



**LOUISIANA WING SUPPLEMENT 1**

**CAP REGULATION 60-3**

**2 DECEMBER 2018**

**APPROVED/J. DESMARAIS/CAP/DO Operations**

**CAP EMERGENCY SERVICES TRAINING AND OPERATIONAL MISSIONS**

CAP Regulation 60-3, dated 26 December 2012, is supplemented as follows:

**1-5. c. (7) Added.** Each unit will submit their updated unit alert roster and resource list to the Wing DOS by the 5th of the month of the beginning of each quarter (5 January, 5 April, 5 July and 5 October). These will be submitted using a LAWG Form 21, *Emergency Services Alert Roster / Resource Availability Report*. This form is found on the LAWG Website under LAWG Forms.

PATRICK YGLESIAS, Colonel, CAP  
Commander

**Attachment 1 - COMPLIANCE ELEMENTS**

<b>OPR</b>	<b>#</b>	<b>Compliance Question</b>	<b>How to Verify Compliance</b>	<b>Discrepancy Write-up</b>	<b>How to Clear Discrepancy</b>
LAWG /DOS	1	Have all units submitted their quarterly alert roster and resources list using a LAWG Form 21?  Were these quarterly reports submitted by 5 January, 5 April, 5 July and 5 October?	Review LAWG Form 21 submitted to the LAWG/DOS	XXXXX Unit did not submit their quarterly alert roster and resource list using the LAWG Form 21 by 5 January, 5 April, 5 July and 5 October IAW LAWG Supplement 1 to CAPR 60-3, Para 1-5. c. (7) Added.	Submit the missing LAWG Form 21 to the LAWG/DOS along with documentation showing corrective actions taken to avoid this discrepancy in the future.