

D-6 PUBLIC AFFAIRS

Questions

Type	#	Topic/Detailed Question	How to verify compliance	Discrepancy Write up	How to Clear
CI	06	<p>Does the public access wing website comply with CAP regulations?</p> <p>a) Does the PAO or the commander's designee(s) maintain and keep current (less than 3 months old), unless timeless in content, the public access wing website?</p> <p>b) Does the PAO have authority over the content of all public access wing website</p>	<p>a) Wing shall ensure inspectors have access to the public access wing website.</p> <p>b) PAO will advise inspector if he/she has authority over the content of all public access wing websites.</p>	<p>a) (Discrepancy): [xx] (D6 Question 6) Wing public access website has inaccurate or outdated content (3 months old that is not timeless in content) IAW 190-1 para 11.1.</p> <p>b) (Discrepancy): [xx] (D6 Question 6) The PAO does not have authority over the content of all public access wing website pages visible to the public IAW CAPR 190-1 para 11.1.</p>	<p>a) Upload verification that information on the website is accurate and is up to date to this discrepancy in the DTS. Ensure inspectors have access to the link to verify.</p> <p>b) Upload verification that the PAO has the authority over content all web pages visible to the public to this discrepancy in the DTS. Ensure inspectors have access to verify.</p>
CI	07	<p>Has the Wing PAO produced Public Affairs and Crisis Communications plans?</p> <p>a) Has the Wing PAO produced a NHQ-approved Public Affairs plan?</p> <p>b) Has the Wing PAO produced a NHQ-approved Crisis Communications plan?</p>	<p>Wing PAO will upload the Public Affairs plan and the Crisis Communication plan into the Documentation folder.</p> <p>a) Wing PAO will upload into the Documentation folder the email trail of requesting and getting NHQ approval for Public Affairs plan.</p> <p>b) Wing PAO will upload into the Documentation folder the email trail of requesting and getting NHQ approval for Crisis Communication plan.</p>	<p>a) (Discrepancy): [xx] (D6, Question 7) Wing has not developed NHQ-approved Public Affairs plan IAW CAPR 190-1 para 7.1.1.</p> <p>b) (Discrepancy): [xx] (D6, Question 7) Wing has not developed a NHQ-approved Crisis Communications plan IAW CAPR 190-1 para 7.1.2</p>	<p>Develop a PA plan and a Crisis Communication plan and upload to eServices. Ensure coordination is accomplished before you request closure to this discrepancy in the Discrepancy Tracking System (DTS). Attach a plan of action, approved by Wing/CC, to prevent recurrence to this discrepancy in the DTS.</p>

SUI	03	Does the unit PAO or Commander have a current copy of the wing's Public Affairs and Crisis Communications plans?	Show the inspector the plans.	(Discrepancy): [xx] (D6 Question 03) Neither the unit PAO or Commander could produce a copies of the wing's Public Affairs and Crisis Communications plans IAW CAPR 190-1 para 7.1.6.1.	Attach both plans to the DTS item for closure.
SUI	04	Is the unit conforming to the applicable sections of the wing's Public Affairs and Crisis Communication plans?	Show the inspector where the unit is conforming to the wing's Public Affairs and Crisis Communication plans.	(Discrepancy): [xx] (D6 Question 04) Neither the unit PAO or Commander could demonstrate conformance to the wing's Public Affairs and Crisis Communications plans IAW CAPR 190-1 para 7.1.6.2.	Upload to DTS a document that shows where the unit is conforming to the wing's Public Affairs and Crisis Communications plans.