

Approved: 17 July 2020



Post-COVID-19 Remobilization of the Membership Plan

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

Template Updated 8 June 2020

COVID-19 Remobilization of the Membership Plan – Phase II

This plan has been developed for Massachusetts Wing, using the template provided by the Civil Air Patrol National Headquarters to enter Phase II, Resuming One-Day Special Activities.

NOTE: *Deviations from the template are authorized, but should be coordinated by contacting the COVID-19 Planning Team at COVID-19Plans@capnhq.gov.*

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Narrative Summary of Coordination and Events To-Date in MA Wing Dated 13 July 2020:

Massachusetts Wing remobilized to Phase I on June 30, 2020. Massachusetts Wing's COVID-19 Remobilization Team, appointed by the Massachusetts Wing Commander, has continued to work together in preparation for safe entry into Phase II, Remobilization of the Membership Operational Plan.

The Commonwealth of Massachusetts has had a positive molecular test rate of less than 3% since 06 Jun 2020 & has been 1.6% - 2.0% since 18 Jun 2020. As of 10 Jul 2020, according to Johns Hopkins University's COVID-19 Resource Center, Massachusetts is thirteenth in the nation in regards to viral testing rate per 100,000 people.¹ Massachusetts' rate of hospitalization for COVID-19 cases has decreased 82% since its peak in April 2020. In regards to ICU headroom, as of 13 Jul 20, 53.3 % of the state's available COVID-19-appropriate ICU beds (including surge capacity) are unoccupied. The Massachusetts Department of Public Health publishes its "COVID-19 Dashboard" on a daily basis, providing daily & cumulative reports on confirmed & suspected cases, confirmed & suspected deaths due to COVID-19, molecular testing rate, hospitalizations, & ICU capacity (including surge).² A contact tracing initiative was announced by the Governor of Massachusetts on 3 Apr 2020 & is steadily increasing its reach throughout our state. Reaching out to contacts of confirmed positive COVID-19 patients has effectively helped to reduce the spread of the infection.

Massachusetts began Phase III of its four-stage reopening plan on 6 Jul 2020. The City of Boston started Phase III of Governor Baker's plan today 13 Jul 2020. The plan is entitled "*Reopening Massachusetts*."³ In Phase III of Governor Baker's Reopening Plan, meetings and groups of people are limited to no more than 25 people inside and no more than eight people within a 1,000 sq ft area inside. Therefore we will reduce CAP's number of allowable members from 50 to 25.

Sources

¹<https://coronavirus.jhu.edu/testing/states-comparison/testing-state-total-bypop>

²<https://www.mass.gov/info-details/covid-19-reponse-reporting>

³<https://www.mass.gov/info-details/reopening-massachusetts>

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc)

NOTE: Resuming one-day special activities will not be done before it has been deemed appropriate to resume regularly scheduled meetings (i.e., this will start in Phase II).

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.1.	Wing Commanders should review their wing calendar for previously-postponed and upcoming day-only events	Col Flaherty	6/30/2020	7/08/2020	7/08/2020	The MAWG calendar has been reviewed with Wing Programs Directors, prioritizing training plans/programs.
2.1.1.	Wing priorities for training events should be coordinated with unit commanders' needs	Col Flaherty	6/30/2020	7/08/2020	7/08/2020	Upon entry into Phase II, Wing plans for reinstating training events will be coordinated with unit commanders.
2.1.2.	Task staff officers to provide input on list of events and priorities:	Col Flaherty	6/30/2020	7/08/2020	6/30/2020	The Wing Commander requested this from staff officers via email. Letter A-II combines letters from MAWG's Directors of AE, CP, OPS, ES, PD, & Plans and Programs
2.1.2.1.	Director of Aerospace Education	Lt Col Rosenbaum Lipman	6/30/2020	7/03/2020	7/3/2020	Communicated via email.
2.1.2.2.	Director of Cadet Programs	Maj Silva	6/30/2020	7/08/2020	07/03/2020	Communicated via email.
2.1.2.3.	Director of Operations/Emergency Services	Lt Col Nelson	6/30/2020	7/08/2020	7/02/2020	Communicated via email.
2.1.2.4.	Director of Professional Development	Lt Col Horvath	6/30/2020	7/08/2020	7/01/2020	Communicated via email.
2.1.2.5.	Plans and Programs Officer	Lt Col Hood	6/30/2020	7/08/2020	07/04/2020	Communicated via email.
2.2.	Coordinate with subordinate unit leaders to deconflict calendar events to the greatest extent possible	Col Flaherty	6/30/2020	7/08/2020	7/08/2020	This will be an ongoing process as MAWG prepares to enter Phase II. The Wing Commander has, and will continue, to send out expectations to unit leaders.
2.3.	Publish updated event listings to the Wing calendar and promote these dates to the units for their planning and participation	Col Flaherty	6/30/2020	7/08/2020	7/08/2020	Upon entry into Phase II, updated training events will be published in the Wing calendar, with pertinent emails being sent to unit commanders and to MAWG members.
2.4.	Task the Director of Safety to coordinate with Activity Directors	Col Flaherty	6/30/2020	7/08/2020	7/02/2020	Pertinent safety memos have been and will continue to be sent out to Activity Directors via email.
NOTE:	<i>The term "Activity Directors" may include Incident Commanders that are directing exercises. Incident Commanders should use existing operational guidance for real-world missions and taskings. Use good judgement.</i>					
2.4.1.	Activity Directors will use Post-COVID-19 produced Risk Management (RM) forms to mitigate local risks	Capt Alexander	6/30/2020	7/08/2020	07/05/2020	Letter B-II

COVID-19 Remobilization of the Membership Plan – Phase II

2.4.2.	Activity Directors identify sources for face coverings, gloves, & sanitizer to use in case of a return to increased risk	Lt Col Maffei	6/30/2020	7/08/2020	6/30/2020	Issued to MAWG HQ, aircraft & units: surgical face masks, hospital grade disinfectant, hand sanitizer, no-touch thermometers, and nitrile gloves in varying sizes.
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Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.5.	Task the Health Service Officer to coordinate with Activity Directors	Col Flaherty	6/30/2020	7/08/2020	6/30/2020	Completed via a telephone conversation on 30 June 2020
2.5.1.	Health Service Officers consider screening with no-touch thermometers at events (if such equipment is available and practical)	Lt Col Maffei	6/30/2020	7/08/2020	7/03/2020	Letter C-II
2.5.2.	Health Service Officers remind members that identify as High-risk to remain home, but participate virtually	Lt Col Maffei	6/30/2020	7/08/2020	7/03/2020	Letter D-II
2.5.3.	Health Service Officers ensure that there is a cleaning/sanitizing plan for commonly touched surfaces, a hand washing plan, a face covering plan, a temperature check plan (either performed prior to entering the activity with a no-touch thermometer or performed at home prior to coming to the activity), and a social distancing plan.	Lt Col Maffei	6/30/2020	7/08/2020	7/03/2020	Letter C-II outlines the policies and procedures regarding no-touch temperature screening. Letter E-II, written jointly by the Wing Director of Safety and the Wing Medical Officer outlines the policies and procedures for social distancing, cleaning/sanitizing of commonly touched surfaces, hand washing and the use of face coverings.
2.5.4.	Units will ensure no more than 50 members are together at gatherings. Squadrons with more than 50 members must submit a plan on how they will comply with restrictions	Capt Alexander	6/30/2200	7/08/2020	07/06/2020	Letter F-II is pertinent for both unit gatherings & Wing events, describing CAP's Phase II restriction of gatherings to ≤ 25 members. Squadrons with $>$ than 25 members have been instructed to submit a plan on how they will comply with restrictions.
2.6.	Ensure Activity Directors have plans in place to communicate last-minute cancellations of events to participants	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	Letter F-II also instructs Unit Commanders and Activity Directors to have plans in place to communicate last-minute cancellations of events.
2.7.	Ensure Activity Directors have plans in place to conduct verification of local public health guidance, local weather, and any	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	Letter F-II also instructs Unit Commanders and Activity Directors to have plans in place to conduct verification of local public health guidelines, local

Plan Completed By: Col John S. Flaherty
 Last Updated: 16 July 2020
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MA Wing
 Page 4 of 6

COVID-19 Remobilization of the Membership Plan – Phase II

	other information that may lead to event cancellation (Continuation Check)					weather, and any other information that could lead to event cancellation (Continuation Check).
2.7.1.	45 Days Prior Continuation Check	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As outlined in Letter F-II
2.7.2.	14 Days Prior Continuation Check	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As outlined in Letter F-II
2.7.3.	7 Days Prior Continuation Check	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As outlined in Letter F-II
2.7.4.	1 Day Prior Continuation Check	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As outlined in Letter F-II
2.7.5.	Day-Of Continuation Check	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As outlined in Letter F-II

COVID-19 Remobilization of the Membership Plan – Phase II

Phase II: Resuming One-Day Special Activities (AE Events, SAREXs, etc; continued)

Item#	Task	OPR/Assigned Personnel	Date Tasked	Suspense	Date Completed	Notes
2.8.	Ensure Unit Commanders are aware of and following the same procedures for unit-only single-day activities (i.e., they are the Activity Director for the purposes of this checklist, for unit events)	Capt Alexander	6/30/2020	7/08/2020	07/06/2020	As per above, Letter F-II will be sent out to all Unit Commanders as well as to all Activity Directors and will incorporate guidelines for both unit-only and Wing single-day events.
2.9.	Email this plan to signal intentions to resume single-day events to the CAP COVID-19 Planning Team at COVID-19Plans@capnhq.gov , and copy the Region Commander	Col Flaherty	6/30/2020	7/08/2020		MAWG's Phase II Plan for resuming single-day events both at the Squadron and Wing level will be emailed to the CAP COVID-19 Planning Team. The Northeast Region Commander will be copied on this email.
2.9.1.	Briefly describe/summarize previous coordination accomplished (i.e., 2.1 through 2.8 above)	Col Flaherty	6/30/2020	7/08/2020	7/08/2020	MAWG's COVID-19 Remobilization Team members have worked together to complete all taskings required prior to requesting transition to Phase II of CAP's COVID-19 Remobilization Operations Plan. We are closely monitoring the state's daily statistics and Governor's guidance in the event changes need to be made.
2.9.2.	Verify no jurisdictional restrictions are in place from State or Local Governments	Lt Col Maffei	6/30/2020	7/08/2020	7/03/2020	Letter G-II: MAWG must comply with all directives from the Massachusetts Department of Public Health & the Governor. Since 16 March 2020, local Boards of Health within our state have been following these same guidelines without additional restrictions.
2.9.3.	Set date to resume one-day special activities	Col Flaherty	6/30/2020	6/30/2020	7/16/2020	Date to resume one-day activities upon plan approval by the CAP COVID-19 Planning Team and continued favorable COVID-19 statistics is to be Friday, 7/17/2020.
2.9.4.	Receive approval from the CAP COVID-19 Planning Team to resume one-day special activities. Plan for one-week lead time.	Col Flaherty	6/30/2020	07/15/2020	To be determined	
2.10.	Publish the date that one-day special activities will resume to subordinate units	Col Flaherty	6/30/2020	07/15/2020	To be determined	This will be published once MAWG obtains approval from the CAP COVID-19 Planning Team

COVID-19 Remobilization of the Membership Plan – Phase II

2.11.	Task Wing Director of Operations to communicate the following to subordinate units	Col Flaherty	6/30/2020	7/08/2020	6/30/2020	Completed via email
2.11.1.	Identify flight operations permitted during Remobilization Phase II	Lt Col Nelson	6/30/2020	7/08/2020	07/10/2020	Letter H-II
2.11.2	Identify requirements (Currency, etc) for Senior members	Lt Col Nelson	6/30/2020	7/08/2020	07/10/2020	Letter H-II
2.11.3	Identify cadet training requirements that may be different than Phase I requirements	Lt Col Nelson	6/30/2020	7/08/2020	07/10/2020	Letter H-II
2.11.4	Identify cleaning standards for aircraft and vehicles before and after use	Lt Col Nelson	6/30/2020	7/08/2020	07/10/2020	Letter H-II



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5 July 2020

To: All Subordinate Units, and all Activity Directors, MAWG, CAP
From: Director of Safety, MAWG, CAP
Regarding: MAWG Remobilization Plan phase II: Use of Risk management forms

Introduction: MAWG, CAP is developing the criteria for Phase II remobilization so we can resume regularly scheduled meetings and single day events in accordance with state and federal guidance.

As we continue the process of Remobilization it is required that we use the CAP Safety Risk Management process as defined in CAPR 160-1, Civil Air Patrol Safety Program, in all of our planned activities. Each unit must complete the appropriate Risk Management (RM) review (CAPF 160 Deliberate Risk Assessment Worksheet, CAPF 160S- Real Time Risk Assessment Worksheet and/or CAPRHL- Hazard Listing Worksheet) for all activities as defined in paragraph 3.3. Each review must include assessments for Covid-19 and all mitigation efforts for the defined risks. This includes the identification of Personal Protective Equipment (PPE) which includes but is not limited to gowns, face masks, face shields, gloves, temperature reading devices, or other equipment needed for the activities to reduce the risk of COVID-19 exposure. If the required PPE as defined in the activity Risk Assessment is not available, the activity will not be conducted.

Subordinate units and activity directors of CAP special activities and events should utilize the following attachments:

Attachment A: Checklist for health & safety measures at CAP Meetings and Special Activities

Attachment B: Supply sources for public health & safety items

Attachment C: Safety Briefing Material

Respectfully submitted this 5th day of July 2020 by the Director of Safety,

Todd Alexander, Capt, CAP
Director of Safety, MAWG, CAP

ATTACHMENT A

POST-COVID-19 HEALTH & SAFETY RISK MANAGEMENT CHECKLIST FOR USE AT ALL CAP EVENTS INCLUDING MEETINGS AND SPECIAL ACTIVITIES

- _____ Directors of Special Activities/Events will review CAPFs 160, 160S, and 160 HL to be sure that COVID-19 risks are considered and mitigated.
- _____ Members will be reminded to stay home if they feel ill and/or if they have a temperature of $\geq 100.4^{\circ}\text{F}$.
- _____ Members who self-identify as high-risk will be reminded to stay home and participate virtually.
- _____ Special activity directors must consult with the Wing Medical Officer to confirm that public health guidance allows for the activity to proceed as planned.
- _____ Preceding entry to any CAP meeting or special activity or event, there must be a controlled entry point at which each individual's temperature is checked in accordance with CAP NHQ and MAWG directives.
- _____ Adequate hand soap and water must be available for frequent handwashing of all participating CAP members and guests.
- _____ Disposable paper products such as paper towels must be available in adequate supply for drying of hands and cleaning of surfaces when applicable.
- _____ Trash barrels with liners must be adequate and visible for proper disposal of paper goods and cleaning wipes.
- _____ Use of a hand sanitizer containing at least 60% isopropyl alcohol may be used in place of soap and water. Paper towels are not needed for this option.
- _____ Each participant is expected to have a face covering on at all times. It is suggested that at each meeting or special activity, there is a supply of additional face coverings in case a member's covering gets damaged or soiled.
- _____ Reusable or latex-free disposable gloves must be available for use by the temperature screener, for those individuals doing surface cleaning, and for those who are handling the trash. The gloves should fit properly.
- _____ Follow the manufacturer's guidelines for cleaning and disinfecting electronic devices and have the appropriate products on hand.
- _____ For hard surfaces, have soap and water and paper products available to do an initial wash-down of high touch surfaces such as doorknobs, handles, light switches, tables, desks, hard-backed chairs, faucets, sinks, countertops, and toilets. Use an EPA-approved disinfectant, an alcohol solution containing at least 70% isopropyl alcohol, or diluted bleach (1/3rd cup bleach mixed into 1 gallon of water).
- _____ Never mix cleaning products. Always have adequate ventilation.
- _____ For the isopropyl alcohol solution and diluted bleach mixture: a competent senior member must be responsible for making this solution or mixture. The container must be clearly labeled with date made, the specific content, and the name of the responsible senior member. The unit commander or special activity director are responsible for overseeing these processes.

ATTACHMENT B

SUPPLY SOURCES FOR UNIT MEETINGS & FOR CAP SPECIAL ACTIVITIES/EVENTS

A. “No-Touch Infrared Thermometers

Each unit will be supplied with one infrared, “no-touch” thermometer. Each unit will be responsible for its upkeep and for maintaining an adequate supply of batteries. In the case of a CAP special activity, the activity director can borrow a unit or Wing’s thermometer.

B. Hand soap and water

It is the responsibility of the unit or special activity director to procure adequate soap and water for all participants. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

C. Disposable Paper Products

Each unit and/or CAP special activity or event director is responsible for assuring an adequate supply of paper towels and toilet paper. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

D. Trash Barrels and Liners

These are readily accessible and the responsibility of units and/or special activity directors. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

E. Hand Sanitizer Containing at least 60% isopropyl alcohol

The MAWG Medical Officer has a limited supply of hand sanitizer for each unit. Remember that soap and water is a more accessible and more cost-effective means for handwashing.

F. Face Coverings

Per the Commonwealth of Massachusetts, it is mandatory that every member of MAWG, CAP must have a face covering. If cloth, it must be able to be washed daily. The MAWG Medical Officer has procured a supply of surgical face masks to be used if a member’s cloth face covering becomes damaged or soiled.

G. Reusable or Latex-Free Disposable Gloves (such as nitrile gloves)

I would suggest that, if using disposable gloves, each unit or CAP special activity/event procure a supply of 50-100 pair of medium, large, and extra-large gloves. The MAWG Medical Officer is slowly accumulating a supply of gloves. Remember that only a select few need to use gloves during meetings and special events.

H. Commercial Surface Disinfectants:

The MAWG Medical Officer has procured 1 cannister of 160 hospital-grade disinfecting wipes per unit within MAWG with an additional supply for CAP special activities/events.

I. \geq 70% Isopropyl Alcohol Solution and/or Diluted Bleach

It is the responsibility of the unit and/or CAP special event/activity director to procure these.

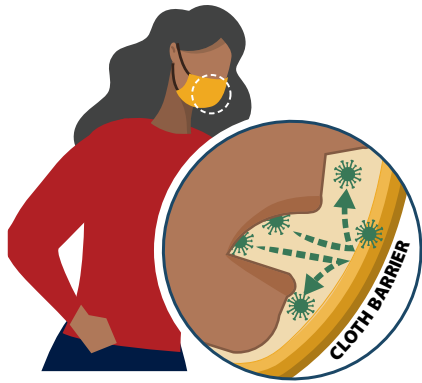
ATTACHMENT C

How to Safely Wear and Take Off a Cloth Face Covering

Accessible: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

WEAR YOUR FACE COVERING CORRECTLY

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Do not place a mask on a child younger than 2



USE THE FACE COVERING TO PROTECT OTHERS

- Wear a face covering to protect others in case you're infected but don't have symptoms
- Keep the covering on your face the entire time you're in public
- Don't put the covering around your neck or up on your forehead
- Don't touch the face covering, and, if you do, clean your hands

FOLLOW EVERYDAY HEALTH HABITS

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available



TAKE OFF YOUR CLOTH FACE COVERING CAREFULLY, WHEN YOU'RE HOME

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place covering in the washing machine
- Wash your hands with soap and water



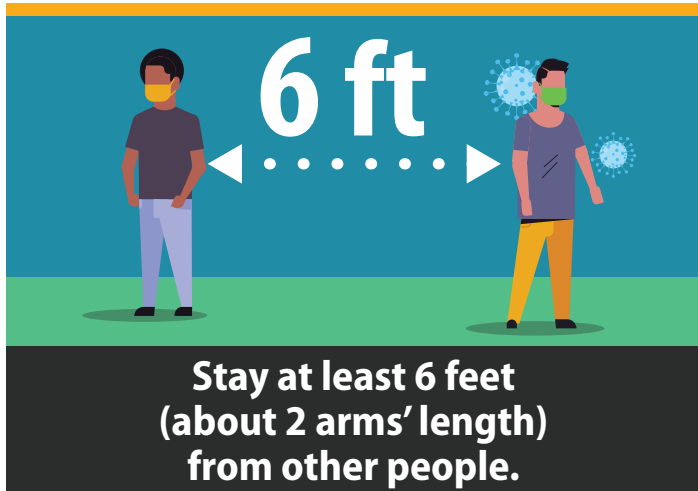
Cloth face coverings are not surgical masks or N-95 respirators, both of which should be saved for health care workers and other medical first responders.

For instructions on making a cloth face covering, see:

[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)

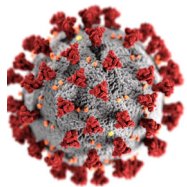
Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



cdc.gov/coronavirus

What you should know about COVID-19 to protect yourself and others



Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.



Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.



Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.



Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.



Prevent the spread of COVID-19 if you are sick

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.



Know your risk for severe illness

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.





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2 July 2020

To: All Squadrons, Massachusetts Wing, CAP
From: Director of Safety and Medical Officer, MAWG, CAP
Regarding: MAWG Remobilization: Temperature Screening Prior to any CAP Activity

To Activity Directors and to Unit Commanders,

At the current time, given the COVID-19 pandemic, Civil Air Patrol (CAP) National Headquarters Remobilization Operations Plan advises that all members and guests will have a temperature screen prior to being admitted to any CAP event including meetings and special activities. Every squadron and aircraft in Massachusetts Wing has been supplied with one infrared, no-touch thermometer. There are two distinct options in this regard:

Option 1: The member or guest will voluntarily have his/her temperature taken via infrared "no touch" technology at a controlled entry point prior to entering the meeting or special activity. Only senior members are authorized to take temperatures at this designated screening area. The screener will then proceed as follows:

"How are you feeling today? Do you have any flu-like symptoms?"

If the person replies that they are not feeling well, inform the individual that they should not participate today and ask the person to leave the screening area and return home. If the person states that they are feeling well, invite the person to have a voluntary temperature check. If the temperature is $\geq 100.4^{\circ}\text{F}$, have that individual wait in a designated area for five minutes, then recheck the temperature. If it is still $\geq 100.4^{\circ}\text{F}$, that member will be handed a card informing them that they are being recommended for non-entry into the building and/or CAP event. If the temperature is $< 100.4^{\circ}\text{F}$, the individual will be admitted to the CAP event.

Option 2: The member or guest does not want to have a temperature check prior to entry to the CAP event. In this case, the individual will be handed a card informing them that they are being recommended for non-entry into the building and/or CAP event.

In accordance with CAP NHQ's directive entitled Civil Air Patrol Covid-19 Temperature Screening Guideline (April 30, 2020), in all cases of entry into the CAP event, a colored indicator should be placed on the person's ID badge or other prominent location indicating that they have passed the wellness/temperature guidelines. In all cases of recommended "non-entry" into the building and/or CAP event, guidelines, the guest or member may elect to speak with the local unit commander, activity director, incident command, or health services officer for an appeal or for more information.

Civil Air Patrol National Headquarters has provided detailed instructions for temperature screening, including appropriate set up, surface cleaning, thermometer sanitizing, face covering, wearing of gloves by screener, social distancing, signage, and hand sanitizing procedures. Here is the link:

https://www.gocivilairpatrol.com/media/cms/CAP_COVID_19_Temperature_Screening__29C5E049DA530.pdf

Respectfully submitted this 2nd day of July 2020 by MAWG Medical Officer

LouAnn Maffei-Iwuc, Lt Col, CAP
Medical Officer, MAWG, CAP



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2 July 2020

To: All Members, MAWG, CAP
From: Health Services Officers, MAWG, CAP
Regarding: Groups who are at higher risk of severe illness due to COVID-19 infection

The purpose of this memorandum, first and foremost, is to encourage CAP members that are at higher risk of contracting severe illness secondary to COVID-19 infection to remain at home and participate in CAP meetings and events virtually.

Here is a statement from CAP NHQ in regard to the designation of "High Risk:"

"With regard to CAP members, this designation is not "legal" term, it is an indicator of the level of potential risk the member might be carrying. Each member must self-assess his or her own health status and make a personal decision about their risk level. Recognizing that participating in certain activities during the pandemic period at any Phase could put the member at risk for becoming infected, each member self-assessing his or her health risks as in the higher risk category must make a personal decision about participation. Clearly, there are individuals who are over age 65 whose actual risk status is much lower than other individuals who are much younger. It is strongly recommended that members who might be considered high risk consult with their own personal medical provider before returning to participation in in-person CAP activities. Including age 65 as a potential indicator of a high-risk status reflects the observation that a higher percentage of those becoming infected with COVID-19 who are over age 65 have experienced severe illness and a higher mortality rate than other younger individuals. However, this includes a large number of individuals whose health is clearly impaired and who are living in high risk environments (e.g. nursing homes). Wing Commanders and ICs are free to accept members self-assessments as to their risk status and allow such members to participate as needed. Obviously, if a member's self-assessment is patently erroneous (e.g. the member is clearly at higher risk than his or her self-assessment would indicate), the Commander or IC would need to act accordingly, limiting the member's participation. This is analogous to situations where members request being deployed in situations where their physical or emotional status would clearly not be adequate for the demands of the task."

On the following page, you will find a synopsis of the Center for Disease Control (CDC)'s listing of groups who are at higher risk for developing severe illness due to COVID-19 infection.

CDC Delineation:

Those Who Are at Higher Risk for Developing Severe Illness Due to COVID-19 infection:

Asthma: Moderate-to-Severe

Chronic Kidney Disease Being Treated with Dialysis

Chronic Lung Disease: such as chronic obstructive pulmonary disease (COPD) including emphysema, chronic bronchitis, cystic fibrosis, idiopathic pulmonary fibrosis

Diabetes: Type I, Type II & gestational (during pregnancy)

Hemoglobin Disorders: sickle cell disease, thalassemia disease

Immunocompromised: bone marrow organ transplant recipient, immune deficiency disorders, on chemotherapy for cancer, HIV with a low CD4 cell count or not on HIV treatment, prolonged use of corticosteroids, on biologics such as Humira.™ Many conditions & treatments can cause a person to have a weakened immune system. If unsure, consult your medical specialist

Residents of Nursing Homes and Long-Term Care Facilities: Many cases of COVID-19 infection have occurred among residents in these facilities. The inherent communal nature of these facilities is one causative factor. Also, many of the residents are elderly & have underlying medical conditions.

Serious Heart Conditions: cardiomyopathies, congenital heart disease, coronary artery disease, heart failure, pulmonary hypertension

Chronic Liver Disease: including chronic hepatitis & cirrhosis

People aged 65 years or older: Of this age group, according to the CDC, the risk of death is highest among those 85 years or older.

Severe Obesity: defined as having a body mass index (BMI) of 40 or above

“

Submitted this 2nd day of July 2020 by MAWG Medical Officer

LouAnn Maffei-Iwuc, Lt Col,
Medical Officer, MAWG, CAP



30.

HEADQUARTERS

CIVIL AIR PATROL MASSACHUSETTS WING

United States Air Force Auxiliary

Patrick Loop, Bldg. 1121, Hanscom AFB, MA 01731 (781)
225-6540 Mail to: PO Box 656, Bedford, MA 01730



2 July 2020

To: All Subordinate Units, and all Activity Directors, MAWG, CAP
From: Director of Safety, MAWG, CAP and Medical Officer, MAWG, CAP
Regarding: MAWG Remobilization Plan: Health education & public health measures

Introduction: The purpose of this memo is to educate all members of MAWG, CAP in regard to COVID-19. Disease prevention is crucial during this public health emergency.

Coronavirus Disease 2019 Pandemic: There are many types of coronaviruses, some of which cause the common cold. A new or "novel" coronavirus, not previously identified in humans, was causing an outbreak of infection in Wuhan, China in late 2019. As the outbreak of infection progressed, the World Health Organization officially named this disease coronavirus disease 2019, abbreviated to COVID-19. COVID-19 is a pandemic. That is, a large number of people are infected over multiple countries or continents.

Transmission: The primary means of contracting coronavirus disease 2019 (COVID-19) is human-to-human. When an infected person coughs, sneezes, or even talks, respiratory droplets are released into the air. These droplets can land in another person's eyes, nose, or mouth or even be inhaled into the lungs. The infected droplets can also land on surfaces. Many infected people, including children, have no symptoms of illness and do not know that they are infected.

Be vigilant for symptoms and stay home if you feel sick.

The Importance of Handwashing: Avoid touching your eyes, mouth, and nose with unwashed hands. Wash your hands often using soap and water. This is particularly important after blowing your nose or sneezing or coughing. Wash for at least 20 seconds, covering all surfaces of your hands. If soap and water are not readily available, use a hand sanitizer that contains at least 60% isopropyl alcohol. Make sure that you cover all surfaces of your hands and rub them together until they are dry.

The Six-Foot Rule and Social Distancing: The virus is more likely to spread from an infected person to a non-infected person via close contact. Remember that some people are infected but have no symptoms. Remaining at least six feet apart lessens the risk of contracting or spreading COVID-19. Avoid contact with people who are ill, even in your home.

Cloth Face Cover or Surgical Mask: All Massachusetts residents (with the few exceptions listed below, are Required to cover their nose and mouth when they cannot maintain six feet of social distance in public. The purpose is to protect others in case that you are infected. Face coverings are required in grocery and convenience stores, pharmacies, department stores, and in all business facilities that are currently open. They are required outdoors if you cannot maintain social distancing. Healthcare workers have priority access to surgical face masks. Here is a link that you can use to make a face covering that does not require a sewing machine: <https://youtu.be/Mgp7DSGN33k> Face coverings need to be washed daily.

Who Should Not Wear a Face Covering: Children under the age of 2 years, anyone who is having trouble breathing, any person who is unconscious, or any incapacitated individual who is unable to remove the face covering without assistance.

Cover Coughs and Sneezes: If you are in a private setting without a face covering on, cover your nose and mouth with a tissue if you need to cough or sneeze or use the inside of your elbow. Throw the tissue in the trash. Immediately wash your hands.

Sanitation of High Touch Areas Daily: In homes CAP meeting places, and at CAP special activities and events, this includes the following: electronics (phones, touch screens, keyboards, remote controls), bathroom and kitchen facilities (faucets, sinks, toilets, countertops) as well as doorknobs, handles, light switches, tables, desks, and hard-backed chairs. The following CDC link provides very detailed surface sanitation guidelines: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html> Synopsis: Wear reusable or disposable latex-free gloves for routine cleaning and disinfection. Have proper ventilation. For electronics, consider wipeable covers when applicable. Follow the manufacturer's instructions for cleaning and disinfecting these items. For other hard surfaces as listed above: first clean with soap and water to remove dirt and other impurities. Then wash with a suitable disinfectant. The Environmental Protection Agency (EPA) literally has hundreds of approved disinfectants for use during this pandemic. Here is the link to approved commercial products: <https://www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2> Alcohol solutions with at least 70% isopropyl alcohol may be used as a disinfectant. Diluted household bleach solutions may be used if appropriate for the surface. To make a bleach solution, mix 1/3rd cup bleach per gallon of water. Leave the solution on the surface for at least one minute. Never mix household bleach with ammonia or any other cleanser. Always have proper ventilation.

Activity Directors and Unit Commanders responsible for single-day events should utilize the following attachments:

Attachment A: Checklist for health & safety measures at CAP Meeting & Special Events

Attachment B: Supply sources for public health & safety items

Attachment C: Safety Briefing Material

Respectfully submitted this 2nd day of July 2020 by the Director of Safety and the

LouAnn Maffei-Iwuc, Lt Col, CAP
Medical Officer, MAWG

Todd Alexander, Capt, CAP
Director of Safety, CAP

ATTACHMENT A

POST-COVID-19 HEALTH & SAFETY RISK MANAGEMENT CHECKLIST FOR USE AT ALL CAP EVENTS INCLUDING MEETINGS AND SPECIAL ACTIVITIES

_____ Directors of Special Activities/Events will review CAPFs 160, 160S, and 160L to be sure that COVID-19 risks are considered and mitigated.

_____ Members will be reminded to stay home if they feel ill and/or if they have a temperature of $\geq 100.4^{\circ}\text{F}$.

_____ Members who self-identify as high-risk will be reminded to stay home and participate virtually.

_____ Activity Directors must consult with the Wing Medical Officer to confirm that public health guidance allows for the activity to proceed as planned.

_____ Preceding entry to any CAP meeting or special activity or event, there must be a controlled entry point at which each individual's temperature is checked in accordance with CAP NHQ and MAWG directives.

_____ Adequate hand soap and water must be available for frequent handwashing of all participating CAP members and guests.

_____ Disposable paper products such as paper towels must be available in adequate supply for drying of hands and cleaning of surfaces when applicable.

_____ Trash barrels with liners must be adequate and visible for proper disposal of paper goods and cleaning wipes.

_____ Use of a hand sanitizer containing at least 60% isopropyl alcohol may be used in place of soap and water. Paper towels are not needed for this option.

_____ Each participant is expected to have a face covering on at all times. It is suggested that at each meeting or special activity, there is a supply of additional coverings in case a member's covering gets damaged or soiled.

_____ Reusable or latex-free disposable gloves must be available for use by the temperature screener, for those individuals doing surface cleaning, and for those who are handling the trash. The gloves should fit properly.

_____ Follow the manufacturer's guidelines for cleaning and disinfecting electronic devices and have the appropriate products on hand.

_____ For hard surfaces, have soap and water and paper products available to do an initial wash-down of high touch surfaces such as doorknobs, handles, light switches, tables, desks, hard-backed chairs, faucets, sinks, countertops, and toilets. Use an EPA-approved disinfectant, an alcohol solution containing at least 70% isopropyl alcohol or diluted bleach (1/3rd cup bleach mixed into 1 gallon of water).

_____ Never mix cleaning products. Always have adequate ventilation..

_____ For the isopropyl alcohol solution and diluted bleach mixture: a competent senior member must be responsible for making this solution or mixture. The container must be clearly labeled with date made, the specific content, and the name of the responsible senior member. The unit commander or special activity director are responsible for overseeing these processes.

ATTACHMENT B: SUPPLY SOURCES FOR UNIT MEETINGS & FOR MAWG SPECIAL EVENTS

A. “No-Touch Infrared Thermometers : supplied by MAWG

Each unit will be supplied with one infrared, “no-touch” thermometer. Each unit will be responsible for its upkeep and for maintaining an adequate supply of batteries. In the case of a CAP special activity, the activity director can borrow a unit or Wing’s thermometer.

B. Hand soap and water

It is the responsibility of the unit or special activity director to procure adequate soap and water for all participants. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

C. Disposable Paper Products

Each unit and/or CAP special activity or event director is responsible for assuring an adequate supply of paper towels and toilet paper. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

D. Trash Barrels and Liners

These are readily accessible and the responsibility of units and/or special activity directors. If there is difficulty procuring these items, notify the MAWG Medical Officer with a two-week lead time.

E. Hand Sanitizer Containing at least 60% isopropyl alcohol: supplied by MAWG

The MAWG Medical Officer has a limited supply of hand sanitizer for each unit. Remember that soap and water is a more accessible and more cost-effective means for handwashing.

F. Face Coverings: Extra box supplied by MAWG

Per the Commonwealth of Massachusetts, it is mandatory that every member of MAWG, CAP must have a face covering. If cloth, it must be able to be washed daily. The MAWG Medical Officer has procured a supply of surgical face masks to be used if a member’s cloth face covering becomes damaged or soiled.

G. Reusable or Latex-Free Disposable Gloves (such as nitrile gloves) : Supplied by MAWG

I would suggest that, if using disposable gloves, each unit or CAP special activity/event procure a supply of 50-100 pair of medium, large, and extra-large gloves. The MAWG Medical Officer is slowly accumulating a supply of gloves. Remember that only a select few need to use gloves during meetings and special events.

H. Commercial Surface Disinfectants: Supplied by MAWG

The MAWG Medical Officer has procured 1 cannister of 160 hospital-grade disinfecting wipes per unit within MAWG with an additional supply for CAP special activities/events.

I. ≥ 70% Isopropyl Alcohol Solution and/or Diluted Bleach

It is the responsibility of the unit and/or CAP special event/activity director to procure these. ‘

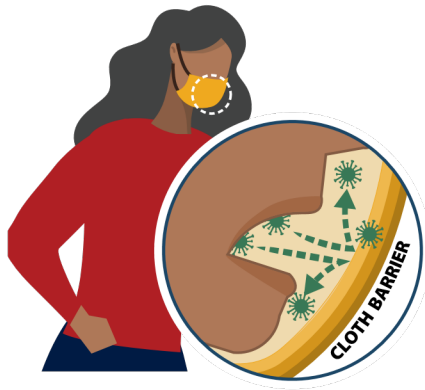
ATTACHMENT C BELOW

How to Safely Wear and Take Off a Cloth Face Covering

Accessible: <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>

WEAR YOUR FACE COVERING CORRECTLY

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily
- Do not place a mask on a child younger than 2



USE THE FACE COVERING TO PROTECT OTHERS

- Wear a face covering to protect others in case you're infected but don't have symptoms
- Keep the covering on your face the entire time you're in public
- Don't put the covering around your neck or up on your forehead
- Don't touch the face covering, and, if you do, clean your hands

FOLLOW EVERYDAY HEALTH HABITS

- Stay at least 6 feet away from others
- Avoid contact with people who are sick
- Wash your hands often, with soap and water, for at least 20 seconds each time
- Use hand sanitizer if soap and water are not available



TAKE OFF YOUR CLOTH FACE COVERING CAREFULLY, WHEN YOU'RE HOME

- Untie the strings behind your head or stretch the ear loops
- Handle only by the ear loops or ties
- Fold outside corners together
- Place covering in the washing machine
- Wash your hands with soap and water

Cloth face coverings are not surgical masks or N-95 respirators, both of which should be saved for health care workers and other medical first responders.

For instructions on making a cloth face covering, see:

[cdc.gov/coronavirus](https://www.cdc.gov/coronavirus)



Stop the Spread of Germs

Help prevent the spread of respiratory diseases like COVID-19.



Stay at least 6 feet
(about 2 arms' length)
from other people.



Cover your cough or sneeze with a
tissue, then throw the tissue in the
trash and wash your hands.



When in public, wear a
cloth face covering over
your nose and mouth.



Do not touch your
eyes, nose, and mouth.



Clean and disinfect
frequently touched
objects and surfaces.



Stay home when you are sick,
except to get medical care.



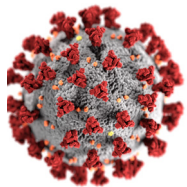
Wash your hands often with soap
and water for at least 20 seconds.



cdc.gov/coronavirus

316917-A May 13, 2020 11:00 AM

What you should know about COVID-19 to protect yourself and others



Know about COVID-19

- Coronavirus (COVID-19) is an illness caused by a virus that can spread from person to person.
- The virus that causes COVID-19 is a new coronavirus that has spread throughout the world.
- COVID-19 symptoms can range from mild (or no symptoms) to severe illness.



Know how COVID-19 is spread

- You can become infected by coming into close contact (about 6 feet or two arm lengths) with a person who has COVID-19. COVID-19 is primarily spread from person to person.
- You can become infected from respiratory droplets when an infected person coughs, sneezes, or talks.
- You may also be able to get it by touching a surface or object that has the virus on it, and then by touching your mouth, nose, or eyes.



Protect yourself and others from COVID-19

- There is currently no vaccine to protect against COVID-19. The best way to protect yourself is to avoid being exposed to the virus that causes COVID-19.
- Stay home as much as possible and avoid close contact with others.
- Wear a cloth face covering that covers your nose and mouth in public settings.
- Clean and disinfect frequently touched surfaces.
- Wash your hands often with soap and water for at least 20 seconds, or use an alcohol-based hand sanitizer that contains at least 60% alcohol.



Practice social distancing

- Buy groceries and medicine, go to the doctor, and complete banking activities online when possible.
- If you must go in person, stay at least 6 feet away from others and disinfect items you must touch.
- Get deliveries and takeout, and limit in-person contact as much as possible.



Prevent the spread of COVID-19 if you are sick

- Stay home if you are sick, except to get medical care.
- Avoid public transportation, ride-sharing, or taxis.
- Separate yourself from other people and pets in your home.
- There is no specific treatment for COVID-19, but you can seek medical care to help relieve your symptoms.
- If you need medical attention, call ahead.



Know your risk for severe illness

- Everyone is at risk of getting COVID-19.
- Older adults and people of any age who have serious underlying medical conditions may be at higher risk for more severe illness.





HEADQUARTERS
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6 July 2020

To: All Subordinate Units, Activity Directors and Unit Commanders, MAWG, CAP
From: Director of Safety, MAWG, CAP
Regarding: MAWG Remobilization Plan Phase II: Unit gatherings and Wing events

Introduction: The purpose of this memo is to establish guidelines for Unit gatherings and Wing events during Phase II of remobilization.

Indoor gatherings are currently restricted by the State of MA to 25 members or less. Squadrons with more than 25 members must submit a plan describing how they will comply with this restriction.

Outdoor gatherings are restricted by CAP Phase II regulations to no more than 50 members.

See MA regulation as of July 6 below:

Indoor gatherings are limited to 8 persons per 1,000 square feet of accessible, indoor floor space and never more than 25 persons in a single enclosed, indoor space.

Outdoor gatherings in enclosed, permitted or leased spaces are limited to 25% of the maximum permitted occupancy of the facility or 8 persons per 1,000 square feet and never more than 100 persons in a single outdoor space that is enclosed, permitted or leased.

Outdoor gatherings in unenclosed spaces are not subject to capacity limitations.

Notice of Change or cancellation of an activity: Until 7 days prior to the event notice of a change or cancellation may be emailed to all registered event participants with a request to acknowledge receipt of the notice. Registered participants that do not acknowledge should be called. Less than 7 days prior to the event notice of change or cancellation requires a call down of all registered participants. Initial activity announcements must state how changes or cancellation of the event will be communicated.

Activity directors shall verify local public health guidance, weather and any other information that may lead to an event cancellation. Activity directors must also consult with the Wing Medical Officer to confirm that public health guidance allows for the activity to proceed as planned. Continuation Checks must be conducted prior to the activity at 45 days, 14 days, 7 days, 1 day and day-of the activity.

Unit Commanders shall follow the same guidelines listed above for unit-only single day activities. Unit Commanders are considered the Activity Director for the purposes of this memo regarding single day unit events.

Respectfully submitted this 6th day of July 2020 by the Director of Safety, MAWG, CAP

Todd Alexander, Capt, CAP
Director of Safety, MAWG, CAP



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3 July 2020

To: Col John Flaherty, Commander, MAWG, CAP
From: Lt Col LouAnn Maffei-Iwuc, Medical Officer, MAWG, CAP
Regarding: Verification of State and Local Health Guidance During the Pandemic

2.9.2 The Commonwealth of Massachusetts' town and city Boards of Health memorandums and other pertinent information regarding COVID-19 health and safety policies have been monitored by the MAWG Medical Officer in those locations at which squadron meetings are held, CAP aircraft are situated, and where ground search and training takes place. This information has been and will continue to be made available to the Massachusetts Wing Commander.

As of 3 July 2020, all Massachusetts' towns and cities are following the guidelines of the Massachusetts Department of Public Health and the Governor of Massachusetts.

Monitoring is an ongoing process. Any changes in the current status of local and state ordinances in regard to COVID-19 health and safety regulations will be communicated to the MAWG Commander by the MAWG Medical Officer.

Respectfully submitted this 3rd day of July 2020

LouAnn Maffei-Iwuc, Lt Col, CAP
Medical Officer, MAWG, CAP

ATTACHMENT B

Report from MAWG Wing Medical Officer to MAWG Commander Updated 2 July 2020

Location in the Commonwealth of Massachusetts	MAWG Medical Officer Review: Check state and local health guidance regarding gatherings. Do they differ or are they the same?	Unit Commander Questionnaire: Do local governments have more restrictive social- distancing guidelines than those at the state level?	MAWG Medical Officer: Have you verified that there are no jurisdictional restrictions in place from State or Local Government? Have you reported this to the Wing Commander?
MA 001: Bedford	The same	No	Yes/Yes
MA 002: Boston	The same	No	Yes/Yes
MA 005: Bridgewater	The same	No	Yes/Yes
MA 007: Worcester	The same	NO	Yes/Yes
MA 013: Orange	The same	No	Yes/Yes
MA 015: Chicopee	The same	No	Yes/Yes
MA 019: Beverly	The same	No	Yes/Yes
MA 022: Worcester	The same	No	Yes/Yes
MA 043: Bedford	The same	No	Yes/Yes
MA 044: Falmouth	The same	No	Yes/Yes
MA 059: Marlborough	The same	No	Yes/Yes
MA 070: North Andover	The same	No	Yes/Yes
MA 071: Plymouth	The same	No	Yes/Yes
Trout Brook: Holden	The same	Not applicable: not a unit location	Yes/Yes
Airport: Taunton	The same	Not applicable: not a unit location	Yes/Yes
Airport: Westfield	The same	Not applicable: not a unit location	Yes/Yes



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9 July 2020

To: All Subordinate Units, MAWG, CAP
From: Director of Operations, MAWG, CAP
Regarding: Permitted Operations & Requirements During Remobilization Phase II

The following are permitted operations and attendant requirements for Remobilization Phase II as delineated in the CAP COVID-19 Remobilization of the Membership Plan.

Permitted Flight Operations: Flight evaluations/check rides. Pilot proficiency flights. Dual instruction (Members must be COVID-19 low risk per CDC guidelines.) Crew proficiency. Small group, local crew training. CAP Cadet Orientation flights. Flights must be in low risk COVID-19 areas per CDC guidelines. Face coverings, gloves (barrier type), cockpit and headset disinfection pre and post flight. Prior to conducting operations, wellness screening will be conducted through the use of health screening questions regarding exhibition of symptoms and no-touch thermometer.

Senior Member Currency Requirements: Senior members must be in compliance with FAA and CAP regulations. Senior member currency will be IAW CAP/CC memo of 26 March 2020, Operations Qualifications Extensions (Link: https://www.gocivilairpatrol.com/media/cms/Ops_Qualification_Extension_Memo_E207853E80974.pdf)

Senior Member personnel must be COVID-19 low risk per CDC guidelines. Description of high risk conditions below.

Statement from CAP NHQ in regard to the designation of "High Risk:"

"With regard to CAP members, this designation is not "legal" term, it is an indicator of the level of potential risk the member might be carrying. Each member must self-assess his or her own health status and make a personal decision about their risk level. Recognizing that participating in certain activities during the pandemic period at any Phase could put the member at risk for becoming infected, each member self-assessing his or her health risks as in the higher risk category must make a personal decision about participation. Clearly, there are individuals who

are over age 65 whose actual risk status is much lower than other individuals who are much younger. It is strongly recommended that members who might be considered high risk consult with their own personal medical provider before returning to participation in in-person CAP activities. Including age 65 as a potential indicator of a high-risk status reflects the observation that a higher percentage of those becoming infected with COVID-19 who are over age 65 have experienced severe illness and a higher mortality rate than other younger individuals. However, this includes a large number of individuals whose health is clearly impaired and who are living in high risk environments (e.g. nursing homes). Wing Commanders and ICs are free to accept members' self-assessments as to their risk status and allow such members to participate as needed. Obviously, if a member's self-assessment is patently erroneous (e.g. the member is clearly at higher risk than his or her self-assessment would indicate), the Commander or IC would need to act accordingly, limiting the member's participation. This is analogous to situations where members request being deployed in situations where their physical or emotional status would clearly not be adequate for the demands of the task."

Cadet Training Requirements: Cadets are permitted to receive dual instruction. Cadets with a Private Pilot Certificate are permitted to fly.

Cleaning Standards for Aircraft and Vehicles:

Textron cleaning recommendations

- **Disinfecting your aircraft:**

Zip-Chem Calla 1452 and **Netbiokem DSAM** may be used to disinfect an aircraft interior.¹ In testing performed by Textron Aviation's materials engineering team, these products did not adversely affect samples of hard surfaces, interior leather, or windows. Aircraft interiors furnished with custom-based materials may need further evaluation by spot-testing on an inconspicuous area.

If you're unable to attain these disinfectants due to shortages, we recommend these alternative cleaning options (Please note, cleaning may remove germs, viruses and other contaminants from surfaces, but may not be effective to kill them):

- Aircraft furnishings: We recommend using isopropyl alcohol (IPA)/water mix (60% IPA/40% water, by volume). For best results, wipe the surface with an IPA/water mix and let it dry. This mix can also be sprayed onto soft surfaces, like carpet, but **do not use this IPA/water mix on aircraft leather and windows.**
- Leather and windows: Any commercially available soap and water, such as dishwashing soap, can be used.
- Electronic displays: For glass products with anti-reflective (AR) coating, use a concentration of greater than 50% Isopropyl Alcohol (IPA) with a micro-fiber cloth to prevent scratches. Do not use bleach or Lysol® wipes, or any cleaners with Citric Acid or Sodium Bicarbonate as these can etch the coating on these displays. AR glass is used on displays and touchscreens in the Garmin G1000, G3000, and G5000 systems, as well as Collins Proline21 and Proline Fusion. Do

not use IPA on acrylic, Lexan, or Polycarbonate screens such as the Garmin GNS 430/530.

The following options are not approved for use in Textron Aviation aircraft:

- Ozone generators: Ozone can be highly reactive to organic materials. Depending on its degree of ozonation, this method may degrade surfaces or rubber hoses.
- Hydrogen Peroxide: any solution of hydrogen peroxide may evaporate when used as a mist, degrading leathers, acrylic, or polycarbonate window coatings.

CAWG guide for sanitizing aircraft and vehicles: https://youtu.be/NOEs_jip-nU

Submitted this 9th day of July 2020

W. Tim Nelson, Lt Col,
Director of Operations, MAWG, CAP