

Approved: 4 November 2021



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4 Nov 2021

MEMORANDUM FOR KENTUCKY WING MEMBERS

FROM: KYWG/CC

SUBJECT: Remobilization of Membership – Phase 3

1. Considering the current COVID-19 situation in the State of Kentucky, our wing is transitioning to Phase 3 of post-COVID re-mobilization. This memo along with the attached guidance will help the membership transition.
2. Squadron meetings and activities may resume following the guidelines below.
 - a. All in-person, indoor, meetings or activities must not exceed that maximum allowable occupancy as recommended in State of Kentucky or local guidelines. As of this writing there are no statewide limits for activities similar to CAP. The latest Team Kentucky Healthy at Work guidelines is found at the following:
<https://chfs.ky.gov/agencies/dph/covid19/Recommended%20Minimum%20Guidance>

Any restrictions may become more or less restrictive in the future depending on the guidelines issued by the State of Kentucky. If/when this happens the KY Wing Commander or his designee will advise all units of the new limitation. For appropriate guidance on activities outside of normal meetings, see paragraph 3 (below). Squadron Commanders should coordinate with their local health department regarding local restrictions - units that meet in areas with more restrictive guidance from county or municipal governments will adhere to the county/municipal restrictions. County-level restrictions are based on county metrics reported by the Kentucky Department of Public Health and can be found at:

<https://govstatus.egov.com/kycovid19>

Advisory level restrictions can also be found at that page. Counties that are indicated by the color RED have recommendations that can be found here:

<https://chfs.ky.gov/agencies/dph/covid19/RedCountyRecommendation.pdf>

b. Members must be asked if they have the following symptoms before attending CAP events and activities (may be done upon check-in at the event):

- Fever or feeling feverish (chills, sweating)
- New cough
- Difficulty breathing
- Sore throat
- Muscle aches or body aches
- Vomiting or diarrhea
- New loss of taste or smell

Temperatures are encouraged to be taken prior to entering the meeting area using a touch-free device if practical and available. Members should take their temperatures prior to leaving home and refrain from attending meetings if they have a fever, feel ill, have been exposed to someone who is ill, or have a known exposure to COVID-19.

c. Units should continue to practice social distancing and arrange class and meeting rooms to allow for adequate social distancing IAW CDC guidelines.

d. Because of the unique characteristics of the Delta Variant, ALL members, whether vaccinated or unvaccinated, are required to wear a good quality, well-fitted facial mask when indoors during periods of high infection rates. This does not include bandannas or gaiters), although 2 or 3 layer home-made masks are acceptable. Face masks or face coverings may be removed in order to maintain operational safety (such as but not limited to the operation of aircraft or vehicles).

e. When out of doors, members who have been fully vaccinated may elect not to wear a facial covering, but those who are not vaccinated or choose not to disclose their vaccination status should be required to wear a good quality, well-fitted facial mask whenever physical distancing of at least 6 feet cannot be strictly maintained.

f. Frequent hand washing, hand sanitizer, and/or sanitizing wipes must be used. Units should provide hand sanitizer or ensure members have hand sanitizer that could be used throughout the meeting or activity.

g. Personnel considered “high risk” as defined by the CDC may resume attending meetings at their discretion. Units should continue to provide virtual options for members who are not comfortable returning to in-person meetings.

h. Formations and drill is authorized provided masks are worn. If color guard equipment is to be used it must be cleaned and sanitized before and after each use.

- i. Several Cadet Programs waivers and guidelines have been issued by NHQ. Units will consult these memos to determine what is and is not allowed. These guidelines may change so they will not be individually referenced here. They may be found at this link: <https://www.gocivilairpatrol.com/covid-19-information-cena>
 - j. Unit PT nights should include classroom health and fitness training.
 - k. Members who choose not to participate in in-person meetings or activities for health and safety concerns will not be penalized. Units are encouraged to provide virtual options to engage any members who choose not to participate during Phase 3.
 - l. High-touch surfaces must be cleaned and sanitized before and after each meeting.
3. For multi-day or overnight activities, the activity director must coordinate in advance, with KYWG/HS and KYWG/SE to ensure appropriate risk mitigation is in place. At least two-weeks of advanced coordination is requested to ensure adequate time for review and assistance with risk mitigation.
- a. For multi-day activities it is encouraged to have personnel return home at the end of each duty-day.
 - b. For members remaining overnight, the symptom questions in Paragraph 2.b. of this memo will be asked at the beginning of each day prior to entering any meeting area (ie: breakfast) and temperatures will be taken using a touch-free device where practical and available. Members will advise the activity director or his/her designee if they have a fever, feel ill, have been exposed to someone who is ill, or have a known exposure to COVID-19.
 - c. When returning home isn't possible, members will be housed individually or with members of their own household (where appropriate).
 - d. If individual housing is not available, personnel may billet in a barracks environment provided capacity doesn't exceed a percentage that allows for greater than 6' between bunks. Personnel in a barracks environment will wear masks or face-coverings at all times except when sleeping or conducting personal hygiene such as showering, shaving, and brushing teeth. In those instances, the member must be alone or with members of their own household (where appropriate).
 - e. Masks will be worn at all times when personnel are together for training or social time. Masks may be removed during meals or when alone as noted in paragraph 3(c).
 - f. Dining will be arranged to ensure appropriate social distancing.

- g. Group showering is prohibited.
 - h. High-touch surfaces must be cleaned and sanitized before and after the activity, and frequently throughout.
 - i. Activity directors will ensure that activity participation doesn't exceed the current State of Kentucky or any local, more restrictive limits on gatherings.
 - j. Frequent hand washing or sanitizing is required. Extra time for breaks will be allowed to ensure adequate time for proper hygiene.
4. Operations and emergency services activities will continue to practice social distancing and wearing of masks. Operations and emergency services activities will follow the activity guidelines and restrictions listed in paragraph 3 (above).
- a. In order to avoid a false sense of security for subsequent air crews, post flight disinfection of aircraft and vehicles is no longer required. The incoming crew shall disinfect aircraft and vehicles, but they shall furnish their own disinfection materials.
 - b. The wearing of masks by crew members is required. However, masks shall not be worn if they cause fogging of glass, interfere with headset microphones, or otherwise degrade the safety of flight. Additionally, masks are not required if the pilot is the sole occupant of the aircraft. Aviation gloves are optional.
 - c. Cadet orientation flights should continue to practice social distancing by scheduling cadets so as to avoid large groups arriving at the same time.
 - d. Teacher Orientation Program and AFROTC/AFJROTC flights may continue. Flights should be scheduled to avoid large groups arriving to the airport at the same time and aircraft will be cleaned as noted above. Masks will be worn during the flight. Masks may be removed if they interfere with safe operations.
 - e. When transporting personnel in a vehicle all personnel should wear masks or face-coverings (may be removed if they interfere with safe operations). Make every effort to transport members of the same household. When that isn't possible, drivers will space members out as best they can to increase social distancing.

5. Members from wings other than KYWG may participate in Kentucky Wing activities if their wing is in Phase 3. Should their wing not be in Phase 3 they may participate in KYWG activities provided:

a. They have completed a two-week period following the Pfizer, Moderna, Johnson & Johnson, or any future Covid-19 vaccines receiving approval or EUA (Emergency Use Authorization) from the US Food and Drug Administration. Proof of vaccination is required.

or

b. They have received a negative result from a molecular test (also called PCR tests, viral RNA tests, nucleic acid tests) or antigen testing (aka “rapid test”) within 48 hours of the start of the activity. Proof of a Covid-negative test result is required. Home testing is acceptable if the date of testing, result and clear identity of the tested individual is available.

6. Our member’s health and safety continues to be our primary concern. Kentucky Wing has done an exceptional job offering virtual options for training and being creative in the way in-person training and activities are offered. Through our member’s continued diligence and effective risk mitigation we will continue to progress and return to normal operations once it is determined to be safe to do so.



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