

THE INFORMATION IN EDUCATION AND TRAINING MODULES BY LEVELS
MAY HAVE CHANGES AND UPDATES

CHECK WITH YOUR EDUCATION AND TRAINING OFFICER

THIS DOCUMENT IS CURRENT AS OF 10/1/24

THIS IS A FILLABLE VERSION OF THE MODULE SUMMARY SHEETS

Check the box when you complete a module or if you are awarded equivalency credit

Volunteer University offers Education and Training modules in two different modalities

Synchronous - Onsite in person, Virtual In-Residence Program (ViR) or other classes using various technologies

Asynchronous - Online through the Learning Management System/Absorb

Members can complete classes (modules) in one modality or a blend of the two

Automated and Moderated modules

Automated modules (A) are available to members in the Learning Management System/Absorb in the Level a member is currently working in. They are completed at a member's own pace and require a quiz to complete.

Moderated Modules (M) require completion with a Volunteer University instructor in an onsite in-person class, through ViR or other virtual class.

Moderated modules are available to complete in Absorb. The work submitted will be reviewed and graded by a Volunteer University Instructor.

All modules are listed in Professional Levels regardless of the modality in which they are completed.

Equivalency Credit

Credit for some modules in each level are granted to those with equivalency based on prior training such as CAP Schools, cadet milestone awards, and Professional Military Education (PME). Proof of PME is sent to CAP NHQ at Immeforms@capnhq.gov for evaluation and entry.

Refer to CAPR 40-1 CAP Senior Member Education and Training Program for complete details of the program

***SUBJECT TO CHANGE**

Level V and Region Commander Course

		Name	Grade	CAPID	Start Date
Equivalency	Suggested Order	100% Moderated	Level V	Region Commander Course (Electives) *see note below about these modules	
	1	quiz/discussion/assignment	Local to the Global: A Broadened View of Civil Air Patrol		
PME 4-5	2	quiz/discussion/assignment	Emerging Leadership Trends		
PME 4-5	3	quiz/discussion/assignment	Committees and Teams		
	4	discussion/assignment	Boards at the Region and National Level		Strategic Engagement with the Cadet Advisory Council
CCRSC, PME 4-5	5	discussion/assignment	Ethical Leadership		
CCRSC, PME 4-5	6	discussion/assignment	Mentoring Programs		
PME 4-5	7	quiz/discussion/assignment	Developing Staff and Succession Planning		
	8	discussion/assignment	Preparing to Serve on Region or National Staff		Region Commander Roles and Responsibilities
	9	quiz/discussion/assignment	Civil Air Patrol Governance		Selecting Members of the Board of Governors
	10	discussion/assignment	The Chief Operating Officer and CAP-USAF Commander Perspectives		
	11	quiz/discussion/assignment	The National Commander's Perspective		
	12	discussion/assignment	Operations at a Strategic Level		
NSOC	13	discussion/assignment	Safety and Risk Management for Region and National Leaders		
	14	discussion/assignment	Marketing and Strategic Communications		
	15	discussion/assignment	Logistics and Property Management		Fleet Management; & Logistics at the Region Level
PME 5	16	quiz/discussion/assignment	Leading Change		
	17	discussion/assignment	Government Relations		
	18	discussion/assignment	Financial Management		Finances at the Region Level
	19	quiz/discussion/assignment	The Civil Air Patrol Strategic Plan		Linking the Region to the Strategic Plan
PME 5	20	quiz/discussion/assignment	Strategic Leadership		Challenging Situations and Region Command
	21	discussion/assignment	Civil Air Patrol Culture and Its Unique Challenges		
	22	presentation/written assignment	Capstone Project		

Moderated Modules (M) require completion with a Volunteer University instructor in an onsite in-person class, through ViR or other virtual class. Moderated modules are available to complete in Absorb. The work submitted will be reviewed and graded by a Volunteer University Instructor.

Equivalency: Credit given based on the Tier level a former military member has been granted and/or CAP Colleges.

NOTE: Students are encouraged to complete the command electives with this Level. This helps with building the bench for leadership. The commander modules in the right column correspond with the modules in the Level. It was written to go together. Staff can better help their commanders when they have this perspective/training.

Equivalency	Suggested Order	100% Moderated	Region Commander Training (Electives)
	4a	discussion/assignment	Strategic Engagement with the Cadet Advisory Council
	8a	quiz/discussion/assignment	Region Commander Roles and Responsibilities
	9a	quiz/discussion/assignment	Selecting Members of the Board of Governors
	15a	quiz/discussion/assignment	Fleet Management
	15b	discussion/assignment	Logistics at the Region Level
	18a	quiz/discussion/assignment	Finances at the Region Level
	19a	quiz/discussion/assignment	Linking the Region to the Strategic Plan
	20a	quiz/discussion	Challenging Situations and Region Command

**PME / CAP College
Equivalency Verification**

Certificates

DD214

**Credentials Verification
Date (by ETO)**