SUI	06	Has the unit adopted a set of annual goals? a) Is each program element (leadership, aerospace, fitness, and character) represented? b) Are the goals specific and measurable? c) Does the document indicate that goals are being reviewed quarterly?	Squadron uploads unit's goals document to eServices. a, b & c) Review goals document	(Discrepancy): [xx] (B1 Question 6) The unit has not adopted a set of annual goals IAW CAPR 60-1, 4.2.1. a) (Discrepancy): [xx] (B1 Question 6) The unit's goals do not address all four elements of the Cadet Program IAW CAPR 60-1, 4.2.1. b) (Discrepancy): [xx] (B1 Question 6) Unit goals are not specific and measurable IAW CAPR 60-1, 4.2.2. c) (Discrepancy): [xx] (B1 Question 6) Unit goals are not being reviewed quarterly IAW CAPR 60-1, 4.2.3	Submit a set of specific and measurable goals to guide the unit through at least the next 6 months.

CI	07	Do each of the wing's cadet and composite squadrons have 2 or more graduates of the Training Leaders of Cadets course assigned?	eServices > Member Reports > TLC Progression	(Discrepancy): [xx] (B1 Question 7) Units in the wing do not have at least 2 graduates of the Training Leaders of Cadets program IAW CAPR 60-1, 2.4.1.4.	Show plan to offer TLC course(s) within 6 months and/or show plan to support under-staffed units with extra mentoring
SUI	07	Are squadron meetings guided by a written schedule? a) Do squadron meetings fulfill the minimum monthly content requirements	Provide the SUI team with schedules for the previous three months of weekly meetings.	(Discrepancy): [xx] (B1 Question 7) Squadron meetings have not been guided by a written schedule IAW CAPR 60-1, 4.3.1.3. a) (Discrepancy): [xx] (B1 Question 7) Squadron meetings do not fulfill the minimum monthly content requirements IAW CAPR 60-1, 4.3.1.1	Following SUI, submit at least one month's worth of written meeting schedules.
CI	08	Is the director of cadet programs master-rated in the specialty track?	eServices > Member Reports > Specialty Track Report	(Discrepancy): [xx] (B1 Question 8) The DCP is not master-rated in the specialty track IAW CAPR 60-1, 2.4.1.5.	Show plan to obtain the master rating.
SUI	08	Does the unit offer at least one "Saturday" activity per month, on its own or in cooperation with another unit?	Visit unit website and review web calendar.	(Discrepancy): [xx] (B1 Question 8) The squadron is not offering enough cadet activities IAW CAPR 60-1, 4.3.2.	Show activity plan for coming quarter
CI	09	Has the unit adopted a set of annual goals? a) Are the goals specific and measurable? b) Does the document indicate that goals are being reviewed quarterly?	Wing uploads unit's goals document to eServices, review goals document.	(Discrepancy): [xx] (B1 Question 9) The wing has not adopted a set of annual goals IAW CAPR 60-1, 4.2.1 a) (Discrepancy): [xx] (B1 Question 9) Wing goals are not specific and measurable IAW CAPR 60-1, 4.2.2 b) (Discrepancy): [xx] (B1 Question 9) Wing goals are not being reviewed quarterly IAW CAPR 60-1, 4.2.3	Submit a set of specific and measurable goals to guide the wing through at least the next 6 months.

CI	10	Does the wing offer at least one cadet-focused “Saturday” activity per quarter?	Visit wing website and review web calendar	(Discrepancy): [xx] (B1 Question 10) The wing is not offering enough cadet activities IAW CAPR 60-1, 4.3.2.2.	Show activity plan for coming quarter
CI	11	Does the wing have a written plan for providing orientation flights to all cadet units?	Obtain copy of plan or calendar from director of cadet programs, director of operations, or commander	(Discrepancy): [xx] (B1 Question 11) The wing does not have a written plan for providing flights to cadets in every unit IAW CAPR 60-1, 8.9.1.2.	Show plan
CI	12	If the wing conducted an encampment, did it file an Encampment Operations Report? a) Does the report indicate that the wing fulfilled the minimum content requirements? b) Does the wing keep an encampment continuity file?	eServices > Cadet Programs > Event Administration > Encampment Reports a) eServices > Cadet Programs > Event Administration > Encampment Reports b) Obtain and review continuity files	(Discrepancy): [xx] (B1 Question 12) The wing did not file an Encampment Operations Report IAW CAPR 60-1, 9.5.3. a) (Discrepancy): [xx] (B1 Question 12) The wing did not meet encampment content requirements IAW CAPR 60-1, 9.2.2. or 9.3.1. b) (Discrepancy): [xx] (B1 Question 12) The wing is not maintaining an encampment continuity file IAW CAPR 60-1, 9.5.3.1.	File report in eServices a & b) Provide memo indicating the DCP has been briefed on the requirement.