

# C-3 FLIGHT MANAGEMENT

## Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
CI	01	<p>Has the wing published any supplements or operating instructions, or requested and been granted any waivers to CAPR 70-1?</p> <p>a) Is the wing operating under any supplements or operating instructions to CAPR 70-1 and, if so, were they approved IAW with this regulation prior to implementation?</p> <p>b) Is the wing operating under any waiver to CAPR 70-1 and, if so, were they approved IAW with this regulation prior to implementation?</p>	<p>Compare the wing's published supplements/OIs or waivers with those documents posted to the CAP publications website.</p> <p>NOTE: If supplement is not marked correctly, see Tab D-4 question 1 discrepancy. All other discrepancies are documented under this question.</p>	<p>a) (Discrepancy): [xx] (C3 Question 1) Wing failed to obtain approval for its supplement or OI to CAPR 70-1 IAW CAPR 70-1 para 3.</p> <p>b) (Discrepancy): [xx] (C3 Question 1) Wing failed to obtain approval IAW CAPR 70-1 para 3 for a requested waiver prior to implementation.</p>	<p>a) Attach a copy of the approved supplement/OI or documentation confirming rescission to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>b) Attach a copy of the approved waiver or documentation confirming rescission to the discrepancy in the Discrepancy Tracking System (DTS)</p>
CI	02	<p>Are non-CAP passengers authorized and flown IAW CAPR 70-1 para 9.10.9.2?</p> <p>a) Were all non-CAP passengers approved IAW CAPR 70-1 para 9.10.9.2?</p> <p>b) Was a CAPF 9 completed by each non-CAP passenger other than Military/National Guard (Title 10 and Title 32)/Federal employees and ROTC/JROTC cadets?</p>	<p>Review wing flight and mission records for those sorties that included non-CAP passengers.</p> <p>NOTE: When the CAPF 9 was not retained in mission records see Tab C-1 question 3. See regulation for exception for FAA or MIL individuals</p>	<p>a) (Discrepancy): [xx] (C3 Question 2) Wing failed to ensure approval from appropriate authority was granted prior to flying non-CAP passengers IAW CAPR 70-1 para 9.10.9.2.</p> <p>b) (Discrepancy): [xx] (C3 Question 2) Wing failed to ensure non-CAP passengers other than Military/ National Guard/Federal employees or ROTC/JROTC cadets completed CAPF 9 prior to flight IAW CAPR 70-1 para 9.10.9.2.</p>	<p>a) Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>b) Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p>

CI	03	Does the wing make necessary corrections to aircraft flying time totals each month in WMIRS IAW CAPR 70-1 para 9.10.13.5?	View WMIRS report aircraft utilization reporting status. NOTE: Check the Wing and Month, there should be a "-" for each month due by the 20th of each month (look back at the current FY and the last complete FY). A blank or a red % means that the validation and/or correction have not been accomplished.	(Discrepancy): [xx] (C3 Question 3) Wing failed to validate/correct the aircraft utilization information in WMIRS for __ months IAW CAPR 70-1 para 9.10.13.5. NOTE: Use a sub-bullet to list all deficient months	Complete the validation/correction and attach a screen shot of the corrected report to the discrepancy in the Discrepancy Tracking System (DTS). Attach a copy of the plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).
CI	04	Does the Wing have an effective process for validation and correction to ensure that all sortie data including actual costs are entered into WMIRS within 72 hours of completing a sortie?	Review WMIRS for missions that have closed more than 72 hours prior to ensure mission records contain all required data.	(Discrepancy): [xx] (C3 Question 4) Wing failed to ensure all sortie data is entered into WMIRS within 72 hours of completing a sortie IAW CAPR 70- 1 para 9.10.13.6. NOTE: see also CAPR 173-3 para 2.1	Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).

CI	05	<p>With the exception of proof-of-concepts authorized under 9.10.1.5. and 9.10.2.1.1., are all flight releases accomplished using eFlight Release in WMIRS and documented properly?</p> <p>a) When internet access is not available, are flights released using the CAPF 99, CAP Flight Release Log or CAPF 99G, CAP Flight Release Log – Glider, with the required details listed in CAPR 70-1, and are releases then recorded in the WMIRS eFlight Release System within 24 hours?</p>	<p>Compare aircraft operational records with WMIRS sortie data including ORM and eFlight Release records.</p>	<p>(Discrepancy): [xx] (C3 Question 5) Wing failed to ensure all flights were flown with a proper flight release IAW CAPR 70-1 para 9.10.2 by appropriately qualified personnel IAW para 9.10.1.4. NOTE: Use a sub-bullet to list sorties which were not properly released, and why (e.g.: not recorded within 24 hours, or documentation of coordination with SFROs when required)</p>	<p>Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p>
CI	06	<p>Are flight privilege suspension procedures followed IAW CAP regulations?</p>	<p>Compliance is determined by reviewing information delivered by the wing prior to the inspection.</p>	<p>(Discrepancy): [xx] (C3 Question 6) Wing failed to ensure procedures for suspending a member's flight privileges were followed IAW CAPR 70-1 para 8.</p>	<p>Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the Discrepancy Tracking System (DTS).</p>

CI	07 Does the wing ensure all eServices Ops Quals data is recorded IAW CAPR 70-1 para 9.6.2. by entering required documentation that is validated by the Standardization and Evaluation (DOV) officer or another designated official in the pilot's chain of command ?	<p>Review of mission participants from WMIRS compared with data in Ops Quals.</p> <p>NOTE: A copy of current Pilot and Medical (or current state issued driver's license and medical education course completion certificate if operating under BasicMed),certificates flight evaluation forms and aircraft questionnaires must be uploaded and maintained in Ops Quals. (Sampled before telephone interview).</p> <p>NOTE: Other than FAA certificates, data and documentation has historically been maintained in Ops Quals or at the unit of assignment but shall include all relevant FAA pilot qualifications, CAPFs 5, CAPFs 91, graded aircraft questionnaire (CAPFs 5Q-A, 5Q-B, or 5Q-G), commander written designations (including electronic approval in eServices) and other items needed to establish CAP aircraft operating privileges under this regulation. With the implementation of this regulation, all documentation will have to be uploaded into Ops Quals from this point forward.</p>	(Discrepancy): [xx] (C3 Question 7) Wing failed to ensure data for all wing pilots is entered, and documentation uploaded, into Ops Quals and validated by the Standardization and Evaluation (DOV) officer or another designated official in the pilot's chain of command IAW CAPR 70-1 para 9.6.2.	<p>The wing will complete a review and validation (wing including all subordinate units) ensuring that Ops Quals matches source documentation. Attach a copy of documentation of the review and validation to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the DTS</p>
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CI	08	<p>Does the wing enter pilot evaluation statistics into WMIRS IAW CAPR 70-1 para 9.11?</p> <p>NOTE: All listed items must be included</p> <ul style="list-style-type: none"> <li>- Does the wing enter pilot evaluation statistics into WMIRS, on a semiannual basis?</li> <li>- Does it include the number of CAPF 5 pilot evaluations administered and failed?</li> <li>- Does it include the number of CAPF 91 pilot evaluations administered and failed?</li> <li>- Does it include the areas of the CAPF 91 failed?</li> </ul>	<p>Review reports entered into WMIRS and compare with information from the pre-visit and on-site interviews.</p>	<p>(Discrepancy): [xx] (C3 Question 8) Wing failed to ensure all required pilot evaluation statistics were entered into WMIRS at least semiannually IAW CAPR 70-1 para 9.11.</p> <p>NOTE: Use sub-bullets to list all missing items</p>	<p>The wing will complete a review and validation (wing including subordinate units) ensuring that all required pilot evaluation statistics are properly documented in WMIRS.</p> <p>Attach a copy of documentation of the review and validation to the discrepancy in the Discrepancy Tracking System (DTS).</p> <p>Attach a plan of action, approved by Wing/CC, to prevent reoccurrence to the discrepancy in the DTS.</p>
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