



## MID-ATLANTIC REGION SUPPLEMENT 1

CAPR 60-3(i)

31 December 2025

APPROVED/J. KELLER/CAP/DO

Operations

### CAP EMERGENCY SERVICES TRAINING AND OPERATIONAL MISSIONS

CAPR 60-3(i), dated 26 December 2012, is supplemented as follows:

Added. Incident Commander Levels of Complexity definitions; identifies the training requirements and documentation for Incident Commander (IC) level 1 qualification and establishes the Mid-Atlantic Region Commander's Incident Commander Review Board.

Amended. The previous MAR IC 1 worksheet for MAR Supp 1 to CAPR 60-3(i) is rescinded.

Paragraph 1-14. Added. The IC qualification levels 3, 2, and 1 are of varying complexity and correspond to the type of incident for which CAP is activated

- a. A MAR Incident Commander level 3 (IC-3) is expected to handle missions on a "local" level involving an Area of Responsibility (AOR) within any wing (2-4 teams/aircraft).
- b. A MAR Incident Commander level 2 (IC-2) is expected to handle operations on a complex mission within any wing or multi-wing.
- c. A MAR Incident Commander level 1 (IC-1) handles the most complex missions that may involve multi-wing, multi-region or national operations.

The complexity and type of mission will dictate the size of the staff's activation, Incident Action Plans written, formal briefings, and the amount of inter-agency coordination needed.

Paragraph 2-2. d. (1) Added.

- (a) The MAR/CC will appoint a MAR Incident Commander Review Board (ICRB) to review and recommend the approval/disapproval of applicants who have completed all the training requirements for IC-1. The Board will be chaired by the MAR Deputy Chief of Staff for Operations or Director of Emergency Services and will consist of a minimum of two additional highly experienced IC-1s named by the commander.

Paragraph 2-2. f. Added.

Approval to train for the IC-1 specialty qualification within MAR must be wing commander nominated and approved by the MAR/CC, MAR Deputy Chief of Staff for Operations or Director of Emergency Services. To obtain approval, the trainee must have a current IC-2 specialty rating in e-Services OPS QUAL.

Paragraph 2-3. a. Added.

Within MAR, the following prerequisites must be met prior to initiating training for IC-1.

- (1) An IC-1 trainee shall have a minimum of two (2) years' experience as an IC-2. During that time, they must have acted as an IC-2 on two (2) entire wing, multi-wing or region level missions, either practice or actual.

Paragraph 2-4. d. Added.

- (1) A member seeking renewal of IC-1 must submit documentation showing that they acted as an IC-1 for a minimum of one (1) mission, actual or practice. It is highly recommended that the submitted documentation include documentation that justifies the need for an IC-1 level incident commander. This could include:
  - a. IAP documentation
  - b. Specific WIMRS Mission information that demonstrates IC-1 level scale and complexity
  - c. Other documents as submitted by IC-1 seeking renewal.

Paragraph 2-6. c. Added.

Members who transfer into the Mid-Atlantic Region or member wings with an IC-1 qualification may be requested to demonstrate acceptable proficiency to the MAR/CC, MAR Deputy Chief of Staff for Operations, or MAR Director of Emergency Services prior to performing as an IC-1 level. This will be accomplished by submitting their qualifications to the MAR Incident Commander Review Board (ICRB). The ICRB will review the member's qualifications and forward their recommendation to the MAR/CC for consideration.

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Commander

**ATTACHMENT 1**  
**Compliance Elements**

There are no compliance elements with this supplement.