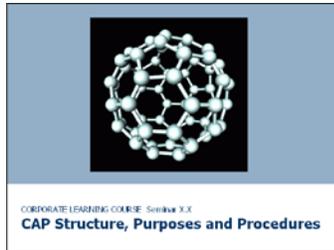


# CAP CORPORATE STRUCTURE PURPOSES PROCEDURES

CORPORATE LEARNING COURSE

“CAP CORPORATE STRUCTURE” BLOCK

SEMINAR 2.4



## SCOPE

*CAP's purpose has expanded throughout its history. Changes in purpose or focus lead to changes in structure which require different procedures to meet the needs of the members and the organization's customers.*

## OBJECTIVES

1. *Identify the entities that make up Civil Air Patrol's organizational structure*
2. *Describe CAP's' purpose and how it relates to the BOG, CAP-USAF, CSAG, CAP Command Council and the National Staff*
3. *How are Procedures formulated and put into practice in our organization*

## DURATION

*45 minutes*

## INTRODUCTION

*State your topic and introduce yourself.*

## OVERVIEW

*Outline the seminar objectives.*

## LECTURE ITEM

*Today's discussion covers the following:*

1. *The Board of Governors (BoG)*
2. *CAP Senior Advisory Group (CSAG)*
3. *CAP Command Council*
4. *Civil Air Patrol United States Air Force (CAP-USAF)*
5. *CAP National Staff (National HQ as well as National Commander's Staff)*
6. *CAP Wings*

## DISCUSSION QUESTION

The 3 Boards or Committees (BoG, CSAG and Command Council) are mandated to meet twice - three times each year. When do they meet and why?

## ANTICIPATED RESPONSE

The Command Council meets in March and August

The CSAG meets in May and November

The Bog meets in April, August and December

The meetings are staggered to provide a reasonable time frame for the leaders to evaluate issues related to the organization and provide separation between committees so the decisions they arrive at have time to reach the members for implementation.

## LECTURE ITEM

CAP's organizational elements are responsible for Operational oversight (CAPUSAF); corporate governance and policy (BoG); Operational execution (CAP wings); implementation and support (CAP HQ); advisory and policy recommendation (CSAG).

*Have the students match the function to the organizational element on their handout.*

## DISCUSSION QUESTION

What factors drive CAP's policies and procedures?

## ANTICIPATED RESPONSE

Will vary but should include such thing as:

Public law

Federal regulations

Air Force requirements

Corporate best practices

Commander's intent

## CONCLUSION

### SUMMARY

1. Understanding structure and function is the first step in evaluating whether or not the organization is functioning as intended
2. Chain of command reinforces structure and function

## REMOTIVATION & CLOSE

CAP is a large and diverse organization with entities whose purpose is not always clear. To be an effective leader you must understand your environment.