

THE INFORMATION IN EDUCATION AND TRAINING MODULES BY LEVELS

MAY HAVE CHANGES AND UPDATES

CHECK WITH YOUR EDUCATION AND TRAINING OFFICER

THIS DOCUMENT IS CURRENT AS OF 9/22/21

\*SUBJECT TO CHANGE

## LEVEL III and Squadron Commander Course

Equivalency	Suggested Order	14/27 moderated	Level III	Squadron Commander Course (Electives) *see note down below about these modules
	1	quiz	Civil Air Patrol Publications	
IGC	2	discussion/activity	Compliance Requirements	
NLOC, IGC	3	quiz	Legal and Complaint Processes	The Complaint Process and Your Responsibility
	4	quiz/discussion/assignment	Finance and Physical Assets	Command Responsibility in Finance
NSOC	5	quiz/discussion/assignment	Safety and Risk Management for Squadron Level Leaders	Stewardship and Risk Management
	6	quiz	eServices for Leaders	How Commanders Use eServices
	7	quiz/discussion/assignment	Advanced Civil Air Patrol Communications	Communication Skills for Command
CCRSC, PME 3-5	8	quiz	Core Values for Leaders	
	9	discussion/assignment	The Care and Feeding of a Member	
PME 4-5	10	quiz	Developing Full Range Leadership	Commander's Intent
PME 3-5	11	quiz/discussion/assignment	Developing Our Members	
PME 4-5	12	quiz/discussion/assignment	Motivating and Mentoring	
	13	quiz/discussion/assignment	Effective Volunteer Teams	
PME 4-5	14	quiz	Delegating	
PME 3-5	15	quiz/discussion/assignment	Leading People and Managing Stuff	Customs, Courtesies, and Ceremonies; Taking Command
	16	quiz	The Role of Boards and Committees	
	17	quiz	The Roles of the Squadron Commander and Staff	Appointing and Utilizing a Staff; & The Role and Respon...
	18	acknowledgement	Squadron Level Leadership	
	19	quiz/discussion/assignment	Squadrons and the Missions	
	20	quiz	Working with the Cadet Advisory Council	The Partnership between the Cadet Advisory Council...
PME 3-5	21	quiz	Problem Solving	
PME 3-5	22	quiz	Planning and Decision Making	
PME 4-5	23	quiz/discussion/assignment	Meetings and Meeting Planning	
	24	quiz/discussion/assignment	Data-Driven Decision Making	
	25	quiz	Generational Management and Engagement	
	26	quiz/discussion/assignment	Public Affairs and Branding	
	27	quiz/discussion/assignment	Reaching Outside the Squadron	

Equivalency Modules are based on the Tier level a former military member has been granted, and or CAP colleges

Level III - Seventeen moderated modules that can only be taken in online cohort or face-to-face "onsite". They are identified with having "discussion, activity, or assignment". All other modules listed as "quiz" are automated meaning they are available in AXIS for members to take any time.

### \*\*\*Special Note

Students are encouraged to complete the command electives with the level. This helps with building the bench for leadership as well as cohort management. The lessons also fit together with the content. It was written to go together. In some cases, it will be less work if completed simultaneously.

Students are automatically enrolled for the command electives

<b>Equivalency</b>	<b>Suggested Order</b>	<b>10/11 Moderated</b>	<b>Squadron Commander Course (Electives)</b>
NLOC, IGC	3a	quiz/discussion/assignment	The Complaint Process and Your Responsibility
	4a	quiz/discussion/assignment	Command Responsibility in Finance
NSOC	5a	quiz/discussion	Stewardship and Risk Management
	6a	quiz	How Commanders Use eServices
PME 4-5	7a	quiz/discussion/assignment	Communication Skills for Command
PME 4-5	10a	assignment	Commander's Intent
PME 4-5	15a	quiz/discussion/assignment	Customs, Courtesies, and Ceremonies
PME 4-5	15a	quiz/discussion/assignment	Taking Command
PME 4-5	17a	quiz/discussion/assignment	Appointing and Utilizing Staff
	17b	quiz/discussion/assignment	The Role and Responsibilities of the Squadron/Flight Commander
	20a	quiz, discussion, assignment	The Partnership between the Cadet Advisory Council and the Commander

**Squadron Commander's Course - Ten moderated modules that can only be taken in online cohort or face-to-face "onsite". They are identified with having "discussion or assignment". One module listed as "quiz" is automated meaning it is available in AXIS for members to take any time.**